



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



September 12, 2017

1. Cabinet reviewed and discussed the following information items.

- In March of 2016 the CEO Board ([link](#)) appointed a workgroup to “identify a model for regional accreditation that aligns all segments of higher education in the Western region.” The group explored the possibility of California Community Colleges being accredited by WSCUC¹ instead of ACCJC². The final report is [attached](#) and was approved by the CEO Board on Friday, September 15. The recommendation will be presented to the Board of Governors this month:

The long-term needs of all higher education students, institutions, and communities in the Western region would best be served by affiliation with a single accreditor.

- The Public Safety Department has acquired an Ambulance Simulator (picture) to assist in training students in EMT, Paramedic and Fire Technology programs.
- *The Dawn of System Leadership* ([attached](#)) is an essay that describes the characteristics of a leader, the “system leader,” who tackles the complex social problems of today—unique individuals who catalyze the leadership capabilities of those around them. The stories of successful practitioners told here exemplify those who facilitate the conditions within which others can make progress toward social change.



2. Cabinet discussed President Trump’s action ([link](#)) to discontinue the Deferred Action for Childhood Arrivals (DACA) program if not action is taken by Congress before March 5, 2018. More on DACA:

3. Jacob Knapp, Acting General Counsel for the Chancellor’s Office, describes ([attached](#)) that the rescission of DACA will, effective immediately, do all of the following:
- Pending DACA Initial Applications: DHS will consider, on an individual, case-by-case basis, properly filed and pending DACA initial requests and associated applications for Employment Authorization Documents that have been accepted by the Department as of September 5, 2017.
 - New DACA Initial Applications: No new applications for initial DACA status will be accepted after September 5, 2017.
 - Pending DACA Renewal Requests: DHS will consider, on an individual, case-by-case basis, properly filed and pending DACA renewal requests from current beneficiaries that have been accepted by the Department as of September 5, 2017.
 - New DACA Renewal Requests: DHS will consider, on an individual, case-by-case basis, DACA renewal requests from current beneficiaries whose benefits will expire between September 5, 2017 and March 5, 2018. To be considered, these applications for renewal must be accepted by DHS as of October 5, 2017.
 - Existing DACA Status: DHS will not terminate the grants of previously issued deferred action or revoke Employment Authorization Documents for the remaining duration of their validity periods.

NOTES: (1) DHS does not intend to terminate an individual's DACA status prior to its stated expiration; and
(2) DACA may be renewed, but the application must be accepted by the Department by October 5, 2017.

¹ Western Association of Schools and Colleges Senior College and University Commission

² Accrediting Commission for Community and Junior Colleges

4. It is estimated that slightly more than 500,000 undocumented Californians were eligible to qualify for protections under DACA. An estimated 240,000 Californians have received DACA protection. Roughly half of AB 540 students have received protections under DACA, putting the number of students at around 30,000. More than 800 DACA students attend Mt. SAC. Congress has several bills related to the status of undocumented persons living in the United States ([See attached summary and analysis.](#)) Mt. SAC will join many throughout the nation in advocating for a Congressional solution.
 - 2017 Dream Act (S. 1615 and H.R. 3440)
 - BRIDGE Act (H.R. 496)
 - Recognizing America's Children Act (H.R. 1468)
 - Hope Act (H.R. 35)
5. Mission Asset Fund, a San Francisco-based nonprofit with a long history of supporting Dreamers, along with generous support from the Weingart Foundation, announced it is now providing \$495 scholarships so DACA recipients can safely renew their status. Any individual whose DACA status is set to expire between now and March 5, 2018 may still apply for renewal. [See the attached memo for details.](#)
6. The Mt. SAC Foundation has set up a fund to provide immediate cash support for Mt. SAC DACA students who need to pay the \$495 renewal fee. [See the attached flyer for details.](#)
7. Mt. SAC's comprehensive support for undocumented students is contained in the [attached](#) two page message that was updated on September 14th. Mt. SAC remains fully committed to protect the safety and security of all students and to take exceptional measures to protect undocumented students.
8. The Chancellor's Office has issued direction ([memo](#)) on implementing the Guided Pathways Program which will distribute \$150 million in one-time funding over the next five years. Requirements:
 - Attend an IEPI workshop in the fall of 2017 focused on the self-assessment process,
 - Complete the Guided Pathways self-assessment in the fall of 2017, and
 - Complete the Guided Pathways multi-year work plan in the spring of 2018.Initial funding allocations will be made beginning in March of 2018. See the attached [Timeline](#) and [Frequently Asked Questions](#).
9. Cabinet discussed a legal opinion ([attached](#)) on Noncredit Apportionment for Undocumented Students. This analysis draws attention to two issues. Below is the opinion section wording and Cabinet comment.

