COMMITTEES

CONTINUING EDUCATION	*Minutes: None*
DISTANCE LEARNING	*Minutes: May 14, 2013; May 28, 2013*
EDUCATIONAL DESIGN	*Minutes: None*
EDUCATIONAL DESIGN SUB-COMMITTEE FOR GENERAL EDUCATION AND TRANSFER ISSUES	*Minutes: None*
EQUIVALENCIES	*Minutes: None*
OUTCOMES	*Minutes: May 28, 2013*

CURRICULUM & INSTRUCTION COUNCIL

INFORMATION

DISTANCE LEARNING COMMITTEE SUBMITTED THEIR YEAR-END REPORT (SEE ATTACHED)

REVISIONS TO THE STYLE SHEET WERE SENT TO C&I MEMBERS (SEE ATTACHED)

CONSENT AGENDA: - C&I

AGFR 20 CONSERVATION OF NATURAL RESOURCES: RECOMMENDED FOR INACTIVATION EFFECTIVE SUMMER 2014. THIS COURSE IS IN THE CTE TOPS CODE OF PARKS AND RECREATION AND WAS PART OF A FORESTRY PROGRAM THAT NO LONGER EXISTS. THE COURSE HAS NOT BEEN OFFERED IN 5 YEARS. THE BIOLOGY DEPARTMENT HAS PROPOSED A REPLACEMENT COURSE THAT IS UNDER REVIEW.

EDC PURPOSE AND FUNCTION STATEMENT: MINOR REVISIONS TO REDUCE REDUNDANCY. MEMBERSHIP WAS MODIFIED TO REFLECT NEW MEMBERS. NO CHANGES TO THE MEMBERSHIP STRUCTURE ARE PROPOSED. (SEE PAGE 4)

OUTCOMES PURPOSE AND FUNCTION STATEMENT: MINOR REVISIONS TO REDUCE REDUNDANCY. MEMBERSHIP WAS MODIFIED TO REFLECT NEW MEMBERS. NO CHANGES TO THE MEMBERSHIP STRUCTURE ARE PROPOSED. THE DOCUMENT WAS PRESENTED AT THE AUGUST 29, 2103 FULL SENATE MEETING (AS CONSENT) AND APPROVED AT THE SEPTEMBER 12, 2013 MEETING OF THE ACADEMIC SENATE.

DEPARTMENT AND ADVISORY MINUTES: RECOMMEND THAT ANY COURSE OR PROGRAM CHANGES THAT ARE SUBMITTED WITHOUT DEPARTMENT MINUTES OR ADVISORY MINUTES (FOR CTE ONLY) BE RETURNED TO THE AUTHOR (STAGE 1 IN WEBCMS). THIS CHANGE WILL BEGIN WITH ANY COURSES SUBMITTED AFTER THE APPROVAL OF THIS REPORT.

TO UPLOAD DEPARTMENT OR ADVISORY MINUTES (FOR CTE COURSES), LOG INTO WEBCMS AND GO TO "MY PROPOSALS." LISTED UNDER MY PROPOSALS" IS THE COURSE TITLE, A HAPPY FACE ICON (COURSE AUTHOR'S NAME), A PIECE OF PAPER ICON (AUDIT TRAIL), AND ANOTHER ICON. THIS THIRD ICON ALLOWS YOU TO ATTACH DOCUMENTS. ALL COURSE AND PROGRAM SUBMISSIONS REQUIRE DEPARTMENT APPROVAL.

ACTION AGENDA: - C&I

CONTENT REVIEW IMPLEMENTATION PLAN: FOR COURSES THAT NEED A PREREQUISITE OR COREQUISITE THAT IS *OUTSIDE THE DISCIPLINE AND THE PREREQUISITE OR COREQUISITE IS NOT COMPUTATION, READING, OR COMPOSITION* (E.G. SOME BIOLOGY COURSES REQUIRE STUDENTS TAKE CHEMISTRY AS A PREREQUISITE), THE PREREQUISITE OR COREQUISITE MUST BE APPROVE USING CONTENT REVIEW AND STATISTICAL VALIDATION.

THE FOLLOW LANGUAGE IS RECOMMENDED TO THE CONTENT REVIEW IMPLEMENTATION PLAN (PAGE 5.)

CONDUCT RESEARCH SHOWING THE PREREQUISITE OR COREQUISITE TO BE NECESSARY FOR STUDENT SUCCESS PRIOR TO PLACING THE PREREQUISITE OR COREQUISITE. "THIS MAY BE DONE BY USING THE COLLEGE'S HISTORICAL DATA ON STUDENT PERFORMANCE AND STUDENT COMPLETION/NONCOMPLETION OF THE PROPOSED PREREQUISITE AND CORRELATED WITH STUDENT PERFORMANCE AND COMPLETION/NON-COMPLETION OF THE "TARGET" COURSE." (GUIDELINES FOR TITLE 5 REGULATIONS SECTION 55003, CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES FEBRUARY 3, 2012 (PG. 21)).

