



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



**October 11, 2016**

**Cabinet is on hiatus. This report contains information items only.  
The next Cabinet meeting will be on October 18<sup>th</sup>.**

1. The work experience/internship program overseen by the Instruction Team has made great progress during 2015-16 as shown in the [attached](#) year-end report. Particularly notable are 692 students enrolled in work experience and the 16 new work experience sites off campus and 12 new sites on campus. For Fall 2016, 29 on-campus paid work experience placements ([attached](#)) have already been made. Congratulations to Tech & Health Dean Jemma Blake-Judd for administering the program and to Rachael Brown for coordinating the Career Specialists' efforts.
2. Mt. SAC has received a 2016-17 Student Equity allocation of \$3,492,200. [Attached](#) is a list of allocations for all 72 districts; also [attached](#) is the cover memo from the Chancellors Office with information on the Student Equity allocation.
3. Administrative Services' Quarterly Informational Announcement for Fall is [attached](#). Highlights:
  - An external Wi-Fi coverage map is available at <http://www.mtsac.edu/it/wifi.pdf>.
  - Public Safety had 531 calls for service and 812 dispatched calls in September.
  - The Payroll Department has a website at ([Fiscal Services/Payroll Department](#)) where you can find forms for tax withholding, direct deposit, time sheets and pay dates for Fiscal Year 2016-17.
  - The new Television Production trailer has arrived on campus and is now "under construction" in the Learning Technology Center loading dock.
  - Approval has been received to implement College Net 25 Live ([link](#)) as our campus master scheduling system for events on campus.
  - The Facilities Grounds team continues to focus on water conservation efforts through installation of California native landscape, drip irrigation systems to replace many existing overhead spray heads, and updating the campus-wide computerized irrigation control system.
4. The Chancellor's Office has issued a memo entitled "Clarification on Multiple Measures Used in Student Assessment" ([attached](#)). Interest in multiple measures course placements has peaked recently with 1) the delay in the implementation of the legally mandated "CAI"—Common Assessment Initiative ([link](#)), and 2) growing interest in Long Beach City College Promise Pathways ([link](#)). Mt. SAC is working on multiple-measures as a companion to the mandated CAI test.
5. Another state technology initiative is "OEI"—the Online Education Initiative ([link](#)). A key element of OEI is the Course Exchange ([link](#)) which is still in development. Pilot colleges have listed twenty courses in the Course Exchange for Spring 2017 ([link](#)). An article ([attached](#)) by a couple of fellows at MindWires ([link](#)) review the Exchange in a quite positive tone.
6. The Master Plan Steering Task Force ([attached](#)) will meet this coming Monday, October 17<sup>th</sup>. Their guidance on the important work of our Education and Facilities Master Plans is appreciated.

7. With Mt. SAC's accreditation visit scheduled for next March, our Accreditation Steering Committee—and many of our faculty and staff—are just concluding our Self-Evaluation Report ([link](#)). Kudos to all those who have worked so hard to make this happen. Indeed, accreditation has been much in the news, particularly the fate of City College of San Francisco which is right now undergoing what may be its final accreditation visit—with a verdict due in January. Along with the accreditation-induced collapse of ITT and Corinthian colleges, the whole accreditation process has been under scrutiny. Two recent developments are of note. ([See the attached article.](#))
- Last month, the Senate introduced the [Accreditation Reform and Enhanced Accountability Act](#), which would, among other things, establish student outcome standards that accreditors would have to use. More micromanagement of accreditation at the federal level seems problematic.
  - Last week, the [Center for American Progress](#) (CAP) released a [report](#) outlining its alternative to accreditation. The CAP proposal would maintain the separation of independent third parties and the federal government but with new roles. The third parties would set rigorous, objectively measurable outcome standards and be selected and paid by the federal government. These third parties could be accrediting commission but also related bodies. The new role of the federal government would be collecting and verifying the outcome data to determine if colleges meet the standards and are thus eligible for federal grants and student financial aid.

Well, it seems everyone has an idea to reform accreditation.

