Members:

Victor Belinski, Co-Chair X	Phebe Hosea X	Paulo Madrigal X	Jim Smith X
Shanti Atashpoush X	Robert Jackson X	Barbara Mezaki	Student (Vacant)
Meghan Chen X	Paul Kittle, Co-Chair X	Don Potter X	Student (Vacant)
Katalin Gyurindak	Rich Lee	Bill Rawlings X	Kate Scott (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review of Minutes	The May minutes were approved.	The minutes are posted online and in the ITAC Group Studio.
2. Status of OmniUpdate / Web Improvement Project	Eric Turner, Supervisor Web and Portal Services, did a PowerPoint presentation and an update on the status of the Web Improvement Project. Many staff members are now trained in how to use OmniUpdate and hundreds of pages have been converted to the new system. The MobileApp was launched and has been downloaded by thousands of students and employees. Eric indicated that IT is working on additional enhancements to the app including the possibility of pushing wait-list status information. The Web Improvement Project is continuing with additional OmniUpdate training sessions and a push to eliminate bad links and outdated information.	Information Only
3. Computer Replacement Program 2012-13	Vic shared that the $250K normally allocated for the college's five year replacement cycle has been eliminated as a budget reduction. IT will strive to repair machines whenever possible and may still need to replace some machines if they are beyond repair.	Information Only.
4. Student Success Plan – Draft	ITAC reviewed the Student Success Plan and noted that several items are assigned to the committee. The committee agreed that although they support in concept many of the items on the plan, there will need to be funds	ITAC will continue to review the Student Success Plan and update items that are assigned to the committee.

	allocated to make them a reality.	
5. Technology Master Plan Revision List	ITAC reviewed the Assumptions section of the Technology Master Plan. The committee discussed how these assumptions come from other plans like the Educational Master Plan. The committee discussed the need to integrate the plans and ensure the Technology Master Plan is aligned with the other campus plans.	ITAC will edit the assumptions list based on current college conditions. Vic will contact the owners of the other plans to ensure the Technology Master Plan is properly aligned.
6. Next PAC Meeting	The next PAC meeting is September 12. Vic will discuss the alignment of plans.	Information Only.
7. DL Report	Paul reported that the DLC is continuing to work on the Distance Learning Plan and will submit it to Curriculum & Instruction Committee by the end of fall semester. The Distance Learning Committee is also discussing how they can encourage DL students to be successful and understand the commitment of a DL course. The committee discussed the fall semester enrollment and how faculty are inundated with students trying to add classes. Meghan and Bill commented on the commitment of faculty and staff to offer as many services as possible even during this time of declining staffing and budgets.	Information Only.
8. Informational Item – Migration to Luminis 5	Vic discussed the transition from Luminis 4 to Luminis 5 which will occur in 2013. The new version of Luminis does not include an email component so IT will be recommending a student email alternative such as Google's Gmail. IT's new trainer, Beverly Heasly, is conducting many Banner related training sessions and will probably offer some Luminis and Course Studio sessions in the future.	Information Only.
9. Other Items	The committee discussed the Student Success Initiatives and the items related to technology such as educational planning using DegreeWorks. Bill shared a study related to employers needing an educated workforce with trade skills which is the type of training available at CA Community Colleges. The committee discussed the need for employees to	The meeting announcement reminder will be sent via email and the portal.

	clean-out or archive email on a regular basis due to storage utilization. The college currently has 27 terabytes of storage space that is at capacity. Employees should make it a regular priority to clean out old and unnecessary email messages and delete attachments whenever possible. IT will be sending out some information and holding training sessions on the various options that are available for archiving or deleting email messages. Meghan shared information related to the difference between a DL course and a 'correspondence course'. Schools can face accreditation issues and/or fines if a course is found to be a 'correspondence course' instead of a true distance learning course. The next meeting is October 1 at 2:30 p.m. in LTC room 144.	