



**Mt. San Antonio College  
Information Technology Advisory Committee  
Group Memory  
May 6, 2013**

Members:			
Victor Belinski, Co-Chair X	Katalin Gyurindak	Rich Lee X	Jim Smith X
Shanti Atashpoush X	Phebe Hosea X	Paulo Madrigal X	Student (Vacant)
Meghan Chen	Robert Jackson	Don Potter X	Student (Vacant)
Jean Garrett	Paul Kittle, Co-Chair X	Bill Rawlings X	Kate Scott (Minutes) X
ITEM	DISCUSSION/COMMENTS		ACTION/OUTCOME
<b>1. Review of Minutes</b>	The April minutes were approved.		The minutes are posted online and in the ITAC Group Studio.
<b>2. AP 3720</b>	AP 3720 was accepted at the April 24 Board of Trustees meeting.		IT will update their website and forms with the new AP.
<b>3. PAC Update</b>	Vic reported that he attended the last PAC meeting. He updated the Council on progress with the Technology Master Plan. He discussed the Action Plan list and the cost associated with the various items. He will be adding a section to the TMP about training.		Information Only.
<b>4. Student Success Plan Progress Report</b>	ITAC reviewed the request for a status update for the Student Success Plan. ITAC discussed the items related to student study areas and planning for new facilities. ITAC agreed in concept that additional well-equipped study areas are needed. ITAC referred the operational planning and design of the areas to Facilities and the building design committees. IT will assist with designating the technology components. ITAC discussed campus wifi and referred the operational planning for additional wifi to the IT department. Vic reported that IT did upgrade the wifi infrastructure in Buildings 6 and 9B during the spring semester.		The Progress Plan will be submitted to the Student Success Task Force.
<b>5. Tour and Explanation of IT Data Center Infrastructure</b>	Vic shared a presentation regarding wired and wireless infrastructure speeds and the changes over the last decade. He explained the need for the increased speed and		Information Only.

	<p>infrastructure items that are listed in the TMP.</p> <p>ITAC members took a tour of the IT Data Center. Vic pointed out various hardware components and how all the systems work together to deliver services to Mt. SAC students, faculty, staff, and the community.</p>	
<b>6. Technology Master Plan Review</b>	<p>Vic reported that PAC requested that the plan is finished by June 30. He will add the section related to training. IT focuses training on specific Mt. SAC applications like Banner, Lotus Notes, etc. The department does not focus on training like Microsoft Office.</p>	<p>ITAC members should continue to review the plan and forward changes/additions to Vic.</p>
<b>7. DL Report</b>	<p>Paul Kittle reported the Distance Learning Master Plan has gone to C &amp; I for review and approval. Mary Johnson will be offering a department chair training session on distance learning. She will also be summarizing a recent survey on distance learning regulations. The Moodle server was moved from Texas to Virginia.</p>	<p>Information Only.</p>
<b>8. Other Items</b>	<p>Don Potter gave an update on the AP related to closed captioning and Academic Senate. He also shared a story regarding a student's experience with requesting closed captioning for a video shown in the classroom.</p> <p>The next meeting is June 3 at 2:30 p.m. in Bldg. 6 Room 144.</p>	<p>Information Only.</p> <p>A portal reminder will be posted about one week before the meeting.</p>