

BUDGET COMMITTEE

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Budget Committee is the primary governance body for developing, recommending, and evaluating policies and procedures for institutional planning as it relates to its integration of the budget process in all aspects of College finances.

Function

1. Evaluate and recommend changes to policies and procedures relating to overall resource allocation.
2. Develop, evaluate, and recommend related policies and procedures for budget development and review the current budget process for effectiveness.
3. Evaluate and recommend changes related to policies and procedures for allocating discretionary revenue.
4. Evaluate the College budget models using an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation.
5. Reports to President’s Advisory Council on the evaluation of the College budget policies and procedures and informs the campus about budget-related matters.
6. Monitor college-wide compliance with ACCJC Standard III.D, “Financial Resources.”

Membership (16)

| | Position Represented | Name | Term |
|-----|--|----------------------------|---------|
| 1. | Vice President, Administrative Services | (Co-Chair) Morris Rodrigue | ongoing |
| 2. | Chief Compliance and College Budget Officer | Rosa Royce | ongoing |
| 3. | Associate Vice President, Administrative Services | Doug Jenson | ongoing |
| 4. | Management, one from Instruction (appointed by the Vice President, Instruction) | Kelly Fowler | 2019-22 |
| 5. | Management, one from Facilities Planning & Management (appointed by the Vice President, Administrative Services) | Gary Nellesen | 2021-24 |
| 6. | Management, one from Student Services (appointed by the Vice President, Student Services) | Audrey Yamagata-Noji | 2021-24 |
| 7. | Faculty (appointed by the Academic Senate) | (Co-Chair) Mary McGuire | 2019-22 |
| 8. | | Emily Woolery | 2020-23 |
| 9. | | Traci Ebue | 2021-24 |
| 10. | | Phil Wolf | 2019-22 |
| 11. | Classified (appointed by CSEA 651) | Manny Marquez | 2019-22 |
| 12. | Classified (appointed by CSEA 262) | Brandon Gillett | 2019-22 |
| 13. | Confidentials (appointed by the Confidentials) | Lisa Romo | 2019-22 |
| 14. | Students (appointed by the Associated Students) | Lyda Im | 2020-21 |
| 15. | | An Ha | 2021-22 |
| 16. | IEC Liaison (can cross over between IEC and Budget Committees) | Kelly Fowler | 2019-22 |

Membership Meeting Times:

| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
|----------------|---|--|----------|-------------------|
| Governance | Morris Rodrigue/ <u>Mary McGuire</u> | 1 st and 3 rd Wednesdays of the month | Via Zoom | 3:00-4:30 p.m. |

Person Responsible to Maintain Committee Website:

Vivian Ruiz
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College Website Link and Last Time Website Was Updated:

www.mtsac.edu/governance/committees/budget

Current