




**SIDE LETTER**

This SIDE LETTER is entered into by and between the Mt. San Antonio Community College District (District) and the Faculty Association. This SIDE LETTER shall not be deemed precedent setting and shall not be construed as an admission of any wrong-doing or liability by either party to this SIDE LETTER.


This agreement addresses the use and tracking of Flex Hours for the 2019/2020 academic year.

- a. Hours earned by attending SPOT Certification, Temporary Remote Instruction (TRI) training or Fully Online by Mutual Agreement Readiness (FOMAR) training may be used towards Flex Hours. This is in addition to already approved Flex Hours.
- b. Hours earned in Summer 2020 or Fall 2020 may be used towards the completion of Flex for the 2019/2020 academic year. Hours earned during Summer 2020 or Fall 2020 used for the 2019/2020 academic year may not be used for Flex Hours earned for the 2020/2021 academic year.
- c. Tracking of these hours will be based on attendance and payroll records for attending SPOT Certification, Temporary Remote Instruction (TRI) training or Fully Online by Mutual Agreement Readiness (FOMAR) training and will be used to automatically certify Flex hours were met for the 2019/2020 academic year.

ACCEPTED AND AGREED TO:

  
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 Joan Sholars  
 President, Mt. San Antonio Faculty Association

**Jun 5, 2020**  
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 Date

  
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 Richard D. Mahan, Ph.D.  
 Vice President, Instruction  
 Mt. San Antonio College District

**Jun 6, 2020**  
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 Date