Members:

Victor Belinski, Co-Chair X	Katalin Gyurindak	Rich Lee X	Jim Smith
Shanti Atashpoush X	Phebe Hosea X	Paulo Madrigal X	Student (Vacant)
Meghan Chen X	Robert Jackson	Don Potter	Student (Vacant)
Jean Garrett X	Paul Kittle, Co-Chair X	Bill Rawlings X	Kate Scott (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review of Minutes	The March minutes were approved with a minor correction.	The minutes are posted online and in the ITAC Group Studio.
2. PAC Update	Vic reported that he attended the last PAC meeting where he gave an ITAC update and discussed the continuing editing and development of the Technology Master Plan.	Information Only.
3. AP 3720 Update	Jean shared that AP 3720 had been approved at the last PAC meeting.	IT will draft an informational item for the next Board of Trustees meeting.
4. Technology Master Plan Review	Vic reported that IT is looking for feedback on the draft Technology Master Plan. If committee members have any additional action plan items, suggestions for projects etc., please email them to Vic. The committee discussed adding a section to the plan to address professional development and training. All agreed that technology is wonderful, but employees and students must have training in order to utilize the tools effectively. The committee discussed the time commitment involved in training which is sometimes a deterrent. Beverly Heasley has recently joined IT as the Training and Applications Specialist. Rich Lee shared that Beverly recently did a great job on the training for EPAFs (electronic personnel action forms). The committee discussed other action plan items including	ITAC members should continue to review the plan and forward changes to Vic.

	changes to the MountieAPP. At this time, the committee didn't favor having students register for classes via the app. Bill Rawlings shared that it may be a future need especially as more students move away from having desktop/laptop computers towards just having a smartphone. Jean shared that she would like to see an app added for faculty where they could provide early alert information to students. The committee discussed some of the infrastructure related action items including security changes and increases to bandwidth. Vic proposed holding the next ITAC meeting in IT – Bldg. 23A Data Center so committee members can view the College's existing infrastructure. An action item will be added regarding moving towards paperless/web based management solution such as a more comprehensive imaging system. An action item may also be added related to a media server. Vic also reported that he attended the Educational Master Plan Summit last week and that it was a good session.	
5. DL (Distance Learning) Report	Paul reported that the Distance Learning Committee reviewed 26 CIS forms to break apart the classroom and lab components of the courses. He also reported that they are continuing to work on the DL plan and it should be ready soon.	Information Only.
6. Other Items	A redesign of the main webpage – www.mtsac.edu – is coming soon. The new template has been developed completely in OmniUpdate and includes better communication tools and more up-to-date content. The campus debut is scheduled for May 2 at 11:00 a.m. in Founders Hall. Those interested can register via POD to attend this session. The next meeting is May 6 at 2:30 p.m. in IT – Bldg. 23A Data Center. IT can pick up attendees so they don't lose their parking spot.	A portal reminder will be posted about one week before the meeting.