Mt. San Antonio College			Institutional Effectiveness Committee Agenda		April 26, 2023 1:30 p.m.- 3:00 p.m. | Zoom	

Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo		X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot		X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	**Vacant**		
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	**Vacant**		
Academic Senate President or Designee	Roger Willis	X	Classified (appointed by CSEA 651)	**Vacant**		
Faculty Accreditation Coordinator	Barbara Mezaki	X	Student (appointed by the Associated Students)	**Vacant**		
Faculty	**Vacant**		Budget Committee Liaison	Rosa Royce		X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel		
Student Services (appointed by VPSS)	Malia Flood	X				
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano		Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee		X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar		X

AGENDA			
	Topic	**Time**	**Discussion/Outcome**
1.	**Welcome**	1:30	
2.	**Review of the Agenda**	1:35	• Agenda Reviewed
3.	**Approval of the April 12th Minutes**	1:40	• Motion to approve: Quinones 1st , Landry 2nd approved with modification to PIE training minutes.
4.	**Review BP 3225 and AP 3225**	1:45	• AP 3225: Other colleges do have similar APs. • AP 3250 works in conjunction with AP 3225. • Leave as is, check with the President's Office for the CCLC recommendations, and discuss if we need to add language. • Leave it as is since there is more detail in AP 3250. • We will bring this back to the committee once we have more information.
5.	**Discuss request to IEC, for VP PIE template feedback** • **What do they look for?** • **What would make it better?**	2:00	• IEPI has stated that they do not see many outcomes or feedback from unit PIE. We have been asked to review the template to help with this part of the process. • We need to obtain feedback from the Vice Presidents (VPs) about what would work better, then the Deans and then onto the department chairs. • How do we do outreach to the VPs to get feedback? • Could be a topic of discussion at a Cabinet meeting? • It should be meaningful and realistic for the VPs.

			• Draft of questions is needed to take to Cabinet. • Unit goals should be mapped to strategic priorities. • There is a ton of data but what does that mean? There is data over-load. • If the committee revises the template, it will guide us on finding the information we need. • The Co-chairs will draft questions and send them to Kelly. • What we are asking of the VPs isn't really what they do. It needs to be meaningful. Not just going through the process. • How are we using the VPs PIEs? What's the purpose? • We have an opportunity to inform the needs that we currently have. • The manager PIE has been incredibly helpful. How do we align that work to make the VPs PIE meaningful?

6.	**Committee Goals and Progress**	2:10	• Goal 2 we did the integrated planning timeline
			• Added Goal 6: There is an integration between PIE, Outcomes and curriculum.
			  ○ Perhaps this should be a collaboration with other areas.
			  ○ Conversations and collaborations in the program review process.
			  ○ Would this be more appropriate for the PIE committee.
			  ○ We can add a goal and state that it will be completed next year.
			  ○ Outcomes goal aligning with one of the priorities in the strategic plan.
			• Align IEC Outcomes to strategic planning or perhaps an objective.
			• The Co-chairs with work on a draft and present it next meeting.

7.	**EPAC Presentation** • **Draft Agenda and Activity**	2:30	• Review of draft. • Do we want to meet on the day of EPAC? We may want to, to go over the presentation.
8.	**Budget Committee Update** (Rosa)	2:40	• Budget review and development guide, there is a new area for new resources. • We start at the unit level working our way up to the president. • We have a goal regarding DEISAA, which we will start to work on.
9.	**PIE Update** (Krupa)	2:50	• They asked that IEC review the VP PIE. • Start reviewing the templates. • The PIE committee chairs would like the CORE Team to visit to assist with modifications.

		○ How is the process meaningful at all levels? - When we look at PIEs, we see them being used for resources, not foundational items. - There needs to be a better guiding framework. - To identify the gaps and find ways to rectify them. - Organize it by themes? - This is an opportunity to break down some of the silos. - We have been so focused on how to use the system (Nuventive) but we should focus on discussions. - Perhaps these discussions can take place at the Division level.
Spring 2023 Meetings: May 10, and May 24.		