Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
April 7, 2014

Members:

Victor Belinski (Co-Chair) X	Phebe Hosea	Richard McGowan X	Jeanne-Marie Velickovic X
Shanti Atashpoush	Paul Kittle (Co-Chair) X	Bill Rawlings	Elizabeth Bravo X
Chau Dao X	Rich Lee	Jim Smith X	Kate Morales (Minutes) X
Jean Garrett	Paulo Madrigal X	Joe Vasquez X	

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review of Minutes	The March 2013 minutes were approved.	The minutes are posted online and in the ITAC Group Studio.
2. PAC Update	Vic reported that there is no PAC update. The next meeting he is scheduled to attend is April 9.	Information Only
3. Pending IT Projects	The committee discussed the status of several pending IT projects. IT is working with the Document Imaging committee to review proposals from two vendors for new document management systems. They hope to recommend a system to President's Cabinet by June. Jim Smith asked about the implementation time line for an imaging system. Vic indicated that Phase I implementation would be to convert the documents in the existing Hershey system to the new system and provide the functionality that exists in Hershey. Phase II would involve working with individual departments to implement new features for managing documents and workflow. Vic would like to see phase I start in Fall 2014. Vic discussed the conversion of student email to Gmail project. IT anticipates making the transition during May 2014. The students will retain their same email address and old mail will be converted to Gmail. IT and Marketing have started a information campaign for students. Eric Turner, Supervisor of Web and Portal Services, will be making a presentation to Associated Students about the transition. The committee discussed the future updates to the	Committee members are encouraged to continue to gather updates for the Technology Master Plan.

	Technology Master Plan for 2014-15. Committee members can provide additional input via the ITAC Group Studio.	
4. Enhancements to Social Media Policy	Vic discussed the draft social media policies. These draft policies will be discussed at President's Advisory Council on April 9. The committee discussed the use of social media in the classroom and new devices such as GoogleGlass. If the new social media policies are adopted, ITAC will need to revisit and update AP3720.	Committee members are encouraged to read the draft social media policies that are available via the President's Cabinet notes.
5. DL Report	Paul discussed the mock accreditation review of distance learning courses which is ending on April 22. He also discussed the need for departments to be aware of programs that are 100% online. These programs must be approved, prior to being offered, by the State. Chau shared that 100% online programs are also a concern for students' financial aid eligibility.	Information Only
6. Other Items	Vic shared that IT is in the process of purchasing computers and will do a trickle-down to replace aging XP machines. This process will occur during the summer. The next ITAC meeting is May 5 at 2:30 p.m. in Bldg. 4 Room 2460.	Information Only A reminder will be posted in the portal and sent via email about one week prior to the meeting.