

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES**

**NOVEMBER 9, 2020
9:00AM – 11:00AM VIA ZOOM**

PRESENT: Chris Schroeder, Director, Infrastructure and Data Security
Gary Nellesen, Executive Director, Facilities Planning & Management
Jennifer Hinostrroza, Professor, Horticulture
Joe Carbajal, Project Expert, Facilities Planning & Management (Notes)
Joumana McGowan, Associate Vice President, Instruction
Kevin Owen, Director, Technical Services
Marc Ruh, Professor, Kinesiology & Athletics
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Tom Mauch, Associate Vice President, Student Services
Valerie Menna, Student Representative
Yadira Santiago, Executive Assistant II, Administrative Services

ABSENT: Andi Fejeran Sims, Director, Student Life
Diondre Mcbride, Grounds and Horticulture Tech., Facilities Planning & Management
Mark Fernandez, Web Specialist, IT
Tania Anders, Professor, Geology and Oceanography and Sustainability Coordinator

GUESTS: Doug Jenson, Associate Vice President, Administrative Services
Ruben Avila, Special Project Manager, Facilities Planning & Management

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 2: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 3: COMMITTEE WORKFORCE AGREEMENT
- ITEM 4: CAPITAL OUTLAY PLANNING UPDATE
- ITEM 5: MAJOR CAPITAL PROJECTS
- ITEM 6: MINOR CAPITAL/MODULAR PROJECTS

1. REVIEW OF PREVIOUS MEETING NOTES

- A. Gary Nellesen reviewed the draft meeting notes from October 12, 2020.
- No comments or changes were suggested.
 - Meeting notes were approved.

2. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)

- A. Mika gave a brief overview of the latest updates from the Return to Campus Task Force meetings.
- Instructions for visitors coming to campus have been updated.
 - Spring Semester class lists currently under review.

3. COMMITTEE WORKFORCE AGREEMENT (IIIB)

- A. Gary gave a brief review of the Community Workforce Agreement that was approved by the Board of Trustees on October 14, 2020 (Agenda Item 12.08).
- B. This agreement ensures that work being done on campus is being done with union workforces.
- If a non-union contractor applies for work, they need to work within the framework of the union.
 - Some contractors may no longer bid on Mt. SAC projects, and some new contractors may start to bid on projects.
 - This will add an additional cost to manage the labor compliance division.
 - The College will need to make sure contractors are following the agreement.
 - Gary Nellesen, Valerie Arenas-Rey, and Joe Carbajal will work jointly on the oversight of the agreement.

4. CAPITAL OUTLAY PLANNING UPDATE (IIIB)

- A. Building 6 Reconstruction Final Project Proposal (FPP)
- The Initial Project Proposal (IPP) was submitted to the Chancellor's Office in July 2020.
 - The FPP effort will begin in January 2021.
- B. Technology and Health Final Project Proposal (FPP)
- The FPP was approved by the Chancellor's Office for funding one year ahead of schedule.
 - Facilities is kicking off the programming and conceptual design of this effort in line with the state's early approval timeline and schedule.
 - This is one of the biggest building projects funded for a Community College.

5. MAJOR CAPITAL PROJECTS (IIIB)

- A. Physical Education Project Phase 1 (Athletics Complex East) (Stadium)
- Project completed February 2020
- B. Parking Structure R + Tennis Courts
- Project substantially complete.
 - Tennis Courts complete.
 - Downstairs of Parking Structure is ready for event parking or parking for students.
- C. Physical Education Project Phase 2 (Gymnasium, Wellness, Aquatics + Heritage Hall) + South Bonita Drive Pedestrian Bridge
- Contracts approved at July Board of Trustees meeting.
 - Project funded 80% by the state (gymnasium and wellness center).
 - The state Department Of Finance did not release approval of funds right away.
 - Approval of funds should take place soon.
- D. Parking Structure S + West Temple Avenue Pedestrian Bridge
- Project under construction with a lot going on.
 - Second story deck currently underway.
 - Project is 15-20 percent complete with no major obstacles so far.
 - Pedestrian Bridge work is currently out to bid.

- E. Student Center + Central Campus Infrastructure
 - The college is currently saving money by expanding the amount of work being done while students and staff are off campus due to the COVID-19 Pandemic.
 - Student Center grading is continuing with the grading pad close to being certified.
- F. Sand Volleyball Courts, Wildlife Sanctuary, and Lot W Improvements
 - Project currently in the design phase.
 - Design will be presented at the December 2020 meeting.
- G. Campus Store + Instruction Offices
 - Project currently at a mid-point of design.
 - FAC will preview design before it goes to CMPCT in January.
 - Design going to Division of the State Architect (DSA) in March.
 - Approval to take about a year before bid and awarding contractors can take place.
 - The “goal” start date for Construction is March 2022.
- H. Technology and Health Building
 - State has advanced funding by a year.
 - Design contract awarded.
 - Project advancing quickly.

6. MINOR CAPITAL/MODULAR PROJECTS (IIIB)

- A. West Counseling Modular
 - Project is in the finishing phase.
 - Will meet schedule of being mostly complete by January 1, 2021.
- B. 16F
 - Project is no longer titled “16F TERC”.
 - Project will be designed with flexibility in mind.
- C. Other Minor Capital/Modular Project are in process or ongoing. Individual updates will be presented in January 2021 once additional work has been completed.

FUTURE MEETINGS: Monday, December 14, 2020, 9:00 a.m. - 11:00 a.m.
 Monday, January 11, 2021, 9:00 a.m. - 11:00 a.m.
 Monday, February 8, 2021, 9:00 a.m. - 11:00 a.m.