Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
October 2, 2017

Members:			
Dale Vickers (Interim Chair)	L.E. Foisia	Paulo Madrigal **X**	Robert Stubbe **X**
Ron Bean **X**	Joel Garcia **X**	Jai Mehta **X**	Joe Vasquez **X**
Chau Dao	Phebe Lee **X**	Alexis Navarrete **X**	
Sheila Espy **X**	Rich Lee	Richard Patterson **X**	
			Kate Morales (Minutes) **X**

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Ron welcomed everyone to the meeting. Alexis Navarrete introduced himself to the Committee.	Information only.
2. September 2017 Minutes	Minutes were approved with a minor correction.	The minutes will be posted to the ITAC website.
3. Demo: Ask Joe Mountie	Eric Turner gave a demonstration of the new Ask Joe Mountie web feature. The idea for this project came from Dr. Audrey Yamagata-Noji. The web feature allows anyone to ask questions using normal syntax and receive the 'best Joe answer'. The answers for the initial questions came from Admissions, Financial Aid, and other Student Service departments. This web feature is mobile compatible. The feature is in 'soft launch' at the moment. IT will be working with Marketing to launch the feature during the next major semester. Student Services is currently working on adding additional questions and answers. If a question is asked that there is no answer for, it is captured and routed to the administrator so an answer can be added to the system. Other campus areas are interested in using this function; so, IT anticipates adding additional features to the system.	Information only.
4. Web Site Accessibility Requirements	Eric Turner shared a presentation on web accessibility requirements that become effective January 2018. IT engaged a consultant to test the Mt SAC website for accessibility. Some issues were found that are in the	The presentation will be sent to ITAC members.

	process of being fixed. Alexis suggested using students to test the website. Eric shared that the Web Team does work with the College's Disabled Students Programs and Services team to check various sites. Eric shared an email that was an image that is not considered accessible. Alexis suggested having an option for students to select plain text or HTML emails. There will be a workshop on November 2 for managers and web content editors to learn accessibility requirements. This is an ongoing training issue as new web content is created daily.	
5. Campus Wireless Network Needs	Ron shared the latest campus wireless map. He indicated that there are some funds remaining to expand campus wireless service and asked the committee members for feedback on wireless locations. He encouraged the student representatives to share this with Associated Students and bring back any feedback or suggestions. Joe shared that expanding wireless at Building 40 is part of the phase II construction plans. Robert suggested adding exterior WiFi near the Central Plant building to cover the grassy area near the new BCT building.	Committee members will send wifi location suggestions to Ron.
6. Computer Use / Security Policy Workgroup	Ron shared that Chris Schroeder will be scheduling a meeting next week to review the proposed documents. He has setup an online meeting space and the sub group is sharing documents and ideas.	Information only.
7. New Year, New Systems	Ron shared that communication regarding the change of email to O365 is coming out this week. The anticipated implementation date is January 2018. IT is also working on upgrading to Banner 9. Certain modules will start to migrate to Banner 9 over summer 2018. Additional communication about this change will also be coming out this week.	Information only.
8. Other Items	The next meeting is November 6 at 2:30 p.m. in Building 4 Room 2460.	An email reminder will be sent one week before the meeting.