

**Mt. San Antonio College
Budget Committee
Summary of November 9, 2011**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Mark Fernandez | <input type="checkbox"/> Annette Loria (Guest) |
| <input checked="" type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Art Morales | <input type="checkbox"/> Jose Jimenez | <input checked="" type="checkbox"/> Sofia Haq (Student) |
| <input checked="" type="checkbox"/> Virginia Burley | <input type="checkbox"/> Jean Garrett | <input checked="" type="checkbox"/> Crystal Lane Swift | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| <input type="checkbox"/> Audrey Yamagata-Noji | <input checked="" type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Richard McGowan (guest) | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review Agenda	<p>Mike Gregoryk asked the committee members to introduce themselves for the benefit of the new Budget Committee members in attendance.</p> <p>Denise Lindholm announced that she will no longer be able to represent the Confidential group on Budget Committee because she will be serving on the President's Advisory Council in her new position as the Executive Assistant to the President and Board of Trustees.</p>	<p>Approved, as submitted.</p> <p>Denise will send an e-mail out to the Confidential group, and ask if there is anyone interested in replacing her on Budget Committee.</p>
2. Review Meeting Summary of October 12, 2011	The Budget Committee Meeting Summary of October 12, 2011 was reviewed and approved, as submitted.	Approved, as submitted.
3. Plan for Budget Reduction Discussion	<p>The Committee agreed to table the review of Audrey Yamagata-Noji's Budget Reduction Proposal until the next Budget Committee meeting because Audrey was not there to present it.</p> <p>Ginny Burley reviewed with the Budget Committee members her document titled "Institutional PIE Summary VI. Planning for the Future." She stated that she had just come from the Institutional Effectiveness Committee (IEC) meeting where she presented her Section VI assignment. Twelve planning themes were listed: Student Success, Research, Facilities Improvements, Educational Technology, Maintenance of Effort, Staffing, Training, Improve Student Learning through Assessment, Communication, Collaboration,</p>	The Budget Reduction Proposal by Audrey Yamagata was tabled to the next Budget Committee meeting of November 16, 2011.

	<p>Efficiency, and Meet Federal Mandates and State Regulations. Many of the twelve planning themes tied to a College goal, two of them did not; Maintenance of Effort and Staffing. Ginny suggested to IEC that the planning themes be used to determine the College goals. IEC is trying to strengthen the planning process so it makes sense to people in whatever way it connects to their planning groups. It was suggested that PIE be simplified and a College standard for the classroom be evaluated. It was noted that it would be helpful if e-PIE fed into the summary part of PIE which would make more sense. Mark Fernandez asked why the College is making plans for things that are not connected to a College Goal, and do we plan to achieve the College goals. Ginny stated that President's Advisory Council gives ongoing goals to work with, they are not achievable, and are strategic objectives derived to work toward the goal's objective. The Budget Committee members agreed that there are too many College goals and they can be generalized.</p> <p>Ginny stated IEC was unable to come to closure with the assignment she presented and will review it again in the next IEC meeting.</p>	
<p>4. Training for Budget Committee Members</p>	<p>Mike asked for suggestions regarding things a new Budget Committee member should know.</p> <p>Denise suggested reviewing the budget presentation given by Mike and John Nixon at the first meeting of the President's Advisory Council on Fiscal Planning, which had valuable information in it. Jennifer Galbraith suggested updating the presentation. The committee members agreed to have Mike bring the presentation to the next Budget Committee meeting to review, critique, and incorporate their thoughts into the presentation.</p>	<p>Mike will bring the presentation to the Budget Committee meeting of November 16, 2011.</p>

FUTURE AGENDA ITEMS:

- Training for Budget Committee Members – Mike Gregoryk
- Plan for Budget Reduction Discussion – Audrey Yamagata-Noji

FUTURE MEETING DATES (3:00 p.m. – 4:00 p.m.)

- November 16, 2011
- December 14, 2011
- December 21, 2011