Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
November 2, 2020

Members:			
Fawaz Al-Malood **X**	Mark Lowentrout	Robert Stubbe	Student Rep 1 Ron
Bean **X**	Jai Mehta **X**	Joe Vasquez **X**	Student Rep 2
George Bradshaw	Jean Metter **X**	Dale Vickers **X**	
Rich Lee **X**	Richard Patterson **X**		Kate Morales (Minutes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. Review of October 2020 Memory	Reviewed and approved October memory.	The memory is posted to the ITAC website.
3. WebCMS Project Update	Monica Cantu-Chan provided a status of the WebCMS project upgrade. Jean indicated that she received a detailed email from Pedro Suarez explaining the system glitch with her course proposal. She is confident that it is now fixed. Monica shared that she met with the Instruction team about the process and that faculty should contact Michelle Sampat if there are questions about the process or timelines. The current WebCMS issues have been fixed and the vendor is now working on suggestions for making it better. The Instruction Office and Pedro Suarez are doing outreach to all the divisions and departments to provide support and training, as needed. There are classes scheduled in POD through November and December.	Information only. IIIC.
4. Purpose and Function Statement	It was recommended that the oversight of accreditation IIIC is added to ITAC's purpose statement. The committee agreed to add the accreditation standard and remove the word college-wide so it reads, 'The Committee is responsible for monitoring ~~collegewide~~ compliance with ACCJC Standard III.C, "Technology Resources."	ITAC's purpose and function statement will be submitted to PAC.
6. Other Items	Fawaz asked about the process of evaluating alternatives to WebCMS. Dale indicated that he believes a team did research	Information only.

	alternatives and that IT does participate in the process, but it is initiated by areas like Instruction, Academic Senate, and Curriculum and Instruction Council. Ron shared two documents. The first was on the Virtual System that is available for faculty to have software available via a virtual environment for easier student access. The second was on the possibility of moving students to O365, so they would be on the same platform as faculty. Fawaz, Jai, and Rich agreed that having students on O365 would make interactions easier. The next meeting is December 7 at 2:30 p.m. via Zoom.	

Note: Accreditation Standards

IIC: Student Support Services

IIIC: Technology Resources