



**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
May 6, 2015**

Members:		
Victor Belinski (Co-Chair) X Chau Dao X Jean Garrett X Phebe Hosea (Lee) X	Paul Kittle (Co-Chair) X Rich Lee X Paulo Madrigal Jaime Nevarez	Jim Smith X Robert Stubbe X Joe Vasquez X
		Kate Morales (Minutes) X David Palais (Guest) X Elizabeth Bravo (Student) X Kate Morales (Minutes) X
ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Review of April Minutes	The April 2015 minutes were reviewed and approved.	The minutes will be posted to the ITAC website.
2. PAC Update	Vic noted that the April PAC meeting has been cancelled.	Information Only
3. Technology Master Plan (TMP)	Dave Palais shared that he met with Meghan Chen and fleshed out some of the Technology Master Plan related to Library and Learning Services and Distance Learning. Meghan also suggested other potential staff for Dave to meet with regarding the Technology Master Plan. Dave is available to meet with committee members via conference call to discuss sections of the TMP. Dave is working on a draft of the plan revisions. Committee members agreed that they will submit revisions and this item will be discussed at the June meeting.	Please contact Vic or Dave if there are any questions about revisions to the Technology Master Plan. This item will be continued on the next meeting agenda.
4. Draft of Revisions to AP 3720	The only suggested changes are to remove the Social Media section. An example of the changes is posted in the ITAC group studio.	Information Only
5. Pending IT Projects	Vic shared the progress with the OnBase implementation. The project is moving quickly and IT estimates the go-live date will be June 1. Chau Dao indicated that Financial Aid is heavily involved in this project and they are looking forward to the new system and the implementation schedule has been fast.	Information Only
6. DL Report	Paul reported that the Distance Learning Committee is reviewing AP4105 for possible revisions in light of Accreditation needs. The Moodlerooms contract including the TRAIN component will go forward for renewal at the May board meeting. There was no price increase for the contract renewal and additional storage space was	Information Only

	added. Paul noted that during the Accreditation site visit, team members want to have access to distance learning classes as a professor and a student. IT is working with Distance Learning on how to achieve this type of access – securely.	
7. Other Items	The next meeting is June 1 at 2:30 p.m. in Bldg. 4 Room 2460.	A reminder will be posted in the portal and sent via email prior to the mtg.