



MT. SAN ANTONIO COLLEGE
STUDENT LIFE OFFICE

STUDENT FERPA INFORMATION RELEASE FORM

Student Name (As it appears on your records) Student ID Number Date of Birth

Phone Number Mt. SAC Student Email Address @student.mtsac.edu

The Family Educational Rights and Privacy Act of 1974 (FERPA), is a complex Federal law addressing the privacy of students' educational records. Under FERPA, a Mt. San Antonio College student record is defined as any item of information directly related to an identifiable student, other than directory information. A request to release student records to a Third Party requires the student's written consent. This form allows you to authorize the Student Life Office at Mt. San Antonio College to discuss all details regarding your Student Life record(s) to the person(s) you designate.

STUDENT INFORMATION RELEASE & SIGNATURE

I authorize the Student Life Office at Mt. San Antonio College to discuss the following records to the person(s) I have indicated below:

Type of Record:

- Grievance. Please specify any exceptions:
Student Conduct. Please specify any exceptions:
Other. Please specify:

Table with 3 columns: Person's Full Name, Relationship to you, ID Number. Rows 1) and 2)

I understand that this release is only valid for current semester, 1 year to date or permanent until removed, and that I can revoke any portion of this authorization at any time by providing an updated/written statement.

Student Signature

Date

Please submit this form in person to the Student Life Office Building 9C or through your Mt. SAC e-mail account to studentlife@mtsac.edu.

OFFICE USE ONLY

Received by:

Notes:

Staff signature: