# Mt. San Antonio College
## Information Technology Advisory Committee
## Group Memory
## November 5, 2018

| Members: | | | |
|---|---|---|---|
| Dale Vickers (Chair) **X** | L.E. Foisia **X** | Jai Mehta **X** | Joe Vasquez |
| Ron Bean **X** | Phebe Lee **X** | Bryan Monroy **X** | Student Rep 2 |
| Chau Dao **X** | Rich Lee **X** | Richard Patterson **X** | |
| Sheila Espy **X** | Paulo Madrigal **X** | Robert Stubbe **X** | Kate Morales (Minutes) **X** |

| ITEM | DISCUSSION/COMMENTS | ACTION/OUTCOME |
|---|---|---|
| **1. Welcome** | Dale welcomed everyone to the meeting and introduced himself to the student representative, Bryan Monroy. | Information only. |
| **2. Review of October 2018 Minutes** | Minutes were approved. | Minutes will be posted to the ITAC website. |
| **3. Follow-Up Items**<br>**A. Canvas**<br>**B. Faculty Display Name** | Ron provided follow-up information from items at the October meeting. Ron shared that the company that hosts Canvas has a status webpage where they post information about outages and service problems. There are many days where there are no service problems reported. If someone is having trouble with Canvas, the status page is a good thing to check to see if it is the Canvas application. Slowness related to Canvas might also occur if the system is being used on a wireless connection.<br>Ron also shared that he worked with Sheila to determine that the middle name for a faculty member is no longer displayed as part of Banner or the portal. | Ron will send the Canvas status webpage information via email.<br><mark>IIIC</mark> |
| **4. Banner 9 Status** | Ron and Dale discussed the recent upgrade to Banner 9. The campus went live with Banner 9 INB (Internet Native Banner) on October 15. It is primarily used by back-office operations such as Fiscal Services, Payroll, HR, Admissions & Records, and Financial Aid. Faculty reported that there was some issues with class rosters in Canvas after the Banner 9 go-live. Ron shared that this was caused by Banner and Canvas not synchronizing, which has been resolved. | Information only. |

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| | Chau shared that Financial Aid is not able to use TD Client, which automatically processes Financial Aid applications. They are currently doing them by hand. IT is aware of this issue and is working to resolve it. <br><br> Some commented on the slowness of Banner 9 and Dale shared that we are constantly 'tuning' the system in addition to adding some new storage hardware so the performance should improve soon. | |
| **5. Technology Master Plan** | Dale shared copies of the TMP outline that has been expanded. He asked for feedback and suggestions. | Dale will send the outline to everyone via email. |
| **6. ASAG Minutes** | The October ASAG minutes were shared with the Committee. The ASAG minutes also include a list of projects completed and issues resolved by the Enterprise Application Systems team over the last month. | Information Only |
| **7. Other Items** | Bryan shared that he was accidently able to see another student's email information when he logged into a shared computer. This will occur due to 'cookies' on the computer remembering the previous users information. <br><br> Bryan also shared that students have reported that they have been randomly disconnected from the wireless network. <br><br> The next meeting is December 3 at 2:30 p.m. in Bldg. 4 Room 2460. | Users should 'log-out' of their email/portal, not just close the browser. <br><br><br> The wifi network will automatically disconnect idle users. <br><br><br> Information Only |
| **Note: Accreditation Standards** <br> IIC: Student Support Services <br> IIIC: Technology Resources | | |