

BUDGET COMMITTEE

MEETING AGENDA

June 1, 2022

3:00 p.m.



Location: Zoom Video Conferencing

Time: 3:00 p.m. – 4:30 p.m.

Committee Members:

Morris Rodrigue, Chair
Phil Wolf, Co-Chair
Audrey Yamagata-Noji
Kelly Fowler

Rosa Royce
Gary Nellesen
Emily Woolery
Traci Ebue

Manny Marquez
Brandon Gillett
Lisa Romo
An Ha (Student)
Yun "Serena" Zou (Student)

Guest:
Vivian Ruiz (Notes)

AGENDA ITEMS:

1. **Agenda Check.**
2. **Review the Budget Committee Meeting Summary of May 4, 2022**
3. **State Budget Update**
4. **Accreditation Standard III D Update**
5. **Completed Outcomes/Accomplishments (column three of the Committee Goals and Progress Report)**

FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):

The committee does not meet during Summer or Winter Intersessions, unless needed.

Mt. San Antonio College
Budget Committee Summary of
June 1, 2022
Location: Zoom Video Conferencing
Time: 3:00 p.m. – 4:30 p.m.

Committee Members[13]:

- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> Morris Rodrigue- Co-Chair | <input checked="" type="checkbox"/> Rosa Royce | <input checked="" type="checkbox"/> Brandon Gillett | |
| <input checked="" type="checkbox"/> Phil Wolf, Co-Chair | <input checked="" type="checkbox"/> Gary Nellesen | <input type="checkbox"/> Lisa Romo | <input checked="" type="checkbox"/> Vivian Ruiz (Notes) |
| <input type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/> Traci Ebue | <input type="checkbox"/> Manny Marquez | |
| <input checked="" type="checkbox"/> Kelly Fowler | <input type="checkbox"/> Emily Woolery | <input type="checkbox"/> An Ha (Student) | |
| | | <input type="checkbox"/> Yun “Serena” Zou (Student) | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda check	Agenda checked.	Agenda approved.
2. Review the Budget Committee Meeting Summary of May 4, 2022	Item two tabled due to the lack of quorum.	Tabled.
3. State Budget Update	Morris provided funding proposals for community colleges in the Governor’s May revision. The updates are positive, and it is anticipated that the State Budget will be approved by June 30.	Accreditation Standard - IIID.
4. Accreditation Standard - III D Update	The Weaving Team has made much progress with the Accreditation Standard III. Morris made a few grammatical errors to the document, and Phil has made notes.	Accreditation Standard - IIID.
5. Completed Outcomes/Accomplishment (column three of the Committee Goals and Progress Report)	<p>The Budget Committee recommended for the following accomplishments to be submitted to the President’s Advisory Council (PAC).</p> <p>GOAL #1: •The Budget Committee website is kept accurate, complete, and current. Meeting summaries are posted on the Budget Committee website in a timely manner.</p> <p>GOAL #2: •The Budget Committee discussed the following items that impact budget: Final Budget 2021-22 (September 1, 2021), Student</p>	

Centered Funding Formula (SCFF) and Local Budgeting (October 20, 2021 and November 3, 2021), Faculty Obligation number (FON) (November 3, 2021), Governor’s January Proposal for 2022-23 (March 2, 2022), 2020-21 & 2021-22 Apportionment Update (March 2, 2022), Annual Accreditation Fiscal Report (April 6, 2022), State Budget Update (May 4, 2022)

•The Vice President of Administrative Services provided additional communications and educational opportunities to various constituent groups including membership and leadership of CSEA and Faculty Association, Administrators, and the Board of Trustees.

GOAL #3: •The Budget Committee does not have any completed outcomes/accomplishments to report.

GOAL #4: •The Budget Committee had discussions related to its role and planning processes while reviewing Accreditation Standard IIID Financial Resources.

GOAL #5: •The Budget Committee does not have any completed outcomes/accomplishments to report.

Goal #6: •The Budget Committee reviewed Accreditation Standard IIID Financial Resources. Recommendations are included in the accreditation weaving team’s narrative draft submitted to the Accreditation Core Team.

Accreditation Standard- IIID. Financial Resources- Plans and manages financial affairs with integrity and in support of all institutional planning.

FUTURE AGENDA ITEMS

- Budget Review and Development Guide – last updated September 2016.

FUTURE MEETING DATES

The committee does not meet during summer or winter Intersessions, unless needed.



Committee Goals and Progress Report 2021-22

Committee name: Budget Committee

Name of person completing the report: Vivian Ruiz

Instructions: **Due by November 5, 2021:** Columns 1 and 2
 Due by June 10, 2022: Column 3
 Please enter your committee's outcomes and accomplishments in Column 3 and submit electronically to bhebert3@mtsac.edu (on behalf of the President's Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
GOAL #1: Communicate to the campus community by maintaining an up-to-date website	8, 12, 14	<ul style="list-style-type: none"> The Budget Committee website is kept accurate, complete, and current. Meeting summaries are posted on the Budget Committee website in a timely manner.
GOAL # 2: Develop an understanding of the budget and Communicate about budget issues to the campus and community.	8, 9, 13, 14	<ul style="list-style-type: none"> The Budget Committee discussed the following items that impact budget: Final Budget 2021-22 (September 1, 2021), Student Centered Funding Formula (SCFF) and Local Budgeting (October 20, 2021 and November 3, 2021), Faculty Obligation number (FON) (November 3, 2021), Governor's January Proposal for 2022-23 (March 2, 2022), 2020-21 & 2021-22 Apportionment Update (March 2, 2022), Annual Accreditation Fiscal Report (April 6, 2022), State Budget Update (May 4, 2022) The Vice President of Administrative Services provided additional communications and educational opportunities to various constituent groups, including CSEA, Faculty Leaders, Administrators, and the Board of Trustees.
GOAL #3: Review, evaluate, and make recommendations to align the budget processes with	11	<ul style="list-style-type: none"> The Budget Committee does not have any completed outcomes/accomplishments to report.

	the Campus Strategic Plan, including the Sustainability and Climate Action Plan.		
GOAL #4:	Evaluate the role of the Budget Committee and the planning processes of the College, in collaboration with the Institutional Effectiveness Committee.	11	<ul style="list-style-type: none"> The Budget Committee had discussions related to the role and planning process while reviewing Standard III D.
GOAL #5:	The Budget Committee will review the budgeting processes and procedures for equity, diversity, and inclusivity to recommend changes if needed to President's Advisory Council (PAC).	9	<ul style="list-style-type: none"> The Budget Committee does not have any completed outcomes/accomplishments to report.
Goal #6:	Review Standard III.D and confirm areas where compliance can be improved and make recommendations to the Accreditation Steering Committee.	7,9,14	<ul style="list-style-type: none"> The Budget Committee reviewed III D, and recommendations are included in the accreditation weaving team's draft write-up.