



## PIE COMMITTEE

November 7, 2022 Minutes  
11:00 – 12:30 PM  
Via Zoom Meeting

**Members**

- ✓ Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quinones, *Director, Research and Institutional Effectiveness, Co-Chair*
- Meghan Chen, *Associate Vice President, Instruction*
- ✓ Fawaz Al-Malood, *Associate Dean, Business, Instruction*
- Thomas Mauch, *Associate VP, Student Services*
- Pedro Suarez, *Assistant Director Academic Technology, IT Services*
- Christopher Jackson, *Faculty Outcomes Coordinator*
- ✓ Krupa Patel, *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- Roger Willis, *Academic Senate President*
- Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*
- Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*
- ✓ John Vitullo, *Associate Dean of Natural Science, Instruction*

- ✓ Bruce Nixon, *Technology and Health Faculty*
- Jimmy Tamayo, *Natural Sciences, Faculty*
- ✓ Pauline Swartz, *Library/Learning, Faculty*
- ✓ Landry Chaplot, *School of Continuing Ed, Faculty*
- Bernard Somers, *Student Services, Faculty*
- Vacant, *Student Representative*
- Alexis Carter, *Human Resources*
- ✓ Caitlin Rodriguez, *Facilities Plan and Management, CSEA 262*
- Vacant, *CSEA 651*
- ✓ Rosa Royce, *Budget Committee Liaison*
- Gary Nellesen, *Executive Director, Facilities Plan and Management*

**Guests**

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
<b>I. Welcome &amp; Introductions</b>		P. Quinones and J. Hinostrroza welcomed committee members.
<b>II. Approval of Minutes: October 17, 2022</b>		October 17, minutes were approved, as written with one correction from the ISER review discussion. Change: <b><i>1.B. standard review to III.C. Standards review at the next meeting.</i></b>
<b>III. Review Integrated Planning Calendar</b>	IB.9	<p><u>J. Hinostrroza shared the modified Integrated Planning Calendar so that committee members can review, make changes, or add their comments.</u></p> <p>Members had detail discussion on:</p> <ul style="list-style-type: none"> <li>• PIE cycle process.</li> <li>• Managers/Unit PIE due dates and schedules.</li> <li>• New Resource Prioritization/Allocation.</li> </ul> <p>Side note suggestions were added next to the following:</p> <ul style="list-style-type: none"> <li>• PAC reviews the final PIE summary.</li> <li>• Expanded PAC finalize updated SP and review final PIE summary and IEC recommendations.</li> <li>• It was decided to leave May 15<sup>th</sup> due date to the Unit PIE summary with resource request.</li> </ul>

<p><b>IV. ISER Review</b></p>	<p>IB.1-9</p>	<p><u>J. Hinostrroza shared the ISER 111.C standards. She recommended that members read over this standard and make the necessary corrections or recommendations.</u></p> <ul style="list-style-type: none"> <li>• Committee members reviewed 111.C. standards and made no changes to this section.</li> <li>• Members decided not to read standards 111.B. Facilities is working on 111.B. and plans to complete this section.</li> </ul>
<p><b>V. Other</b> <b>a. Feedback on closing the loop</b></p>	<p>IB.7-9</p>	<p><u>J. Hinostrroza said she would like feedback from committee members on what should be included in closing the loop training.</u></p> <p>Should the focus be on:</p> <ul style="list-style-type: none"> <li>• Informing the Unit member of what should be added into the PIE process.</li> <li>• Should Managers be involved in giving suggestions on closing the loop?</li> </ul> <p>Training suggestions:</p> <ul style="list-style-type: none"> <li>• It would be helpful working together to better understand the process.</li> <li>• What should be included in the PIE process should be communicated to the Unit PIE member.</li> </ul> <p>Contact J. Hinostrroza or P. Quinones with more training suggestions.</p>

2022-23 Meetings 11:00-12:30PM 1st & 3rd Mondays  
**Fall 2022** September 19, October 3 & 17, November 7 & 21  
**Spring 2023** March 6 & 20, April 3 & 17, May 1 & 15