Mt. San Antonio College			Institutional Effectiveness Committee Minutes		March 22, 2023 1:30 p.m.- 3:00 p.m.	Zoom	

Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo		X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot		X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	**Vacant**		
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	**Vacant**		
Academic Senate President or Designee	Roger Willis	X	Classified (appointed by CSEA 651)	**Vacant**		
Faculty Accreditation Coordinator	Barbara Mezaki	X	Student (appointed by the Associated Students)	**Vacant**		
Faculty	**Vacant**		Budget Committee Liaison	Rosa Royce		X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel		X
Student Services (appointed by VPSS)	Malia Flood	X	Guest –	Cathy Stute		X
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	X	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee		X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar		X

AGENDA			
	Topic	**Time**	**Discussion/Outcome**
1.	**Welcome**	1:30	
2.	**Review of the Agenda**	1:35	Item four should include a short fiscal report. Rosa will review it today.
3.	**Approval of the March 8th Minutes**	1:40	Minutes approved.
4.	**Review Annual Report/ISS** • **ACCJC General Instructions and Survey Questions** • **Annual Report and ISS 2023**	1:45	• Last month we reviewed the stretch goals and adjusted some of the institution's standards. • 2023 Annual Report: This is more of a compliance report, the big piece is the institutional standards. We report on the three precious years. • Pre-pandemic, we offered 10% DL courses. • Federal Data: current graduation rate 37%. Last year was 32%. • Institution-Set Standards: Course Completion, campus-wide success rate is 68%. We hope next year we will see an increase. • Stretch goal = aspirational goal. • Next year we will report on the Bachelor's degree.

- Question 17:

Institution-Set Standards: Licensure Examination Pass Rates

17. Examination pass rates for programs in which students are required to pass a licensure or other similar examination in order to work in their field of study: Report only those programs for which a license or other similar examination is required before students can qualify for employment in their chosen field of study, and where there were at least 10 students who completed the program in the designated year.

Program	Exam Type	ISS	Stretch Goal	2019-20 pass rate (%)	2020-21 pass rate (%)	2021-22 pass rate (%)
Aviation Maintenance	National	93%	99%	92.3	96%	83%
CNA	State		New need to set	100%	100%	100%
Emergency Medical Technician	National	90%	100%	86%	Pending	87%
Nursing	State	75%	100%	96%	98%	99%
Paramedic	State	90%	100%	N/A	92%	100%
Psychiatric Technician	State	90%	100%	89	94%	89%
Radiologic Technician	National	75%	100%	95%	95%	81%
Registered Vet Technician	National	72%	95%	95%	91%	100%
Respiratory Therapist	National	80%	100%	100%	100%	100%
Welding	Other	75%	85%	55%	55%	50%

- Question 18: Job placement: This is information that was gathered from students. If they did not respond then there is no data or low data because or the lack of response.

Program	Institution set standard (%) Floor	Stretch (Aspirational) Goal %	2019-20 Job Placement Rate (%)	2020-21 Job Placement Rate (%)	2021-22 Job Placement Rate (%)
Accounting Tax Preparation Certificate (C1)	not in 2022 report	not in 2022 report	not in 2022 report	not in 2022 report	NA in 2022 survey response
Accounting AS Degree	89%	94.45%	77.80%	26.92%	8%
Accounting Certificate	66.67%	83.33%	100.00%	33.33%	0%
Administration of Justice AA	95.50%	97.75%	91.00%	29.41%	10.53%
Administration of Justice AS	59%	84.38%	100.00%	18.75%	10%
Administrative Asst I Cert			NA	NA	NA in 2022 survey
Air Conditioning and Refrigeration AS Degree	100%	100%	100.00%	28.57%	16.67%
Air Condition & Refrig Cert			91.67%	NA	28%
Alcohol/Drug Counseling Cert			100.00%	33.33%	NA in 2022 survey
Animation AS Degree	67%	78.37%	67.70%	22.22%	30.43%
Animal Science Fundamental			NA	NA	NA in 2022 survey
Arch Design Concentr I			NA	0.00%	0.00%
Arch Foundational Skills			NA	NA	NA in 2022 survey
Aviation Science	75%	87.50%	50.00%	14.29%	8.33%
Big Data Analytics			NA	NA	NA in 2022 survey
Bus: Human Res Mgmt I Cert			NA	NA	NA in 2022 survey
Bus: International I Cert			NA	NA	NA in 2022 survey
Bus: Management I Cert			NA	NA	NA in 2022 survey
Bus: Sm Business Mgmt I Cert			NA	NA	0.00%
Business Administration	77.28%	88.64%	54.55%	15.13%	20.61%
Business Management AS Degree	100%	100%	100.00%	22.73%	45.45%
Child Development - I			NA	NA	NA in 2022 survey

