

BUDGET COMMITTEE

MEETING AGENDA

October 4, 2017

3:00 p.m.



Location: Building 4, Conference Room #2460

Time: 3:00 p.m. – 4:30 p.m.

Committee Members:

| | | | |
|------------------------|---------------|---------------------------|-------------------------|
| Mike Gregoryk, Chair | Rosa Royce | Justin Ott | |
| Joan Sholars, Co-Chair | Gary Nellesen | Mark Fernandez | |
| Irene Malmgren | Vicki Greco | Lisa Romo | |
| Audrey Yamagata-Noji | Lance Heard | Moshin Moosa (Student) | Kerry Martinez (Notes) |
| | Bobby Bates | Matthew McBride (Student) | Yadira Santiago (Notes) |

AGENDA ITEMS:

1. **Agenda Check**
2. **Review the Budget Committee Meeting Summary of September 6, 2017.**
The September 20, 2017, meeting cancelled due to lack of business on the agenda.
3. **Institutional Effectiveness Committee (IEC) requested a Joint Committee meeting, to be held on Wednesday, November 8, 2017, 1:30pm – 3pm. If accepted by all committee members, would this replace one of the November meetings already scheduled?**
4. **Review P-1, P-2 & Recalculation – Rosa Royce**
5. **Other**

FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):

October 18, 2017

November 1, 2017

November 15, 2017

**Mt. San Antonio College
Budget Committee Summary of
October 4, 2017**

Committee Members:

- | | | | |
|--|--|--|---|
| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input type="checkbox"/> Gary Nellesen | <input type="checkbox"/> Justin Ott | |
| <input checked="" type="checkbox"/> Joan Sholars, Co-Chair | <input checked="" type="checkbox"/> Rosa Royce | <input type="checkbox"/> Lance Heard | |
| <input type="checkbox"/> Irene Malmgren | <input checked="" type="checkbox"/> Vicki Greco | <input type="checkbox"/> Lisa Romo | |
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji | <input type="checkbox"/> Bobby Bates | <input checked="" type="checkbox"/> Mohsin Moosa (Student) | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| <input checked="" type="checkbox"/> Steve Garcia | <input checked="" type="checkbox"/> Mark Fernandez | <input type="checkbox"/> Matthew McBride (Student) | <input checked="" type="checkbox"/> Yadira Santiago (Notes) |

| ITEM | DISCUSSION/COMMENTS | ACTION/OUTCOME |
|--|---|---|
| 1. Agenda check | Introductions by all and agenda checked. | Agenda approved. |
| 2. Review the Budget Committee Meeting Summary of September 6, 2017 | The Budget Committee Meeting Summary of September 6, 2017, was reviewed and approved. The September 20, 2017, meeting cancelled due to lack of business on the agenda. | Memory approved. |
| 3. Institutional Effectiveness Committee (IEC) requested a Joint Committee meeting | <p>Suggested Joint Committee meeting with IEC, to be held on Wednesday, November 8, 2017, 1:30pm – 3pm, if accepted by all committee members, this would replace one of the November meetings already scheduled.</p> <p>If all members agree with the proposed date and time of the Joint Committee meeting, November 8, 2017, this would replace the November 1, 2017, regularly scheduled meeting. The October 18, 2017, meeting would be used to prepare for the joint meeting.</p> | Availability will be confirmed by all members and new date/time will be suggested if proposed time does not work. |
| 4. Review P-1, P-2 & Recalculation – Rosa Royce | <p>Rosa presented the Attendance Reporting and Apportionment Funding Process. The highlights of the PowerPoint presentation are comprised of:</p> <ul style="list-style-type: none"> • CCSF 320 – Apportionment Attendance Report; submitted on : Period 1 – January estimate, Period 2 – April estimate, Annual/Period 3 – July is final, Recalculation – November (Optional) if the FTE numbers are going to be adjusted. Enrollment Management and the 320 Report have critical fiscal implications to our apportionment funding. | Rosa will bring Budget update/changes for review at the next meeting. |

- **Will the College submit a recalculation for the fiscal year 2016-17?** Rosa stated that the College will submit a Recalculation. This is due to a 2015-16 audit finding for the contact hours. Testing revealed that due to a system error, the contact hours are not properly counted. The College has been diligently testing the fix all year long to ensure the contact hours are properly included. This error maybe corrected with the implementation of Banner 9 next spring 2018.
- **Mt. SAC – Annual FTES – 320 report;** the slide showed fluctuations for the FY 2015-2016, P1 – 30,993, P2 – 31,067, Annual/P3 – 31,467, Recalculation – 31,385.
- **California Funds K-14 Education through Proposition 98,** passed by voters in November 1988. K-14 receives a share of the state revenues collected. Proposition 98 includes a minimum funding guaranteed for schools. About 11% is for Community Colleges. Proposition 98 currently funds 72 Community College Districts, which have 113 Colleges and 76+ centers. The total apportionment system wide is approximately \$7 billion.
- **The Chancellor’s Office funds the districts through the apportionment process.** The core of our budget goes into the Unrestricted General Fund, which is regulated by the Senate Bill SB361 Funding Allocation Model. The principal apportionment process for any given fiscal year has an: AD – Advance Apportionment - July, Period 1 – February estimate, Period 2 – June estimate, and the final Recalculation – February of the following year. Districts will know their final numbers eight months after the close of the prior fiscal year.
- **The Base Allocation Revenues are comprised of the basic allocation and the value of funded FTES.** The Basic Allocation for colleges and centers are based on size. These basic allocation ranges from \$1,160,881 to \$6,083,086 for the fiscal year 2017-18. The FTEs values for the fiscal year 2017-18 are: credit - \$5,151, non-credit - \$3,098, CDCP (Career Development/College Preparation Noncredit) - \$5,151.
- **Mt. SAC FY 2015-16 Total Base Revenue as per the June 2017 Recalculation is \$159,824,388.**

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| 5. Other | Joan asked – What account would receive the profits from the Olympic Trials? Mike said – the funds and profits received will be handled in the Auxiliary Services fund. Athletics would receive reimbursements to cover the costs that the Athletics department has spent. Any money left will go through an allocation process. These are one-time funds. We are a not for profit campus, the profit would go back to the student programs. | |
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FUTURE AGENDA ITEMS

FUTURE MEETING DATES

- **October 18, 2017**
- **November 1, 2017**
- **November 15, 2017**