

Mt. San Antonio College

Assessment and Matriculation Committee Approved Minutes

September 11, 2013 – 2:30–4:15 p.m.

Committee Members:

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| <input checked="" type="checkbox"/> Evelyn Hill-Enriquez | <input checked="" type="checkbox"/> Jim Ocampo, Co-Chair | <input checked="" type="checkbox"/> Michelle Dougherty |
| <input checked="" type="checkbox"/> Maria Tsai | <input checked="" type="checkbox"/> David Beydler | <input checked="" type="checkbox"/> Donna Necke |
| <input checked="" type="checkbox"/> Deejay Santiago | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Michelle Sampat, Co-Chair |
| <input checked="" type="checkbox"/> Antoine Thomas | <input checked="" type="checkbox"/> Nona Stokes | |

Guests:

1. Minutes from the June 12, 2013 were approved with minor revisions.
2. Committee Review: J. Ocampo shared the Annual Review of the Committee. The request for a new at-large member of the Assessment and Matriculation Committee is included in the Review. This member needs to be approved by the Academic Senate and PAC.
3. High School Faculty/Counselor Conference (October 4): The Conference has been moved to November 8th. Availability of space and high school faculty and administrators were taken into consideration in changing the proposed date. We tried to schedule an earlier date to reach out to high school faculty earlier. T.Mauch proposed December 6, 2013 for. Learning Assistance, Math, English, and AMLA department representatives will share this information with their departments and solicit presenters.
4. Test Approval – Mt. SAC Math Test and Chemistry Placement Test: The Mt. SAC Math test validation is due in April. Disproportionate Impact and Consequential Validity studies are due for math courses related to the math placement. This needs to be completed by the 6th week. Paper/pencil and computer versions of the Satisfaction Surveys are available. J. Ocampo will send out the surveys in the next few weeks.

The Chemistry Placement was not approved by the Chancellor's Office. It was submitted for critical mass approval. There are two versions. We currently use the 1997 version. This version did not have a critical mass for approval. If the 2006 version is approved by the state, we can use it. Otherwise, we will have to do a validation study. J. Ocampo will contact the Chemistry department to inform them of the current situation. The Chancellor's Office list of approvals has not been updated. J. Ocampo will contact the Chancellor's Office to get an updated list.

M. Tsai noted that it might be difficult to get the data needed for establishing consequential validity. J. Ocampo recommended contacting the publisher.

5. AWE Rubric: There is a finished rubric. A practice reading will take place this Friday, September 13th. Readers will look at each line of the rubric and discuss wording, formatting, and column changes. The changes will be finalized. September 27 will be a training day for Readers using the new rubric. On October 2nd, the new rubric will be in use.
6. IELTS: International English Language Testing System. The President and Vice President of Student Services have suggested that we become a site for reading the IELTS tests. One possible proposal is to use AWE Readers to read for the IELTS. A second possible proposal is to use the IELTS for placement into writing courses. This decision is up to the faculty who must determine whether this is an appropriate placement instrument. Further, a test must be approved by the Chancellor's Office for use as a placement instrument. The IELTS is not currently approved by the state for use as a placement instrument.

J. Ocampo proposed contacting IELTS to set up training. E. Hill-Enriquez noted that AWE Readers are paid \$42 to \$48 per hour. How much would readers be paid for reading the IELTS? Some test companies allow home readings. Would this be allowed? What are the minimum qualifications for readers? M. Sampat asked about the impact on reading AWE assessments. Are there enough readers? What volume of AWE papers do we already have to score? E. Hill-Enriquez noted that there are more people who want to read than the capacity for hiring them. Other questions were also raised: Would the IELTS be administered on campus? If we are reading tests from multiple countries, what assurances do we have in regards to the testing situations? Is there consistency in IELTS administration?

International students come into the country a month before the semester begins, so they normally take the AWE, math, and reading placement assessments later and have to register when classes are full. If they can use the IELTS to place into classes, would this allow them to have earlier access to registration? What is the benefit to international students? What is the benefit to Mt. SAC and Mt. SAC students? Companies contract use of facilities. Mt. SAC would get paid for space used. ESL is currently an administrator for the TOEFL. Students come in and take the test on campus. The Director is Continuing Ed is looking at the possibility of housing tests together. The IELTS is currently accepted on campus for placement into the lowest level AMLA course. What are the campus wide implications if the IELTS is accepted for placement into all writing courses?

At this point, it was determined that prior to meeting with IELTS representatives, Matriculation representatives from ESL, Learning Assistance, AMLA, and English will get feedback from their faculty. Questions will be compiled and more information will be gathered from IELTS before determining how to proceed.

7. Math Update:
 - a. Test Prep: The Writing Center does AWE test preparation. It's offered a couple of times a month. Writing Center staff schedule and run these sessions. J. Ocampo requested ideas for test preparation for math. The purpose is not to prepare an entering math student to place into calculus. D. Beydler and M. Sampat will share this request with math faculty in the Math and Learning Assistance departments.
8. Continuing Ed Update (ESL/ABE): 2600 students were tested. Half placed into beginning, quarter placed into intermediate, and the other quarter placed into advanced courses.

In 2014, the new GED aligned with the Common Core will be administered. It is much more difficult. This will impact students' financial aid. Our re-entering students will be significantly impacted. Continuing Ed is recommending students take the GED as soon as possible. Mt. SAC is part of a nationwide program to evaluate software in Continuing Ed.

9. Learning Assistance Update: None
10. Counseling Update: 1600 students participated in Connect Four. A few requirements of SB 1456 were incorporated into a more interactive orientation. Most Connect Four students enrolled in Learning Assistance courses and Math 50 and 51.

The online orientation needs updating. Counseling is meeting with a company to begin developing a new online workshop.

There is a Counseling Retreat on October 2nd. They will look at SB 1456 requirements, assessment, orientation, unit limits, and education plans among other issues.

The new department chair is Wanda Fullbright-Dennis

11. English Update: None
12. AMLA Update: AMLA is requesting an update from the Writing Center. They are interested in getting numbers, results, etc...