



Textbook & Instructional Materials Committee Meeting

Notes, Dec 2, 2021

(3:00 PM – 4:30PM, Zoom)

	<i>(Faculty) Kristina Allende</i>	x	<i>(Co-chair) Allie Frickert</i>	x	<i>(Co-chair) Romelia Salinas</i>
x	<i>(Faculty) Ellen Caldwell</i>	x	<i>(Faculty) Jenny Leung</i>	x	<i>(Student Services) Gabi Quiroz</i>
x	<i>(Faculty) Monika Chavez</i>		<i>(Bookstore) Suzanne Luetjen</i>	x	<i>(Student rep) Susan Ramuco-Elicerio</i>
	<i>Replacement for Tony Rivas?</i>		<i>(EOPS) Julie Marquez</i>	x	<i>(Student rep) Chen Yu</i>

Item	Leader	Action Needed (discussion, decision, etc.)
Review minutes	RS	Minutes of 11.18.2021 were approved.
Reports from SPEAC and Senate	MC/AF	<ul style="list-style-type: none"> • No report from SPEAC • Roadmap passed by Senate • Senate tabled the low cost designation until spring.
Report on website status and discussion	GQ	<ul style="list-style-type: none"> • Calendar info has been added. • Copyright info will be added. • Roadmap can be published as it has been approved. • Add last updated script.
<ul style="list-style-type: none"> • Discussion on Low Cost designation • Discussion on “First Day” and inclusive access • FLEX Day – finalize proposal • Questions on icon Protocols 	RS AF	<ul style="list-style-type: none"> • Discussion on Low Cost designation needs more clarification about what is included. What is considered instructional materials? • Professor Joshua Christ joined the meeting to share his concerns about the low cost designation. • Committee can look into bringing more classes under the low cost designation.

Item	Leader	Action Needed (discussion, decision, etc.)
		<ul style="list-style-type: none"><li data-bbox="762 235 1276 267">• FLEX Day proposal to be postponed.<li data-bbox="762 276 1438 308">• First Day needs more discussion at next meeting.