A. Committees

    1. Continuing Education - Minutes: None

    2. Distance Learning - Minutes: September 9, 2014

    3. Educational Design - Minutes: September 23, 2014, September 30, 2014, and October 7, 2014

    4. Educational Design Sub-Committee for General Education and Transfer Issues - Minutes: None

    5. Equivalencies - Minutes: June 2, 2014

    6. Outcomes - Minutes: None

B. Curriculum & Instruction Council

    1. Action Items (see attached)

        a. Certificates

            i. Game Programming Development

            ii. Fire Officer Certification

            iii. Basic Computer Skills:

            iv. GED Preparation – Math

            v. GED Preparation – Science

            vi. GED Preparation - Social Studies

            vii. GED Prep - Reasoning through Language Arts

            viii. In-Home Support Services (noncredit)

    2. Degrees

        a. AA-T Philosophy:

Philosophy studies basic issues in ethics, social philosophy, metaphysics, epistemology, and contemporary philosophies of life. Special consideration is given to an understanding of sound thinking and constructing well thought out arguments.

The degree program requires students to develop a foundational knowledge necessary to pursue post-secondary degrees in philosophy and a variety of specializations in the field. Moreover, the program fosters critical thinking and critically analysis of philosophical arguments. The degree provides students with a core curriculum that instills the knowledge, skills, and practices of philosophical content, theory and methodology.

To earn an Associate in Arts in Philosophy for Transfer degree, a student must complete a minimum of 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18-21 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirement.

        b. AA-T Sociology:

Sociology introduces students to the systematic and scientific study of human relations and social structures which emphasizes the interaction between personality, culture and society. The Associate in Arts in Sociology for Transfer

degree requires students to use sociological theories and research to evaluate the basic dimensions of social inequality and social change, and assess how social forces shape, guide and influence individual and group behavior. Students will acquire the foundational knowledge necessary to pursue post-secondary degrees in sociology and a variety of specializations in the field. The Associate in Arts in Sociology for Transfer degree is designed to assist students in seamlessly transferring to a CSU major in Sociology.

To earn an Associate in Arts in Sociology for Transfer degree, a student must complete a minimum of 60 semester units that are eligible for transfer to the CSU system that consist of the IGETC pattern or CSU GE breadth and a major of at least 18 units. Students must have a minimum GPA of 2.0 in all CSU-transferable coursework to receive an associate degree for transfer and all courses in the major must be completed with a C or better. Students earning an associate degree for transfer will not be required to complete any other local graduation requirements.

3. Consent: Equivalency – Italian (See Attached)

C. Educational Design Committee

1. Consent Agenda: 4 –year review

a.	AGAG 59: Work Experience in Agriculture
b.	AGAG 91: Agricultural Calculations
c.	AGOR 53: Small Engine Repair I
d.	AIRC 31: Commercial Electrical for AC and Refrigeration
e.	AIRC 61: Building Automation Fundamentals
f.	AMLA 56: American Lang Nouns and Articles
g.	AMLA 57: American Lang Verb Review I
h.	AMLA 58: American Language Verb Review II
i.	AMLA 59: American language Prepositions
j.	AMLA 60: American Language Verb Review III
k.	AMLA 61: American Language Word Forms
l.	ANIM 109: Advanced Principles of Animation
m.	ANTH 5: Principles of Cultural Anthropology
n.	ARAB 1: Elementary Arabic
o.	ARAB 2: Elementary Arabic Continued
p.	ARTD 23B: Drawing: Heads and Hands
q.	ARTD 23C: Drawing: Expressive Heads and Hands
r.	ARTS 40C: Sculpture: Carving
s.	ARTS 46A: Sculpture: Special Effects Makeup
t.	ARTS 46B: Sculpture: Special Effects Makeup
u.	BUSA 75: Using Microcomputers in Financial Accounting
v.	CHLD 61: Language Arts and Art Media for Young Children
w.	CHLD 62: Music and Motor Development for Young Children
x.	CHLD 63: Creative Science and Math for Young Children
y.	CHLD 71B: Management, Marketing, Personnel for ECD Programs
z.	CISB 51: Microsoft PowerPoint
aa.	CISP 10: Principles of Object-Oriented Design
bb.	CISS 11: Computer Security
cc.	ELEC 12: Computer Simulation and Troubleshooting
dd.	ELEC 56: Digital Electronics
ee.	ELEC 61: Electronic Assembly and Fabrication
ff.	ENGL 1B: English - Introduction to Literary Types
gg.	ENGL 1BH: English - Intro to Literary Types - Honors
hh.	ENGL 1C: Critical Thinking and Writing
ii.	ENGL 1CH: Critical Thinking and Writing - Honors
jj.	ENGL 8D: Creative Writing - Poetry Collection
kk.	ENGL 8G:Creative Writing - Memoir Collection
ll.	ENGL 8I: Creative Writing - Nonfiction Collection
mm.	ENGL 9A: Writing the Personal Journal
nn.	EST 64: Electronic Troubleshooting - II