CONSENT AGENDA: NEW CERTIFICATES

DANCE TEACHER CERTIFICATE

The Dance Teacher Certificate is intended to prepare students for careers as dance instructors in private dance studios, recreation centers, and K-12 dance programs. Focus is on the genres of Ballet, Jazz and Modern Dance with pedagogical principles that can be applied to other dance forms. This certificate may aid the student's search for an entry-level job in the dance teaching world. (18.5 units)

Background and Rationale: The dance department determined that the certificate should be offered based on the following:
-Dance Teaching is a well-established, vocational discipline, established in the 1500's.
-Dance Teaching is a viable career at the private sector, secondary level and post-secondary level.
-The popularity of dance has increased over the past several years with the growth of television dance programs, dance films and regional and national dance competitions, which creates a need for more dance instruction.
-Dance Teaching is relevant in both performing arts programs and physical education/Kinesiology programs.
-In 2012 the dance advisory committee recommended instituting a Dance Teacher Certificate Program.
-The dance department (comprised of dance professionals) unanimously approved developing a Dance Teacher Certificate program.
-Mt. SAC is located between three major business and suburban communities (Los Angeles County, Orange County and San Bernardino County) providing employment opportunities in dance teaching.

Program requirements -
DN-T 20 - History and Appreciation of Dance: Survey of Western Civilization (3 units)
DNCE 2B - Ballet II (1 unit)
DNCE 12B - Modern II (1 unit)
DNCE 33 – Improvisation (.5 units)
DNCE 35 – Repertory (2 units)
DNCE 39A - Alignment and Correctives (.5 units)
DNCE 18A - Tap I (.5 units)
DNCE 11A - Social Dance Forms I (1 unit)
DN-T 38 - Dance Teaching Methods (3 units)
DNCE 4 – Choreography (.5 units)
DNCE 24 - Dance Production (1.5 units)
KIN 24 – Kinesiology (2 units)
DNCE 14B - Jazz II (1 unit)
DNCE 34 - Dance Directives (.5 unit)
DNCE 32 - Commercial Dance (.5 unit)

New courses and modifications to courses are due on 31 May 2014 for the 2015-16 catalog.
New courses and modifications to courses submitted between June 1, 2013 and May 31, 2014 are guaranteed to receive an EDC review by the end of Fall 2014.

Degrees and certificates are due by May 31 for the 2015-16 catalog. Degrees and certificates will not be reviewed by EDC if they include courses that are 6 or more years old (for T5 compliance). Degrees and certificates submitted between June 1, 2013 and May 31, 2014 are guaranteed to receive an EDC review by the end of Fall 2014.

Modifications include changes to:

Course ID	Prerequisites, corequisites, and advisories
Course Title	Certificate, degrees, and majors
Catalog Description	General Education Requirements/ GE Status
Units and hours	Articulation
Repeatability	Instructional Type (Lecture, Lab, Lecture and Lab Combination, or Activity)
SAM Code changes	Top Code Changes

4-year reviews are due by 31 October 2013

WEBCMS STAGE INFORMATION

Website: http://webcms.mtsac.edu/webcms/
Stage 1: Course Author
Stage 2: Department Chair review
Stage 3: Division Dean/Associate Dean review
Stage 4: Not active in WebCMS
Stage 5: Prescreen/pre-EDC review - results in course being forwarded to the EDC agenda or returned to Stage 1
Stage 6: post-EDC review – results in approval, approval with minor edits, pending (course will be returned to EDC consent agenda), or HOLD (requires a second EDC review)
Stage 7: Course is ready for implementation (new courses and modifications require Senate approval, BOT approval, and Chancellor's Office approval before they may be implemented)

CURRICULUM CONTACTS

Michelle Grimes Hillman, Curriculum Liaison: mhillman@mtsac.edu (X3394)
Michelle S. K. Sampat, Assistant Curriculum Liaison: msampat@mtsac.edu (X4486)
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Educational Design Committee
Purpose & Function

The Educational Design Committee serves as a standing committee of the Curriculum & Instruction Council. The mission of the Educational Design Committee is to facilitate consistency in the quality of curriculum management and to ensure that all general education courses meet the intent of Title 5 regulations.

The Function of the Educational Design Committee is:

1. Report and make recommendations to the Academic Senate via Curriculum and Instruction to include:

   - Review of new and ~~amended~~ modified credit and non-credit course content and associated required technical information under Title 5.
   - Review of new and ~~amended~~ modified courses as they relate to majors and certificates and transfer.
   - Review new and modified programs
   - ~~Coordination of~~ Review course proposals and review requisites as appropriate.
   - ~~Appropriate requisites~~

2. Review and make recommendations regarding general education courses via Educational Design Subcommittee for GE and Transfer Issues.

   - Educate and train the faculty on procedures in requesting general education course approval.
   - Implement the general education philosophy on campus by systematically reviewing all general education lists.

3. Approve reports for CSU and UC for recommendations to Curriculum & Instruction Council.

4. Recommend policy changes pertaining to curricular issues.

5. Implement state regulations and guidelines pertaining to the curriculum development process:

   - Train committee members, faculty, division deans, staff as appropriate
   - Maintain and provide regulations updates
   - Disseminate information

6. ~~Review courses and programs maintaining compliance with external and internal policies.~~