



# Curriculum and Instruction Council Report

## Academic Senate

DATE: May 19, 2016

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1. Committees
    - a. Continuing Education - Minutes: None
    - b. Distance Learning - Minutes: March 22, 2016, April 12, 2016
    - c. Educational Design - Minutes:
    - d. Educational Design Sub-Committee for General Education and Transfer Issues – Minutes: None
    - e. Equivalencies - Minutes: April 25, 2016
    - f. Outcomes - Minutes: April 19, 2016
  2. Curriculum & Instruction Council Information Items:
    - a. Outcomes Committee Annual Report: See Attached
    - b. Distance Learning Committee Goals: See Attached
  3. Curriculum & Instruction Council Consent Items:
    - a. Arts/Commercial Arts & Entertainment Arts Equivalency (Photography): See Attached
    - b. Adult Basic Education/Continuing Education (Basic Skills): See Attached
    - c. World Languages Equivalency (French): See Attached
  4. Curriculum & Instruction Council Action Items:
    - a. BP 4100 Graduate Requirements for Degrees and Certificates
    - b. Recommendation to Adopt Canvas as a Learning Management System

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### SUBMISSION DATES

New courses and modifications to courses are due on 31 May, 2016 for the 2017-18 catalog.

New courses and modifications to courses submitted between June 1, 2015 and May 31, 2016 are guaranteed to be prescreened and receive an EDC review by the end of Fall 2016 as long as the prescreen requests are addressed in a timely manner.

Degrees and certificates are due by May 31, 2016 for the 2017-18 catalog. Degrees and certificates will not be reviewed by EDC if they include courses that are 6 or more years old (for T5 compliance). Degrees and certificates submitted between June 1, 2015 and May 31, 2016 are guaranteed to receive an EDC review by the end of Fall 2016 if prescreening requests are addressed in a timely manner.

### WebCMS Stage Information

Website: <http://webcms.mtsac.edu/webcms/>

Stage 1: Course Author

Stage 2: Department Chair review

Stage 3: Division Dean/Associate Dean review

Stage 4: Not active in WebCMS

Stage 5: Prescreen/pre-EDC review - results in course being forwarded to the EDC agenda or returned to Stage 1

Stage 6: post-EDC review – results in approval, approval with minor edits, pending (course will be returned to EDC consent agenda), or HOLD (requires a second EDC review once EDC comments are adequately addressed)

Stage 7: Course is ready for implementation (new courses and modifications require Senate approval, BOT approval, and Chancellor's Office approval before they may be implemented)

### Curriculum Contacts

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