

FACILITIES ADVISORY COMMITTEE

MEETING NOTES

MAY 9, 2016, 10:00 A.M. – 12:00 P.M.

PRESENT:

Andi Fejeran Sims, Director, Student Life
Ashley Gallegos, Facilities Planning & Management (Notes)
Grace Hanson, Director, Disabled Student Services Program & Services
Eric Kaljumagi, Professor, Learning Assistance, Math
Gary Nellesen, Director, Facilities Planning & Management
Katherine MacDonald, Administrative Specialist II, Counseling Department
Joumana McGowan, Executive Dean, Instruction
Marc Ruh, Professor, Physical Education
Mika Klein, Facilities Sr. Planner, Facilities Planning & Management
Ronnie Escoto, Student Representative, Student Life

ABSENT:

Bill Eastham, Director, Technical Services
Denise Lindholm, Executive Assistant to the President/CEO and Board of Trustees
Justin Ott, Grounds Equipment Operator, Grounds

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

The notes from the March 14th meeting were distributed for review at this time. Gary noted the following:

- A. Campus Center Project Naming – Gary updated CMPCT has approved the name as the Student Center for the project.

2. MT. SAC MEASURE RR QUARTERLY FINANCIAL REPORT

- A. A-1 Student Center: Joumana noted that Irene would like this project added to the next CMPCT agenda. CMPCT requires a discussion regarding which programs will be housed in the project.
- B. D Athletics Complex: Gary provided a detailed schedule, noting until the WPS permits have been finalized, the schedule is tentative. Anticipating the first construction packages to be awarded in September 2016, and early site work to begin in the winter session.
- C. Building 40 HVAC: Highly visible ductwork that is obstructing a window view is to be relocated. The project has remaining funds which will be used to pay for the relocation.
 - Scope and alternative options are to be determined, estimating project completion by the end of the summer session.
- D. Measure RR Bond Budget by Project: Gary reviewed this financial report in detail. The following project comments were noted.
 - Athletics Complex Phase II: The cost of construction is expected to escalate prior to the start of construction.
 - Drought Status: Mt SAC changed from a level 3 to a level 2 conservation requirement.
 - Bldg. 46 Emergency Operations Center (EOC): The project will be adding additional scope for AV & IT.
 - Stem Center: Joumana to follow up with Matt Judd and Karelyn Hoover for an update as they have been reviewing the project design.
 - Aquatics Scoreboard: The procurement of the scoreboard can proceed while the electrical portion on the unit is under review.
 - Bldg. 4 Research & Institutional effectiveness: The project is anticipating a July 4th completion date.

- Campus Testing Center: \$750K in new funds is being allocated for a new modular to house the Testing Center. By locating the program in a modular it will expedite the project schedule by approximately two (2) years.

3. EDUCATIONAL MASTER PLAN (EMP) & FACILITIES MASTER PLAN (FMP) REQUEST FOR PROPOSALS (RFP)

- A. Overview: Mika reviewed the upcoming Educational Master Plan (EMP) and Facilities Master Plan (FMP) Planning efforts. This Comprehensive Master Plan effort will be Mika's primary responsibility for the next two (2) years.
- This collaborative effort will include meeting with the 42 department chairs from the Office of Instruction, Student Services, and Administrative Services. Each group will identify and advocate their division needs.
 - The groups will have up to three (3) sit down meetings with the selected EMP consultants.
 - Analyzed data will be shared back with President's Advisory Committee.
- B. Schedule:
- Orientation - Proposal Evaluation Criteria will be reviewed at Facilities Advisory Committee (Mon 6/13)
 - Committee Member Review and Scoring (6/27-7/06)
 - Develop Interview Short-list at Facilities Advisory Committee (Mon 7/11)
 - Educational Master Plan Final Interviews by CMPCT (7/21)
 - Facilities Master Plan Interviews by CMPCT (7/22)
 - Board of Trustees Meeting and Award (8/17)
 - Ongoing monthly Master Planning Oversight meetings will run during the course of the project.

4. UPDATE ON MAJOR PROJECTS

- A. Energy Projects:
The Thermal Energy Storage (TES) tank project is under way. There was a three week schedule delay due to ground water. Sometime should be made up once the concrete begins to pour. Gary noted that once the storage tank is complete the college will have chilled water storage for remaining life of the college.
- B. Parking Structure: Per the Board of Trustees, this project will not be using Measure RR Bond funding. No additional update on this project.
- C. Athletics Complex East: The project update was provided under the Measure RR Bond Budget by Project section. *See item 2B.*
- D. Business & Computer Technology: This project is tracking well; 500 cubic yards for the building foundation is being poured.
- E. Temporary Space: Gary noted that when submitting PIE it is essential that future staffing needs and where the new staff will be located are addressed. Gary requested that the group share back with their teams that requests need to be submitted to Facilities prior to the staffing request to fill if the new space or modified space is necessary.
- F. Student Success Center (9E) Safety Issue: Katherine MacDonald addressed the safety concerns located near the Student Success Center.
- The stair seating combo could present an issue for individuals not paying attention.
 - Sidewalk connections to Building 9D present possible trip hazards.
- Gary Nellesen will follow up with Gary Gidcumb to identify corrective measures.

Future Meetings

Monday, June 13, 2016, 10:00 a.m. - 12:00 p.m.
 Monday, July 11, 2016, 10:00 a.m. - 12:00 p.m.
 Monday, August 8, 2016, 10:00 a.m. - 12:00 p.m.