

**Mt. San Antonio College
Budget Committee
Summary of June 15, 2011**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Laura Martinez | <input checked="" type="checkbox"/> Eric Kaljumagi (Guest) |
| <input checked="" type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Art Morales | <input type="checkbox"/> Audrey Yamagata-Noji | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| <input checked="" type="checkbox"/> Virginia Burley | <input type="checkbox"/> Aida Ghorbani | <input type="checkbox"/> Alexa Leon | <input type="checkbox"/> |
| <input type="checkbox"/> Jason Chevalier | <input checked="" type="checkbox"/> Diana Casteel for Denise Lindholm | <input checked="" type="checkbox"/> Jean Garrett | <input type="checkbox"/> |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review Agenda		Approved, as submitted.
2. Review Meeting Summary of March 16, 2011	The Budget Committee Meeting Summary of March 16, 2011, was reviewed, with one correction noted by Jennifer Galbraith.	Approved, as submitted, with one correction.
3. Committee Goal and Progress Report 2010-11	The Budget Committee members reviewed the Committee Goal and Progress Report for 2010-11, and completed the Outcomes/Accomplishments Descriptive Bullet List in column three, for submission to Diana Casteel, on behalf of the President's Advisory Council.	
4. Review 2011-12 Tentative Budget	Linda Baldwin explained the Tentative Budget for 2011-12, and stated that this is the "best guess" as of May 23, 2011. Linda explained that there is a lot of analysis that goes into projecting the ending balance. This will change when the books are closed and the revenue and expenses come in. The growth balance is anticipated and not budgeted. This number could also change based on what is turned in for attendance and enrollment fees in the P-2 report received at the end of June. Linda explained the new budget format that shows the revised budgets. She explained that, although there wasn't a hiring freeze, there were a lot of vacancies with \$1.9 million in salary savings, including short-term hourly and overtime. Linda stated this number could change when the Adopted Budget is completed. Linda also noted savings with the Stars of Excellence account.	

	<p>Eric Kaljumagi asked what is included in the immediate needs balance. Linda stated she would research this and get back to him and the Budget Committee members.</p> <p>Jennifer Galbraith asked, for the 2011-12 Adopted Budget, if the positive variance savings are adjusted and looked at in order to reduce the budget. Mike stated they will be looked at and adjusted if they are ongoing. Linda stated \$500,000 of the \$1.5 million in status quo budgets will be carried over. Eric asked what caused the increase in the revised budget. Linda explained the increase is from the transfers from reserves or budget increases.</p> <p>Linda explained that approximately \$500,000 in categorical support dollars will not be spent by the end of the year; but, this could change because program managers sometimes say it can be carried over at the end of the year.</p> <p>Linda explained that the income-generated account budgets have revenue that offset the expenditures. This money gets carried over. A lot of these accounts came from Auxiliary Services and were deemed to be more appropriately housed with the District.</p> <p>Linda explained the allowance for doubtful accounts, which are accounts receivable for students that have not paid. This is a way to book and recognize these dollars</p> <p>Art Morales asked what is the estimated savings for the retirement incentive. Mike stated the estimate is \$1.3 million. Linda stated that she will be analyzing</p>	
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	<p>this over the next year, and it is difficult to determine the savings now. Eric asked how it is determined what step new hires are hired into. Fiscal Services analyzes what replacements began at over the past year and takes an average. The personnel budget in the Tentative Budget was not changed.</p> <p>Linda explained that a work group of CBOs decided the workload reduction should be recalculated and redistributed. This changes how Mt. SAC is funded. Mt. SAC will be adversely affected and the deficit will increase by \$1 million. Eric asked if the apportionment recalculation will be permanent and carry-on. Mike stated it will carry-on from year-to-year.</p> <p>Linda noted that three new faculty positions were added to fulfill the full-time faculty obligation. Some positions were eliminated last year and now need to be put back in. Twelve retirement positions will not be replaced. Jennifer noted the retirement incentive savings from full-time faculty positions should be about \$45,000.</p> <p>Jennifer stated that, for the past four years, the actuals have been substantially lower than the Adopted Budget and suggested the Adopted Budget be adjusted so it doesn't have to be explained away. Linda stated that Fiscal Services has been monitoring budgets and calling people to do transfers; that this was not happening before.</p> <p>The bottom line is, Mt. SAC will be fine in 2011-12, but 2012-13 will be difficult. Mt. SAC will need to cut \$10 million, or increase revenue in 2012-13, in order to get to a 5% reserve. The structural deficit needs to be corrected.</p>	
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	Mike stated that the President's Advisory Task Force will be looking at Level 1 reductions at their next meeting.	
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FUTURE MEETING DATES (3:00 p.m. – 4:30 p.m.)

TBD