

FACILITIES ADVISORY COMMITTEE

MEETING NOTES

NOVEMBER 14, 2016, 10:00 – 12:00

PRESENT:	Ruben Flores, Grounds Equipment Operator, Grounds Ashley Gallegos, Construction Projects Specialist, Facilities Planning & Management (Notes) Eric Kaljumagi, Professor, Learning Assistance Mika Klein, Sr. Facilities Planner, Facilities Planning & Management Katherine MacDonald, Administrative Specialist II, Counseling Department Joumana McGowan, Associate Vice President, Instructional Services Brian Moon, Student Representative, Student Life Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division
ABSENT:	Andi Fejeran Sims, Director, Student Life Bill Eastham, Director, Technical Services Executive Assistant to the President/CEO and Board of Trustees (TBD) Grace Hanson, Dean, Disabled Student Programs & Services and Student Health Gary Nellesen, Director, Facilities Planning & Management
GUESTS:	Monica Cantu, Director, IT Project Implementation Gary Gidcumb, Construction Projects Specialist Dale Vickers, Deputy Chief Technology Officer, IT
GUEST PRESENTERS:	Andrew Croll, ChargePoint, Inc. David Huges, EV Connect Kevin Zheng, SemaConnect Inc.

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. The notes from the October and November meetings will be distributed at December's meeting.

2. EV CHARGING STATIONS PRESENTATIONS

- A. Three (3) different EV charging vendors presented to the committee. After the presentations the group reviewed/discussed the provided information to select a firm for CMPCT recommendation.
- The services, features, and pricing offered from the three (3) companies were comparable.
 - The committee selected ChargePoint, Inc. as their network options were the most favorable. Gary will take this recommendation to CMPCT.
- B. The EV charging policy details are to be determined.

3. REQUEST FOR PROPOSALS

A. Physical Education Complex:

- A RFP for Architect/Engineering (A/E) services has been submitted for the PE Complex. The optional Pre-Proposal meeting is scheduled for December 8, 2016. Request for Proposals are due by January 10, 2017 before 2:00 p.m.

B. Parking and Traffic EIR:

- The planning team has meet to begin the process. Once the RFP's are received a selection committee comprised of Public Safety and Facilities Advisory Committee members will be created to review and make recommendations on the consultant proposals.

4. UPDATE ON MAJOR PROJECTS

A. Energy Projects:

- The TES Tank: The project is 98% complete. The schedule was delayed slightly and displaced construction parking will be returned to Lot H by the end of the semester.
- Central Plant: The project is ongoing with no additional issues. Anticipating the plant to be fully functional by the winter session.
- EV Charging Stations: ChargePoint, Inc. will be recommended to CMPCT as the EV charging service provider.

B. Parking Structure: Parking programming for the College is being incorporated into the Facilities Master Planning Effort.

C. Athletics Complex East: DSA approval is anticipated within the next two (2) weeks.

- The bids received for the first phase of the project came in 5% lower than anticipated. These included: demolition, site utilities, electrical, and infrastructure. Bids to be awarded at the December 14, 2016 Board meeting.
- The abatement portion of the project for Building 50G, Stadium/Field is currently out to bid.

D. Business & Computer Technology: The project is continuing to track well. Procurement of furniture, fixtures and equipment (FF+E) will begin in the spring of 2017. Anticipating a spring 2018 occupancy date.

- A tour of the project was offered to the committee. Tour date to be scheduled in early 2017.

E. The Student Center: The steering committee for the project has been meeting regularly. In the upcoming months, three (3) design options will be presented to the committee to evaluate and provide input.

Future Meetings

Monday, January 9, 2017, 10:00 a.m. - 12:00 p.m.

Monday, February 13, 2017, 10:00 a.m. - 12:00 p.m.

Monday, March 13, 2017, 10:00 a.m. - 12:00 p.m.