



**Mt. San Antonio College  
Information Technology Advisory Committee  
Group Memory  
December 2, 2013**

Members:			
Victor Belinski	Jean Garret <b>X</b>	Paulo Madrigal	Joe Vasquez
Shanti Atashpoush <b>X</b>	Phebe Hosea	Richard McGowan	Dennis Balmaceda (Student)
Meghan Chen <b>X</b>	Paul Kittle, co-chair <b>X</b>	Bill Rawlings	Paola Mendoza (Student) <b>X</b>
Chau Dao	Rich Lee <b>X</b>	Jim Smith <b>X</b>	
			Claudia Coronado (Minutes) <b>X</b>
ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME	
<b>1. Review of Minutes</b>	The November 2013 minutes were approved.	The minutes are posted online and in the ITAC Group Studio.	
<b>2. Discussion on ITAC Goals for your areas and Potential Updates to TMP 2015</b>	Paul reported that the ITAC goals discussion in Group Studio has had a few new posts: Phoebe suggested IT goals for her department such as Smart-board wiring for the math building and podiums for classrooms. Paulo suggested maintaining the equipment recycle program and replacing old IT infrastructure in Buildings 66 and 30. Chau advocated a Qless System which collects data for analyses and gets students out of line. Also, converting student health records to Electronic Medical Records (EMR).	ITAC members should continue to review their goals and potential updates and forward changes/additions to Vic.	
<b>3. Campus Strategy – Windows XP and 8.1</b>	As of April 8, 2014, Windows XP will reach end of life. Technical assistance will no longer be available, including automatic updates that help protect your PC. You can continue to use Windows XP, but your computer might become more vulnerable to security risks and viruses. Mt. SAC currently has approximately 1400 systems operating on Windows XP, most of which are too old to support Windows 7 or 8.1.	ITAC members drafted a letter to President Scroggins requesting funds to support a new operating system which will replace obsolete operating system and equipment. A copy of the draft letter has been emailed to committee members.	
<b>4. DL Report</b>	No report on DL.  Paul reported that Moodlerooms is upgrading their servers to version 2.5.	Information only.	

<p><b>5. Other</b></p>	<p>Similar to what Chau mentioned in the Group Studio discussion on potential IT goals/updates, regarding the utilization and synching of Student ID cards across various campus transactions, Meghan reported that as of now, each department and several labs have their own print cards. Some labs take money from students to print and others don't. Students have to swipe a different card every time they want to print and it has become very tedious for students.</p> <p>ITAC's meeting location has been changed. Starting with March's meeting, all future ITAC meetings will be held in Building 4, Room 2460 until further notice.</p> <p>Meghan informed the committee that the E-Learning Workshop, formerly Moodlerooms Boot Camp, will be held February 11-13 and 18-20, with an optional Flex Day meeting February 21.</p> <p>The next meeting is March 3 at 2:30 in Bldg. 4, Room 2460.</p>	<p>ITAC recommends standardizing a universal print/swipe card for students to use across campus in all departments and labs.</p> <p>Information only.</p> <p>A reminder will be posted in the portal and sent via email about one week prior to the meeting.</p>
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