

MEETING NOTES

AUGUST 14 2017, 10:00 – 12:00

- PRESENT:** Ashley Gallegos, Construction Projects Specialist, Facilities Planning & Management (Notes)
Brian Moon, Student Representative, Student Life
Cesar Castaneda, Lead Irrigation Specialist
Eric Kaljumagi, Professor, Learning Assistance
Gary Nellesen, Director, Facilities Planning & Management
Grace Hanson, Dean, Disabled Student Programs & Services and Student Health
Marc Ruh, Professor/Assistant Athletic Director, Kinesiology, Athletics, and Dance Division
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
- ABSENT:** Andi Fejeran Sims, Director, Student Life
Bill Eastham, Director, Technical Services
Executive Assistant to the President/CEO and Board of Trustees (TBD)
Joumana McGowan, Associate Vice President, Instructional Services
Katherine MacDonald, Administrative Specialist II, Counseling Department
- GUESTS:** Kevin Owen, Assistant Director, Technical Services

SUMMARY OF DISCUSSION:

1. REVIEW OF PREVIOUS MEETING NOTES / MEETING HANDOUTS

- A. Gary reviewed the notes from the July 10th meeting with the group.
- B. The following handouts were reviewed:
- Educational and Facilities Master Plan Early Draft Future Project List
 - Site Plan Existing Conditions Analysis
 - Mt. SAC Future Conditions Exhibit
 - Measure RR Financial Update Presented at Citizen's Oversight Committee August 3rd 2017

2. MASTER PLAN UPDATE

- A. Gary provided the group with a Master Plan update noting that Public Safety will now be identified as Campus Safety. The name change is to prevent confusion as public safety classes will now be a part of the College's curriculum.
- B. The Educational and Facilities Master Plan Early Draft Future Project List was reviewed in detail.
- Gary noted that the level of project detail in the Facilities Master Plan will not include project specific scoping details and budget.
- C. Gary reviewed the draft of the future project list with the group, noting parking will be the driving factor for future project phasing. Future project phasing will take into consideration how much construction the campus realistically can handle without negatively effecting the overall function of the campus or detracting from student desirability.

- D. Mt. SAC Future Conditions Exhibit identified six (6) potential parking structure locations with multiple footprint options. The examples for the future parking structure options include surface parking in addition to at least two (2) parking levels.

3. ARCHITECT/CONSTRUCTION MANAGER/INSPECTOR RFP PLANNING

- A. Three (3) separate RFP's (Request for Proposals) will be issued. The group will review all proposals with the Architect proposals first. Proposal will be ready for review in mid-October 2017.
- Architects: includes specialty consultants such as interiors, signage, lighting, etc.
 - Construction Manager
 - Inspectors/DSA

4. MEASURE RR FINANCIAL UPDATE

- A. The handout from the August Citizen's Oversight Committee was reviewed in detail. The following items were noted:
- Business and Computer Technology Building remains on schedule for a spring 2018 occupancy. The remaining uncommitted funds for FF+E and A/E have been expended. The final FF+E and A/E installation is expected to be completed by January 2018.
 - Measure RR BAN Series II was approved in April 2017.

5. MAJOR PROJECT UPDATES

- A. Athletics Complex East: The Subsequent Project EIR (SEIR) for the Mt. San Antonio College Physical Education Project (PEP) (Phase 1, 2) has been certified.
- Grading plans were submitted to the City of Walnut on 08/14/2017.
 - Storm drain work is currently underway.
- B. Student Center: Due to balancing workloads the project will begin to transition from Project Manager, Gary Gidcumb to Carol Minning.

6. PRECINCT PLANNING

- A. Multiple precinct plans will kick off once the Educational & Facilities Master Plan is completed. Gary updated the group that this committee will be responsible for reviewing and making recommendations to CMPCT and PAC for the future precinct plans.

Future Meetings

Monday, September 11, 2017, 10:00 a.m. - 12:00 p.m.
 Monday, October 9, 2017, 10:00 a.m. - 12:00 p.m.
 Monday, November 13, 2017, 10:00 a.m. - 12:00 p.m.