



## SIDE LETTER OF AGREEMENT


This SIDE LETTER OF AGREEMENT (Side Letter) is entered into by and between the Mt. San Antonio Community College District (District), and the Mt. San Antonio College Faculty Association (Faculty Association). This Side Letter shall not be deemed precedent setting and shall not be construed as an admission of any wrong-doing or liability by either party to this Side Letter.

Due to the College's response to Governor Newsome's Stay-at-Home Executive Order and the implementation of Temporary Remote Instruction, the Spring 2020 and Summer 2020 semesters are scheduled to be 100% online. Planning is underway for Fall 2020 and it is anticipated a significant percentage of classes will also be scheduled online.


Article 13.B.7. Maximum Distance Learning Workloads, subsection 13.B.7.b. Full-time Faculty Load Limitation states: "A full-time faculty member shall not teach more than 67% (10 LHE) of each regular primary term (fall or spring) assignment as online learning or a combination of online learning and hybrid. For the purpose of this Article, primary term assignment excludes overload as well as winter and summer intersessions. Further, subsection 13.B.7.b.3. Deviations states: "Any deviation from this load limitation must be approved by the department chair, the division dean, and the Vice President of Instruction. The President of the Faculty Association will be notified of all deviations.

Due to the extraordinary circumstances of the Governor's Stay-at-Home Executive Order, the District and FA have agreed to set aside the provisions of subsections 13.B.7.b. and 13.B.7.b.3. which will allow faculty to teach up to 100% of the primary term without notification to the FA President through December 31, 2020.

ACCEPTED AND AGREED TO:

  
Joan Sholars (Apr 17, 2020)  
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Joan Sholars  
President, Mt. San Antonio College Faculty Association

Apr 17, 2020  
\_\_\_\_\_  
Date

  
Richard Mahon (Apr 17, 2020)  
\_\_\_\_\_  
Richard D. Mahon, PhD  
Vice President, Instruction  
Mt. San Antonio College

Apr 17, 2020  
\_\_\_\_\_  
Date