



**Mt. San Antonio College  
Information Technology Advisory Committee  
Group Memory  
September 12, 2011**

Members:			
Victor Belinski, Co-Chair X	Katalin Gyurindak X	Paul Kittle, Co-Chair X	Don Potter X
John Alvarez X	Vacant (Student)	Rich Lee X	Jim Smith
Shanti Atashpoush X	Phebe Hosea X	Paulo Madrigal X	Kate Scott (Minutes) X
Meghan Chen X	Robert Jackson X	Barbara Mezaki	
ITEM	DISCUSSION/COMMENTS		ACTION/OUTCOME
<b>1. Review of Minutes</b>	The June minutes were approved as presented.		The minutes are posted online and in the ITAC Group Studio.
<b>2. Update from PAC</b>	Vic reported that Paul attended the last PAC meeting too. They discussed the Technology Master Plan and the communicating with students topic at PAC. They also gave PAC an update on Moodlerooms and the training plan for the new system. Meghan reported that she is working on a plan to request funding for faculty to attend Moodlerooms training. This plan will go through the Professional Development Council and other vetting processes.		Information Only
<b>3. Distance Learning Report</b>	Paul reported that the DL committee has been discussing the Moodlerooms implementation. A skeleton plan of training dates has been developed and will be further developed by the Online Learning Support Center and will be shared with the campus soon. Mary Johnson did send out an email to faculty informing them of the upcoming Moodlerooms change. Robert asked about the timeline for implementing and Vic and Meghan clarified that the complete transition will occur by summer 2012 and that there will be training for classified staff who support students and faculty.		Information Only
<b>4. Various Modes of</b>	Vic shared statistics on portal and web usage from 2010		Members are encouraged to post

<p><b>Communication with Students</b></p>	<p>and he is currently gathering statistics for 2011. The College has many different types of tools and modes for communicating with students. Students also have their own preferred communication methods which might be different. Email is not the preferred method for most students anymore. They prefer text messaging or some type of social media like twitter or Facebook. The committee will continue this discussion through the semester.</p>	<p>and discuss information and news articles related to student communication in the ITAC Group Studio.</p>
<p><b>5. Status of Closed-Captioning AP</b></p>	<p>Don reported that there were some concerns from Academic Senate regarding the closed captioning AP. Don has discussed this AP with Dr. Scroggins and he is supportive of moving it through the process. Dr. Scroggins is also supportive of the no purchasing clause related to uncaptioned material. Meghan, Don and the rest of the Task Force will be meeting again to move forward with the AP.</p> <p>The committee discussed the gap in resources related to closed-captioning. The campus does want to comply but there is a gap in the mechanism to ensure all materials to comply.</p>	<p>Information Only</p>
<p><b>6. Plan/Goals for Technology Master Plan (TMP)</b></p>	<p>The Technology Master Plan needs to be reviewed by ITAC every year. The TMP should provide IT direction and align with other College planning processes like PIE, the Facilities Master Plan, and the Educational Master Plan. Vic would like members to review the TMP appendix regarding future IT projects.</p>	<p>Members are encouraged to review the TMP that is posted in the ITAC Group Studio.</p>
<p><b>7. Other Items</b></p>	<p>Robert asked about the new login on walk-up copy machines. Shanti explained that it is a user's domain/windows login and all employees, including most hourly employees, have this type of an account.</p> <p>The next meeting is October 3 at 2:30 p.m.</p>	<p>Information Only</p> <p>A meeting reminder will be sent via the portal.</p>