

Mt. San Antonio College

Assessment and Matriculation Committee Approved Minutes

September 10, 2014 – 2:30–4:15 p.m.

Committee Members:

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| <input checked="" type="checkbox"/> Evelyn Hill-Enriquez | <input checked="" type="checkbox"/> Jim Ocampo, Co-Chair | <input checked="" type="checkbox"/> Michelle Dougherty | <input type="checkbox"/> Antoine Thomas |
| <input checked="" type="checkbox"/> Maria Tsai | <input checked="" type="checkbox"/> David Beydler | <input checked="" type="checkbox"/> Donna Necke | <input checked="" type="checkbox"/> Nona Stokes |
| <input checked="" type="checkbox"/> DeeJay Santiago | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Dianne Rowley | <input checked="" type="checkbox"/> Sun Ezzell (Guest) |

ITEM	DISCUSSION	OUTCOME
1. Minutes – May 28, 2014	The committee reviewed minutes from May 28 th .	Minutes were approved with minor revisions.
2. Purpose and Function Statement	<p>One item discussed was the SSSP budget and whether the Assessment and Matriculation Committee review the SSSP budget and make recommendations.</p> <p>S. Ezzell reported that if the Purpose and Function Statement is approved, the vacancy for at-large member will be announced.</p> <p>An additional Dean may be appointed by Vice President of Instruction to sit on this committee. J. Ocampo sent an e-mail about this over the summer for the committee to vote.</p>	<p>The committee unanimously voted not to. We feel it's already being reviewed by the appropriate bodies.</p> <p>J. Ocampo will check and see what the outcome of the vote was.</p>
3. SSSP Plan Update	October 17 th is the deadline for submission of the final draft of the plan.	J. Ocampo will e-mail the committee members a copy of the latest version.

<p>4. Test Approval Proposal and Appeal</p>	<p>The Level I math test was not approved. One reason was that there was a problem with content validity. “The content review process and outcomes were not sufficiently described. Without this information, the content validity evidence supporting the assessment instrument cannot be fully evaluated. The college should furnish additional information about the review process, instructions to reviewers, and reviewer qualifications.”</p> <p>J. Ocampo will appeal. In 2001 and 2007, the same statement and same evidence were included and this is the first year the test was not approved. The committee also questions limiting the use of MM only for students who placed on borderline between levels. J. Ocampo will argue that the MM is not part of the assessment instrument. He will request provisional approval for the test so we have time to address these issues while still using the test. We did not receive the Final Report and Status of Locally Managed Assessment Instruments until the end of August when it is normally received at the end of June.</p>	<p>J. Ocampo will appeal.</p>
<p>5. Student Success Survey</p>	<p>The Student Success Survey is almost ready for use by students on Myportal. It is currently being tested. The automation is not ready yet.</p>	
<p>6. Basic Skills Course Levels Review and Update</p>	<p>Regional Meeting: September 20.</p>	<p>E. Hill-Enriquez and D. Necke will attend.</p>
<p>7. Satisfaction Surveys</p>	<p>Satisfaction surveys for English, AmLa, and Math will be distributed by Week 5.</p>	
<p>8. Updates</p>	<p>a. AWE – there are new distribution numbers. M. Tsai is working on success data. S. Ezzell asked if</p>	

	<p>the report would indicate success specifically for students who were placed by Multiple Measures. Since this is a slow testing time, the three facilitators will work on new prompts. The facilitators hope to have the prompts ready by December.</p> <ul style="list-style-type: none">b. Learning Assistance – Does anyone know what the pilot test is for Common Assessment. J. Ocampo said no test has been chosen yet. President Scroggins applied for Mt. SAC to be part of a pilot, but Mt. SAC was not selected.c. Counseling – Counseling is implementing the core requirements of SSSP.d. Continuing Education – DeeJay will attend Region meeting on Friday.e. AmLa – Faculty decided not to do satisfaction surveys for short-term classes.f. English – no updateg. Math – D. Beydler reported that on September 5, he facilitated the first workshop for placement test preparation.	
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Next meeting: September 24, 2014

2:30 pm