

**Mt. San Antonio College
Budget Committee
Summary of December 14, 2011**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Mark Fernandez | <input type="checkbox"/> Annette Loria (Guest) |
| <input type="checkbox"/> Linda Baldwin | <input type="checkbox"/> Art Morales | <input checked="" type="checkbox"/> Jose Jimenez | <input checked="" type="checkbox"/> Sofia Haq (Student) |
| <input checked="" type="checkbox"/> Virginia Burley | <input checked="" type="checkbox"/> Jean Garrett | <input type="checkbox"/> Crystal Lane Swift | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Richard McGowan (Guest) | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review Agenda	Mike Gregoryk stated he received an e-mail today from Dan Troy, the Vice Chancellor for Fiscal Policy at the California Community College's Chancellor's Office. The e-mail stated both the Tier 1 and Tier 2 triggers will be implemented. There will probably be a fee increase to \$56 per unit in Fall, and a \$13 billion deficit for Fiscal Year 2012-13. K-12 will be affected, they are preparing for major reductions in 2012-13.	Approved, as submitted.
2. Review Meeting Summary of November 16, 2011	The Budget Committee Meeting Summary of November 16, 2011 was reviewed and approved, as submitted.	Approved, as submitted.
3. Plan for Budget Reduction Discussion – Audrey Yamagata-Noji	<p>Audrey Yamagata-Noji distributed documents titled "Budget Reduction Process <i>A Proposal</i>" and "Budget Reduction Strategy". Audrey stated the Budget Committee members need to talk about next year. The President would like to reduce the structural deficit problem and budget for faculty positions for 2012-13. Mike stated there is no new money and ongoing operational costs will increase, these are the types of issues the College will need to deal with.</p> <p>The Budget Committee members reviewed the budget reduction process proposal. Richard McGowan asked about the section "establish priorities" and wanted to know if the priorities would be College or Team priorities.</p>	

	<p>Mike stated the Budget Committee will receive input from the President and the Vice Presidents after they gather information from their teams. The Budget Committee will make recommendations with the input they receive from both the President and Vice Presidents.</p> <p>Ginny Burley stated the question is how to implement it. She suggested that the recommended priorities be established as College goals, and to ask the departments to plan according to the established goals.</p> <p>Richard stated that the Budget Committee is probably not the body that should set College priorities. Audrey suggested the term "guiding principles". Mike stated he liked that terminology better and that there is a need for institutional team training for planning for reduction.</p> <p>Ginny explained her team process for establishing priorities which uses State mandates and how they affect students and staff.</p> <p>Jennifer Galbraith suggested the Budget Committee make recommendations to President's Advisory Council and President's Cabinet to look at each team and review their budgets and priorities. Mike stated Budget Committee's role is to review the dollars coming in and give targets to the teams; get the priorities from the President; and determine the impact the reductions will have on the College.</p>	
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	<p>Mike suggested forming a sub-committee to work on the budget reduction process and prepare something to take to President's Cabinet. He would like to cancel the regularly scheduled Budget Committee meeting on January 11th and have the first sub-committee meeting on that date at 3:00 p.m.</p>	
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FUTURE AGENDA ITEMS:

- **Budget Reduction Process - Sub-Committee**

FUTURE MEETING DATES (3:00 p.m. – 4:00 p.m.)

- **January 11, 2011 – Budget Reduction Process – Sub-Committee**
- **January 18, 2011 – Budget Committee**