- It is difficult data to get.
- The IEC Committee approves submitting the report with the current data. ASC will see this next, then PAC.
- Rosa Royce – Accreditation changed the report this year.
- Annual Fiscal Report:

Section Navigator

Please click "answer" to start working on each section or the 'Next' button to go to the next section. If you have completed this section, please ensure you click 'Next' before proceeding to another section to save your answers.

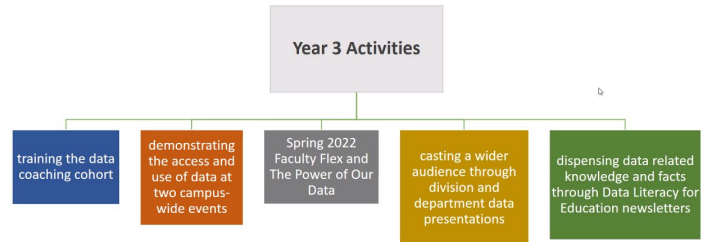| Section	Status	Actions
Revenue	Complete	Answer
Expenditures/Transfers	Complete	Answer
Liabilities - Debt	Complete	Answer
Other Post-Employment Benefits (OPEBs)	Complete	Answer
Cash Position	Complete	Answer
Annual Audit Information	Complete	Answer
Other Information	Complete	Answer
Final Step	Started	Answer

- Anything that we input here matches the 311 report. We report three years just as the other information submitted.
- OPEB is submitted in the annual report but not in the 311 report. OPEB is funded at 58%.

			• They ask for the cash position: 420 million includes all bonds and all other funds. • Other information - FTES: 32,912 students, 21/22, sometimes this has to be changed since the numbers fluctuate, even though we have already reported this. • If you want more information you can look at 3D, it will be posted on Monday. It is very detailed. • The campus ISER review process is currently on going.
5.	**Outcomes in Unit PIES**	2:00	• PIES are available throughout the ISER report. • 2A focuses on program review. • Reviewing unit PIES, we found a lot of inconsistency and confusion. It was incredibly varied across the unit PIES. • Student Services does not use SLOs in the same way that courses use SLOs. • We had difficulty finding the documentation for SLOs being used properly. • Can IEC assist with making sure that this is consistent? • There is a Small work group offering training on how to close the loop in PIE. • PIE is a comprehensive look at your goals and how you are reaching them. • We are working on more training. • Some believe the data should be embedded in the questions to be more easily accessible. • There is great foundation to meet the goal of making it more meaningful. • Do we need different templates for different groups? • Move PIE to 3-5 years instead of every year? • Maybe IEC would like to look at a sample of PIES in Nuventive. Student Services uses it differently than Instruction, etc. • Some schools don't do program review every year. • The PIE committee is currently in these discussions.
6.	**Title V Data Coaching**	2:15	• Year 2 of data coaching: Function #2 of IEC. • We have a goal in Title V and here at Mt. SAC.

- Year 3 Activities:

Objectives The grant funded a cohort of faculty data coaches who provided direct support to peers in the areas of data literacy, data access, and data use.

Year 3 Activities

| training the data coaching cohort | demonstrating the access and use of data at two campus-wide events | Spring 2022 Faculty Flex and The Power of Our Data | casting a wider audience through division and department data presentations | dispensing data related knowledge and facts through Data Literacy for Education newsletters |

Flex Day Presentation Spring 2022

➢ The purpose of Flex Day is to provide faculty with training opportunities just prior to the start of a primary term.

➢ The data coaching team delivered a thirty-minute presentation to 201 faculty and staff on use of the Mt. SAC data dashboards, available to all employees.

