

**Mt. San Antonio College
Budget Committee
Summary of March 21, 2012**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Jennifer Galbraith | <input checked="" type="checkbox"/> Mark Fernandez | <input type="checkbox"/> Annette Loria (Guest) |
| <input checked="" type="checkbox"/> Linda Baldwin | <input checked="" type="checkbox"/> Don Hurdle for Art Morales | <input checked="" type="checkbox"/> Crystal Lane Swift | <input checked="" type="checkbox"/> Sofia Haq (Student) |
| <input type="checkbox"/> Virginia Burley | <input type="checkbox"/> Jean Garrett | <input type="checkbox"/> Bill Scroggins (Guest) | <input checked="" type="checkbox"/> Jose Jimenez (Student) |
| <input type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/> Denise Lindholm | <input checked="" type="checkbox"/> Richard McGowan (Guest) | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda Check	<p>Mike Gregoryk added one item to the Agenda; Discussion on Budget Communication.</p> <p>Mike stated he plans to invite Dale Vickers from Information Technology to the next Budget Committee meeting to explain the Managed Printing Services program for Building 4. The goal is to reduce printing and copying costs by 50%. There are 1,200 printers on campus right now.</p> <p>Mike also plans to invite Gary Nellesen from Facilities Management to a future Budget Committee meeting to give a report from the Facilities Advisory Committee and its prioritization process.</p>	Approved, with one addition.
2. Review Meeting Summary of February 22, 2012	The Budget Committee Meeting Summary of February 22, 2012 was reviewed and approved, with one correction noted; page 5, 3 rd paragraph.	Approved, with one correction.
3. Review Dr. Scroggins Announcement Titled "Mt. SAC Budget: Tightening Our Belts & Sharpening Our Focus"	The Budget Committee members reviewed the announcement titled "Mt. SAC Budget: Tightening Our Belts & Sharpening Our Focus." Mike explained that the Board of Trustees want the suspension of the retiree benefit contribution, and the payment of the retiree benefits from the Trust, to be temporary and reviewed annually. This is a one-time savings of \$6.1 million.	

	<p>Mike stated that travel and conference will be eliminated except for specific training. Jennifer Galbraith stated that blanket statements cause more questions. Mike agreed that a definition should be given and he will ask for it in President's Cabinet. Mike stated the Foundation may provide a pool of money to cover travel and conference expenses.</p> <p>Jennifer suggested criteria be developed by a Governing Body. It was noted that the President has the right to make decisions and present them to the Budget Committee, but this does not mean that the Budget Committee is endorsing those decisions and they did not vote on it. A shared governance procedure should be followed, and this may not be the case currently.</p> <p>The Budget Committee would like to understand what the President's announcement means and be careful about what they say they are doing, i.e. item numbers 3 & 4. Richard McGowan noted that Mt. SAC had initially committed to the retiree benefit fund becoming self-funded in 30 years. A new actuarial report is expected, it was suggested that a presentation be given to the Budget Committee when it's received. Mike stated he will contact the Health Benefits office and ask for a report that shows the health benefit premium costs for retirees.</p> <p>It was noted that the Budget Committee members have questions regarding this planning process, and how the specific goals will be attained, and what specific budgets will be affected.</p>	
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4. Discussion on Budget Communication	<p>Richard suggested putting together a presentation of a four-year cycle showing the cuts and revenue from four years ago to the present, and also explaining what Mt. SAC has done to sustain, and how the College has worked so hard during this cycle.</p> <p>Sofia Hag stated the students are interested in being informed about the budget and agreed that a simple timeline of four years would be beneficial. She would like to take it to the Associated Students Executive Board and Senate.</p>	
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FUTURE AGENDA ITEMS:

- **Managed Printing Services, Building 4 (Dale Vickers, Guest)**
- **Prioritization Process, Facilities Advisory Committee, Gary Nellesen (Guest)**

FUTURE MEETING DATES (3:00 p.m. – 4:00 p.m.)

- **April 11, 2012**
- **April 18, 2012**
- **May 9, 2012**
- **May 16, 2012**