oo.	GEOG 10: Introduction to Geographic Information Systems
pp.	GEOG 5: World Regional Geography
qq.	HIST 44: History of Native Americans
rr.	ID 12: Materials and Products for Inteiror Design
ss.	ID 14: History of Furniture and Decorative Arts
tt.	ID 20: Color and Design Theory I
uu.	ID 21: Color and Design Theory II
vv.	ID 22: Design Drawing for Interior Design
ww.	ID 2: Interior Design Studio I
xx.	ID 37: Business Practices for Interior Design
yy.	ID 38: Internship in Interior Design
zz.	ID 50: Interior Design Specialized Studio
aaa.	KINF 19: Strength Training
bbb.	KINI 37B: Tai Chi Chuan - Intermediate
ccc.	KINI 40A: Tennis - Beginning
ddd.	KINI 40B: Tennis - Intermediate
eee.	KINI 40C: Tennis - Advanced
fff.	KINI 50A: Yoga
ggg.	KINX 10: Basketball - Women
hhh.	KINX 11: Cross Country - Men
iii.	KINX 12: Cross Country - Women
jjj.	KINX 16: Football - Men
kkk.	KINX 24: Soccer - Men
lll.	KINX 25: Soccer – Women
mmm.	KINX 28: Swimming - Men
nnn.	KINX 32: Tennis - Men
ooo.	KINX 34: Tennis - Women
ppp.	KINX 38: Track and Field - Men
qqq.	KINX 42: Track and Field - Women
rrr.	KINX 46: Volleyball - Women
sss.	KINX 48: Water Polo - Men
ttt.	KINX 8: Basketball - Men
uuu.	KINX 88: Pre-Season Athletics
vvv.	KINX 99: Off-Season Athletics
www.	LIT 2: Modern American Literature
xxx.	LIT 6A: Survey of English Literature
yyy.	MENT 40: Interviewing & Counseling
zzz.	MENT 56: Medical-Surgical Nursing for Psychiatric Technicians
aaaa.	MENT 73L: Psychiatric Nursing for Psychiatric Technicians Clinical
bbbb.	MUS 16: Individual Instruction
cccc.	MUS 17A: Elementary Piano
dddd.	MUS 5A: Musicianship - Ear Training and Sight Singing
eeee.	PHIL 5: Introduction to Philosophy
ffff.	PHIL 5H: Introduction to Philosophy - Honors
gggg.	PHIL 8: Critical Thinking
hhhh.	PHYS 2AG: General Physics
iiii.	POLI 25: Latino Politics in the United States
jjjj.	R-TV 06: Broadcast Traffic Report
kkkk.	R-TV 11A: Beginning Radio Production
llll.	R-TV 11B: Advanced Radio Production
mmmm.	SIGN 210: American Sign Language Structure
nnnn.	SIGN 232: Advanced Interpreting
oooo.	SIGN 240: Vocabulary Building for Interpreters
pppp.	SIGN 260: Video Interpreting
qqqq.	SOC 14: Marriage and the Family
rrrr.	SOC 14H: Marriage and the Family - Honors
ssss.	SPCH 7: Intercultural Communication
tttt.	SPCH 7H: Intercultural Communication - Honors
uuuu.	SPCH 8: Professional and Organizational Speaking
vvvv.	SPCH 8H: Professional and Organizational Speaking - Honors

wwww. THTR 17: Acting for the Camera
xxxx. TUTR 10A: Introduction for Tutoring
yyyy. TUTR 10B: Tutoring in the English Language
zzzz. TUTR 10C: Tutoring as a Supplemental Instructor
aaaaa. TUTR 10D: Tutoring in Mathematics
bbbbb. VOC HTH12: Medical Terminology
ccccc. VOC ID10: Introduction to Interior Design
ddddd. SOC 5H: Introduction to Criminology - Honors
eeeee. VOC AGL14: Swine Production
fffff. VOC AGP72: Feline Management
ggggg. BUSM 20: Principles of Business
hhhhh. BUSO 26: Oral Communications for Business