➢ The dashboards provide enrollment and student outcome data to the college community.

Do you know how to access the Mt. SAC Student Success data dashboards?	Pre-training Response Rate (n=137)	Post-training Response Rate (n=97)
No, I do not know how	67.9%	3.1%
Somewhat, but I would need a refresher	23.4%	30.9%
Yes, I do know how	8.8%	66.0%

Poll Results Regarding Racial Equity

To what extent do you agree or disagree that there are racial equity disparities in student achievement at Mt. SAC? (n=146)	Percentage
Strongly agree	43.8%
Agree	36.3%
Neither disagree or agree	4.8%
Disagree	2.1%
Strongly disagree	13.0%
Grand Total	100.0%

Generating Interest

I am curious to see disaggregated data on student success for my classes. (n=122)	Percentage
Strongly agree	37.7%
Agree	57.4%
Disagree	4.1%
Strongly disagree	.8%
Grand Total	100.0%

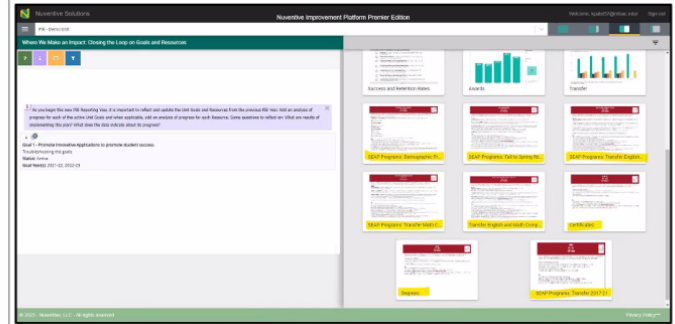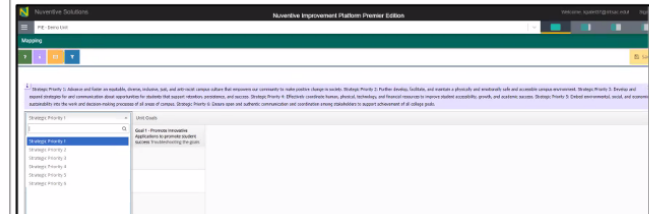|			
			• We're branching out and trying to reach faculty where they are, instead of asking them to come to us we are trying to reach out to them. • Thank you to all of the Data Coaches.
7.	**IEPI PRT Visit – March 16th**	2:25	• It was an incredible team helping us with outcomes. • They take all the feedback and celebrated a lot of the work we are doing. • They will come back in April and give us some more direction. • They will assist with a timeline for the work that needs to be done. • It was a sharing session. We are very appreciative of their guidance. • This was a really good vehicle for initiating these conversations. • We are so often in silos that we don't realize others are facing the same challenges.
8.	**Budget Committee Update** (Rosa)	2:40	• No report - the budget committee meeting was canceled.

Power of Our Data: April 2022

➤ Participants who attended the virtual event learned how Mt. SAC uses research and data to improve student learning.
➤ Outcomes included: knowing how to access our data, discovering baselines, and making meaningful changes.
➤ Outcomes were achieved by presenting on five key steps:
 o ensure access to data
 o make meaning from data
 o clarify expectations for data use
 o build knowledge and skills to use data
 o lead a culture of data use

Power of Our Data: Post-Session Feedback

Please rate your level of agreement with these statements:

Q4_1 I have a better understanding about College-wide course student success data. (n=16)
Q4_2 The content helped advance my knowledge of accessing College-wide student success data. (n=16)
Q4_3 I have a better understanding about the kinds of disaggregated student equity data that can be collected to…
Q4_4 I am more knowledgeable about accessing data dashboards. (n=16)
Q4_5 I am more knowledgeable about implementing changes through an "Equity Lens" to improve student success. (n=16)
4_6 I am more likely to take advantage of Data Coaching to support student success on campus. (n=15)

■ Strongly agree ■ Agree ■ Disagree ■ Strongly disagree

9.	**PIE Update** (Krupa)	2:50	• We have scheduled training for PIE.
			• It would be nice to have some department trainings.
			• We are updating the Nuventive system to incorporate the goals.

Spring 2023 Meetings: April 12, April 26, May 10, May 24.