8. Vice Chancellor Pam Walker's latest *First Friday Update* is [attached](#). Highlights:
- The state Academic Senate has scheduled two drive-in workshops ([link](#)) this fall on minimum qualifications: October 28<sup>th</sup> and October 29<sup>th</sup>.
  - Ohio State University conducts an annual national Study on Collegiate Financial Wellness ([link](#)). This is a one-of-a-kind national study in relation to financial literacy. The link provides more information about this study as well as data and results from studies done in previous years.
  - Now available are step-by-step instructions ([link](#)) on how to fill out the Strong Workforce Local Share Plan and Budget Template. Also available for download on this same web page is a worksheet that can help with compiling the information needed to fill out the online form.
9. We have filed our FON Report for Fall 2016 ([attached](#)). (FON is the **F**aculty **O**bligation **N**umber, the number of full-time faculty we must have employed each Fall.) We have 431.1 full-time equivalent faculty which is 3 above the required 428.1. Full-time faculty teach 54.47% of our courses. The Chancellor's Office FON projection ([attached](#)) for Mt. SAC for Fall 2017 is 433.1
10. The 2016 Mt. SAC Cross Country Invitational ([link](#)) is underway this Friday, October 14<sup>th</sup>, with the Community College Division in the morning and the Elementary/Middle School Division in the afternoon. The schedule is [attached](#). The Invitational will continue with the High School Divisions on Friday and Saturday, October 21 and 22.
11. The renewal date for our federal TRiO Upward Bound grant ([link](#)) is coming up next month. In addition, we plan to apply for a new Upward Bound Math and Science Grant. The On-Site Pre-Application Workshops will be in Los Angeles on October 31<sup>st</sup>, and Webinars will be on several dates in November. ([See attached memo.](#))
12. As mentioned last week, AB 1732—Single User Restrooms ([attached](#)), which is effective March 1, 2017, requires all single-user toilet facilities in any business establishment, place of public accommodation, or government agency to be identified as all-gender toilet facilities. Based on our inventory ([attached](#)) we have 76 such restrooms.

13. The U.S. Department of Labor has accepted Mt. SAC into the Registered Apprenticeship-College Consortium ([link](#)). Membership in RACC gives Mt. SAC students the ability to transfer apprenticeship college credits to and from other RACC colleges and universities. California has improved its apprentice programs over the last few years ([link](#)). Below is a brief primer.
- To provide apprenticeship training for their employees, many employers partner with the California Community Colleges, with Regional Occupational Programs/Centers, or with Adult Schools. Apprentices receive on-the-job training via their employer, and then in the evening or weekend, receive community college "Related and Supplemental Instruction" (RSI). RSI credit courses are FTES-generating. Apprenticeships are typically three to five years.
  - The 2016-17 Community College budget contains 32.185 M for employer apprenticeship support and \$21.429 M in FTES apportionment for RSI courses. See SB 826 (budget act), page 537 ([link](#)). Based on a mutually agreed contract, an employer and a community college share this funding for the clock hours the apprentice is released from work and attends RSI instruction. All RSI apprenticeship programs must be approved by the Chancellors Office and the Division of Apprenticeship Standards.
14. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
- a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 11/15)
  - b. Next Steps on the Foothill Transit Center (**Mike, 10/18**)
  - c. Student Holds: Establishing, Communicating, Clearing (Joumana, 11/1)
  - d. Update on Classroom Technology Standards (**Mike, Vic, Bill Eastham, 10/18**)
  - e. AP—Financial Aid, Addressing Loss of BOG Fee Waiver (Audrey, 10/25)
  - f. Implementing BP 6530—Closed-Circuit Surveillance Systems (**Dave, Vic, Bill, 10/18**)
  - g. Child Development Center: Budget and Productivity (**Irene, 10/18**)
  - h. Progress on Expansion of Summer Bridge Program (Audrey & Irene, 10/25)
  - i. New Resource Allocation for 2016-17 (**Discussion 10/18**, Allocation, 10/25)
15. Quarterly Reports to Cabinet
- a. Emergency Response Plan Implementation (**Dave Wilson & Melonee Cruse, 10/18**)  
\*\*Executive Policy Group Training\*\*
  - b. Classroom Utilization Project (Joumana & Mika, 10/25)
  - c. Faculty Position Control Report (Irene, 11/15)
  - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 10/25)
  - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 12/6)
  - f. IT Projects Quarterly Report (Mike & Vic, 12/13)
  - g. Grants Quarterly Update (Irene & Adrienne, 1/17)
  - j. Text Messaging (Yen & Vic, 11/1)