In claiming apportionment for students in noncredit courses, the District must comply with the language in Title 5 §58007 stating that students must be "otherwise eligible for such purposes as provided in this chapter." Title 5 §58003.3 clarifies the meaning of this phrase, "[F]or the purposes of crediting community college attendance for apportionments from the State School Fund, a community college district may claim the attendance of students living in California *who have been lawfully admitted to the United States* in accordance with all applicable laws of the United States and enrolled in noncredit courses. (Emphasis added.)

Cabinet is concerned that this Title 5 language seems out of step with AB 540 criteria that provide for specific undocumented students to attend community college at in-state rates and qualify for state aid.

The District's application requests student information about citizenship, permanent residence and visas. While the District does not maintain residency or immigration information about undocumented students, by seeking information that might or does reveal the immigration status of students applying for enrollment, the District becomes aware of which students are likely undocumented or otherwise not able to establish that they are "lawfully admitted to the United States."

Cabinet noted that, while CCCApply collects residency information, students are not required by law or regulation to provide such information. In fact, many colleges use alternative applications for noncredit enrollment that limit information collected from students to those items that are required. Thus the assertion that Districts are uniformly aware of legal residency is not the case.

10. Yen Mai, Director of Marketing and Communication shared results from emails to FAFSA students who did not register. In July, 20,551 such student received emails. Of that email group, 3,187 ended up registering for classes. That's a 15.5% success rate! Congratulations to Yen and the Mt. SAC team who collaborate to create and execute this successful outreach.
11. Cabinet approved a work group to promote and grow enrollment for the Mt. SAC incarnation of the Statway math pathway: Math 70S, Integrated Intermediate Algebra ([link](#)) and Math 110S, Integrated Statistics ([link](#)). The Carnegie Statway web site provides useful information to assist in this effort: Developmental Mathematics Crisis ([attached](#)), Statway One Pager ([attached](#)), and Changing Equations: The Statway Faculty Experience ([attached](#)). The initial workgroup members are Joumana McGowan, Matt Judd, Tom Mauch, Yen Mai, Scott Guth, and Jimmy Tamayo.
12. Darren Grosch, Director of International Students, provided the quarterly status report on the International Student Program. The [attached F-1 Strategic Plan Update](#) includes the status of international student health insurance; the Summer Institute; recent enrollment patterns; transfer numbers and university destinations; activities, events, and workshops; leadership; mentoring; website development; and professional development. Darren shared information ([attached](#)) on recent International Student activities. Cabinet discussion brought out several points:
 - An updated plan and budget is planned for January 2018 and will be shared with Cabinet.
 - Efforts are underway to improve the time from application to I-20 issuance to 10 days.
 - Emails are to be in the student's native language.
 - The International Students web site is being updated.
 - Social media use is increasing: WeChat ([link](#)), kakaotalk ([link](#)), and YouTube.
 - Collaboration with Cal Poly is underway for their home stay contacts.
 - Collaboration is underway with noncredit ESL.
13. Cabinet received the Quarterly Faculty Position Control Quarterly Report ([attached](#)) presented by Myeshia Armstrong, Associate Vice President of Fiscal Services. This report tracks faculty positions that are funded in 2017-18 which will be vacated after this year through retirement, expiration of temporary assignment, resignations, etc. The report also compiles faculty on leave such as sabbaticals. The report contains faculty positions to be funded in 2018-19---most happening in the faculty hiring cycle that begins in December.
14. Cabinet was joined by Joumana McGowan, Associate Vice President of Instruction; Gary Nellesen, Director of Facilities Planning and Management; Mika Klein, Senior Facilities Planner; and Patty Leon-Encalade, Construction Projects Manager, to provide an update ([attached](#)) on the Building 26 Classroom Utilization and HVAC Upgrade Project. Work will begin in Winter 2018 and continue through Winter 2019. Swing space has been identified in the row buildings and portables whose occupants will be moving into the Business and Computer Technology Complex. The Humanities and Social Sciences Division and Department Chairs have been introduced to the project. The Division is creating a committee to disseminate project requirements and to provide feedback on the proposed classroom layouts and classroom furniture options mock-up.
15. Cabinet approved and Immediate Need Request ([attached](#)) for \$7,658.12 for additional storage space for HR files.
16. An update of the status of vacant positions under active search is [attached](#).

17. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**:

- a. Integrated Planning and Budget Work Group (Billⁱ, 10/10)
- b. Statway Expansion and Promotion Work Group Report (Matt, Irene, Audrey, 11/14)
- c. General Work Experience Development (Irene, 10/3)

18. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 10/10)
- b. Classroom Utilization Project (Joumana & Mika, 9/12)
- c. Faculty Position Control Quarterly Report (Irene & Rosa, 12/12)
- d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 1/9)
- e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 10/17)
- f. IT Projects Quarterly Report (Dale, 10/10)
- g. Grants Quarterly Update (Irene & Adrienne, 12/12)
- h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/28)
- i. International Student Update (Audrey & Darren, 12/12)
- j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/5)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, AVPFS Myeshia Armstrong, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard