



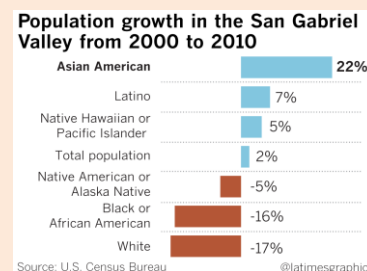
March 13, 2018

1. Cabinet reviewed and discussed the following information items:

a. The 2018 Inspiring Women luncheon will be held on Tuesday, March 27, at noon in 9C ([details attached](#)). Congratulations to this year's recipients: students Lara Duenas and Karen Osorio; Carol Nelson, Executive Assistant to the President and Board; and Jendi Samai, Student Services Program Specialist in Counseling.

b. Certainly not a surprise to those of us here at Mt. SAC, the [attached article](#) reports on the Asian population boom in San Gabriel Valley, up 22% from 2000 to 2010. Valley cities with the highest Asian percentages as of 2015:

Monterey Park (68%)	Rosemead (62%)	Arcadia (61%)	Temple City (57%)
Walnut (66%)	San Gabriel (62%)	Rowland Heights (61%)	Alhambra (55%)



- c. Ribbon cutting for the Business and Computer Technology Complex ([attached](#)) is scheduled for tomorrow, 3/14, at 4:00 pm.
- d. Bill will be doing a Collegiality Technical Assistance Visit to Sierra College this evening, joined by John Stankas, vice president of the Academic Senate for California Community Colleges. The PowerPoint used for this presentation is [attached](#). To read more about the Collegiality in Action Program follow this [link](#).
- e. Congratulations to Audrey Yamagata-Noji, Vice President of Student Services, who has been named ([letter attached](#)) CSU Long Beach College of Education Distinguished Alumna for 2018.
- f. Ribbon Cutting ([attached](#)) for the Mt. SAC Early College High School at West Covina will be this Thursday at 4:00 pm at the high school site, 2226 E. Rio Verde Dr., West Covina. See also the press release ([attached](#)).
- g. Mike shared a map ([attached](#)) showing LA County Supervisor Districts overlaid with Mt. SAC Trustee Areas.
- h. Vice Chancellor Laura Hope's *First Friday Update* is [attached](#).

2. As mentioned in the February 27th Cabinet Notes ([link](#)), the Governor's New Funding Formula creates dramatic changes in funding California Community Colleges and a potential decrease in the funding for Mt. SAC. Noncredit programs in particular suffer under this new formula. Lobbying is underway ([letter attached](#)) to improve noncredit funding in the new formula. In addition, the CEO Board has created a workgroup ([link](#)) which has produced a draft proposal ([attached](#)) to revise the formula—with considerable changes recommended.

3. Cabinet discussed the 2018 Annual Joint Mt. SAC/K-12 Board Dinner to be held on Wednesday, April 25th. Audrey's team will set up a poster session in Founders Hall for the reception period before the dinner. The topics for the presentation will be 1) Multiple Measures, 2) The California College Promise, 3) AB86 and Noncredit, and 4) Mt. SAC's pending Facilities Bond.

4. Cabinet discussed the need for more follow up on the implementation of AB 19—California College Promise ([attached bill](#); [attached summary](#)). Bill will call together the following workgroup: Audrey, Irene, Francisco, Joumana, Matt, Karolyn, Chau, Jose, Dale, and two students appointed by AS.

5. Board Goals for 2018 ([attached](#)) will be reviewed by trustees at the Board meeting tomorrow.

6. Cabinet has encouraged expansion of our Statway program for some time. (See Cabinet notes from 11/28/17-[link](#).) As part of this effort, state and federal grant opportunities have been considered including an unsuccessful bid for an Innovation Award last year. Now a recent private grant opportunity has emerged. Karon Klipple, Executive Director of Carnegie Math Pathways ([link](#)), reports interest on the part of Shawn Whalen of College Futures Foundation ([link](#)) who is very interested in the Math Pathways

Hub Model that Mt. SAC and American River College have discussed ([email attached](#)). As north and south hubs, our two colleges could continue facilitating the training of math faculty in the Statway system. Last August, Mt. SAC hosted such a training here on campus ([link](#)). Currently, in addition to Mt. SAC, there are 12 Statway colleges in California. Several more have expressed interest.

American River College	De Anza College	Mission College	San Jose City College
CSU Sacramento	Diablo Valley College	Pierce College	San Jose State University
College of Marin	Foothill College	San Diego City College	Southwestern College

7. Cabinet received a Climate Commitment Implementation Committee Update ([attached](#)). Work on the Climate Action Plan will continue with an extended agreement with HMC Architects to finish the plan. Faculty reassigned time will also continue. While Sustainability is a key theme in the 2018 Education and Facilities Master Plan, closer integration of the Climate Action Plan would be beneficial. CCIC faculty strongly recommend moving forward with the hiring of a Sustainability Director and allocation of reassigned time for a faculty Sustainability Coordinator. As the Sustainability Initiative grows, particularly with infusion of funds from the anticipated November 2018 General Obligation Facilities Bond, this level of personnel support will be important.
8. A PAC-appointed workgroup¹ has produced a draft Mission and Function Statement ([attached](#)) for a Police and Campus Safety Advisory Committee. Workgroup members are sharing this draft with their constituents and will meet again on Wednesday, March 21st. Cabinet suggested the following administrative members: Mark Lowentroun, Associate Dean of Arts; Steve Shull, Director of Fire Technology; Debbie Cavion, Associate Dean of KAD; and Koji Koji Uesugi, Dean of Student Services.
9. Cabinet welcomed Yen Mai, Director of Marketing and Communication, and Lianne Greenlee, Director of Professional and Organizational Development, to discuss follow up on the recently held Management Peak Leadership Summit. Documents:
 - Management Retreat Executive Summary ([attached](#))
 - Post-Event Survey Summary ([attached](#))
 - Management Retreat Facilitator Notes ([attached](#))Cabinet discussed and provided feedback on several topics:
 - Work Life Balance Expectation at the Institutional Level
 - Inefficient Communication and Process
 - Managers Overworked and Overwhelmed
 - Need for a Culture Shift of “The Mt. SAC Way”
10. Cabinet approved two Immediate Need Requests:
 - School of Continuing Education Student Data System ([attached](#)): ongoing \$73,403 for a full-time Business Analyst and ongoing \$151,254 for two full-time System Analyst Programmers.
 - Human Resources ([attached](#)): one-time \$2,100 for implementation of the CSEA 262 special compensation article and one-time \$40,000 for short term staffing support for hiring and investigations.
11. Cabinet approved new positions for hiring on 3/6/18 ([attached](#)) and 3/13/18 ([attached](#)).
12. Cabinet received an update ([attached](#)) on vacant positions under active search.
13. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 4/17)

¹ Robert Stubbe, Dave Wilson, Michelle Sampat, Lance Heard, Bill Rawlings, Lina Soto, Martin Ramey, Diana Elayne Dzib, Sokha Song, Gabriel Alfaro, Carol Nelson, and Bill Scroggins

5. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 4/10)
- b. Building 26A 2nd Floor Classroom Pilot Project (Mika, 7/17)
- c. Faculty Position Control Quarterly Report (**Irene & Rosa, 3/20**)
- d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 4/10)
- e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 4/24)
- f. IT Projects Quarterly Report (Dale, 5/1)
- g. Grants Quarterly Update (**Irene & Adrienne, 3/20**)
- h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 4/24)
- i. International Student Update (**Audrey & Darren, 3/20**)
- j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 5/1)