2. Consent Agenda: Modified Courses
   a. PHIL 12: Introduction to Ethics
   b. PHIL 12H: Introduction to Ethics - Honors
   c. PHOT 18: Portraiture and Wedding Photography
   d. SOC 5: Introduction to Criminology
   e. PHOT 14: Commercial Lighting
   f. PHOT 30: Advertising Photography
   g. PHOT 26: Video for Photographers
   h. CISN 61: Virtualization Technology
   i. CISW 41: XML Secure Programming
   j. CISP 21: Programming in Java
   k. EMS 80: Paramedic Field Externship

3. Consent Agenda: New Courses
   a. CISB 10 Office Skills: Skills necessary to work in an office setting including: alpha and numeric keyboarding, email etiquette and standards, electronic calendaring, ten-key, composing, formatting and storing business documents, telephone techniques.
   b. CISW 17: HTML, CSS & Javascript Programming: Plan, program, implement, publish and maintain web sites using Hypertext Markup Language version 5 (HTML5) , Cascading Style Sheets version 3 (CSS3), and JavaScript. Includes working with text, semantic and multimedia objects, tables, forms, Application Programming Interfaces (APIs), Document Object Model (DOM), cross-browser compatibility, markup validation, client-side interactivity, and principles of web page design, web site construction, documentation, and publishing.
   c. DSPS ESL25 Language Development for Deaf Students in ASL and ESL: Mirrors credit course.
   d. DSPS ESL26: Language Enhancement for Deaf Students in ASL and ESL: Mirrors credit course.
   e. VOC PHO09: Digital Image Editing for Photographers: Mirrors credit course.
   f. VOC PHO19: Digital Color Management: Mirrors credit course.
   g. VOC PHO1A: Laboratory Studies: Beginning Black and White Photography: Mirrors credit course.
   h. VOC PHO1B: Laboratory Studies: Advanced Black and White Photography: Mirrors credit course.
   i. VOC PHO1C: Laboratory Studies: Studio Photography: Mirrors credit course.
   j. VOC PHO1D: Laboratory Studies: Computer Applications in Photography: Mirrors credit course.
   k. VOC PHO24: Advanced Digital Image Editing for Photographers: Mirrors credit course.
   l. FIRE 100: Fire Prevention 1: Fire and Life Safety Inspections for the Company Officer: Company Officer certification track and Capstone Task Book process including knowledge and skills related to the Company Officer's role in fire prevention, the relationship between life safety and building construction, the elements of a quality company inspection program, and how to address complex hazards encountered during an inspection.
   m. FIRE 101: Command 1A: Structure Fire Command Operations for the Company Officer: Principles of command for the Company Officer including the development of incident priorities, strategy, tactics, safety, and the risk management process. An overview of Company Officer Pre and Post Incident planning considerations, and crew roles and responsibilities. Each student will have the opportunity to gain experience through structure fire incident simulations and role play.
   n. FIRE 102: Fire Command 1B Incident Management for Company Officers: Tactics, strategies, and scene management for multi-casualty incidents, hazardous materials incidents, and wildland fires. Each student also has the opportunity to increase his or her knowledge and skills by handling initial operations at these types of incidents through simulation and class activities.
   o. FIRE 103: Command 1C: Wildland Urban Interface (WUI) Command Operations for the Company Officer: Principles of command in the wildland urban interface environment. An overview of the concepts of command safety and the risk management process, preincident planning considerations, command considerations at wildland incidents, fire behavior forecasting, firefighting limitations, key points from historic fires, the challenges of local conditions, and public expectations.

p. FIRE 104: Training Instructor 1A: Cognitive Lesson Delivery: This course is part of the Company Officer Certification track for the California State Fire Marshal. Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching cognitive lessons; criteria and methods to evaluate teaching and learning efficiency; and an opportunity to apply major principles of learning through teaching demonstrations. This course is part of the Company Officer Certification tract for the California State Fire Marshal.

q. FIRE 105: Training Instructor 1B: Psychomotor Lesson Delivery: Training Instructor 1B is part of the State Fire Marshal Fire Officer Certification track. Methods/techniques for training with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching psychomotor lessons; criteria and methods to evaluate teaching and learning efficiency; and an opportunity to apply major principles of learning through teaching demonstrations.

r. FIRE 106: Fire Investigation 1A:Fire Origin and Cause Determination: Fire Investigation 1A: Fire Origin and Cause Determination is a component of the Fire Marshal Fire Officer certification track including fire scene investigation. The focus of the course is to provide information on fire scene indicators and to determine the fire's origin.

s. FIRE 107: Fire Management 1: Management/Supervision for Company Officers: Fire Management 1: Management/Supervision for Company Officers course prepares or enhances the first line supervisor's ability to supervise subordinates. Key management concepts and practices utilized and including discussions about decision making, time management, leadership styles, personnel evaluations, and counseling guidelines.

t. FIRE 108: ICS 300: Advanced Incident Command: ICS 300 is part of the State Fire Marshal Officer Certification track and intended for persons serving as command staff, section chiefs, strike team leaders, task force leaders, unit leaders, division/group supervisors, branch directors, and multi-agency coordination system/emergency operations center staff. Topics include Incident Command System (ICS) staffing and organization, transfer of command, unified command functions in a multi-jurisdictional or multi-agency incident, ICS forms, resource management, interagency mission planning and procurement.

4. Consent Agenda: Deleted Courses
   a. CISB 61: Desktop Publishing Software
   b. CISI 11: Computer Keyboarding
   c. CISI 41: Office Management Skills
   d. KINF 2B: Body Building - Advanced
   e. KINI 44: Track & Field
   f. KINL 4: Adaptive Aquatics
   g. KINS 13: Football
   h. KINX 44: Volleyball - Men
   i. R-TV 33: Radio Show Producer Techniques and Procedures
   j. R-TV 34: On-Camera Performance
   k. R-TV 96: Campus Radio Station Lab
   l. BSHS CHN1: High School Chinese 1
   m. BSHS DIPR: High School Diploma and Referral

5. Consent Agenda: Modified Certificates
   a. Adult High School Diploma (noncredit)
   b. Basic Career Readiness (noncredit)
   c. Basic Skills (noncredit)
   d. Administrative Assistant – Level I
   e. Administrative Assistant – Level II
   f. Hospitality: Event Planning and Catering
   g. CIS Professional Certificate in Web Programming
   h. Photography Digital Technician: GRAP 10 eliminated. PHOT 9, 19, 24 added. PHOT 29 added as recommended elective. Unit increase from 19 to 22. CISB 16 and PHOT 1 eliminated from recommended electives.
   i. Photography Level I: GRAP 10 eliminated. Added PHOT 9 and 12. No unit change.
   j. Photography Level II: 32 to 35 units. Added PHOT 9, 19, 24, 26, 30. Eliminated GRAP 9, 10, 12. PHOT 1 replaced by PHOT 1A, 1B, 1C, and 1D.
   k. Administrative Assistant – Level III: Unit change from 27.5 to 25.5 - 27. Removed CISI 11. CISI 41 (Inactive), CISB 61, BUSO 5. Added CISB 10, CISB 16, BUSO 26, CISD 11, 11L, CISN 21, CISS 11, and CISW 15.

6. Consent Agenda: Modified Degrees (see attached)
   a. Photography AS: From 37 to 38 units. GRAP 10 and PHOT 21 eliminated. PHOT 1A, 1B, 1C, 1D, 9, 19,24, 26, 28, ARTC 100, 290 added. PHOT 29 is now required elective instead of recommended elective.
   b. Administrative Assistant AS: Unit change from 26.5-28 to 25.5 - 27. Removed CISI 11, CISI 41 (Inactive), CISB 61, BUSO 5. Added CISB 10, CISB 16, BUSO 26, CISD 11, 11L, CISN 21, CISS 11, and CISW 15.

7. Consent Agenda: Deleted Certificates:
   a. Data Entry (noncredit)

New courses and modifications to courses are due on 31 May 2014 for the 2015-16 catalog.
New courses and modifications to courses submitted between June 1, 2013 and May 31, 2014 are guaranteed to receive an EDC review by the end of Fall 2014.

Degrees and certificates are due by May 31 for the 2015-16 catalog. Degrees and certificates will not be reviewed by EDC if they include courses that are 6 or more years old (for T5 compliance). Degrees and certificates submitted between June 1, 2013 and May 31, 2014 are guaranteed to receive an EDC review by the end of Fall 2014.

Modifications include changes to:

Course ID	Prerequisites, corequisites, and advisories
Course Title	Certificate, degrees, and majors
Catalog Description	General Education Requirements/ GE Status
Units and hours	Articulation
Repeatability	Instructional Type (Lecture, Lab, Lecture and Lab Combination, or Activity)
SAM Code changes	Top Code Changes

4-year reviews are due by 31 October 2013

WebCMS Stage Information

Website: http://webcms.mtsac.edu/webcms/
Stage 1: Course Author
Stage 2: Department Chair review
Stage 3: Division Dean/Associate Dean review
Stage 4: Not active in WebCMS
Stage 5: Prescreen/pre-EDC review - results in course being forwarded to the EDC agenda or returned to Stage 1
Stage 6: post-EDC review – results in approval, approval with minor edits, pending (course will be returned to EDC consent agenda), or HOLD (requires a second EDC review)
Stage 7: Course is ready for implementation (new courses and modifications require Senate approval, BOT approval, and Chancellor's Office approval before they may be implemented)

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