



June 18, 2019

Tom Mauch sat in for Audrey Yamagata-Noji, and Madelyn Arballo represented Instruction

1. Cabinet reviewed and commented on the following information items:
 - a. 2019-20 Financial Aid Technology Allocations have been released ([attached](#)). Mt. SAC gets \$67,681.
 - b. 2019-20 Academic Senate Meeting Calendar has been released ([attached](#)). Meetings resume August 22nd.
 - c. The Chancellor's Office has announced ([memo attached](#)) new data elements needed to implement AB 705.
 - d. The Education and Facilities Master Plan Environmental Impact Report Presentation ([attached](#)) was well received at the June 5th Special Board of Trustees meeting.
 - e. The Technology and Health Final Project Proposal Presentation ([attached](#)) was also well received at the June 5th Special Board of Trustees meeting.
 - f. Mt. SAC has been ranked Best Vocational School in California and 7th in the nation ([article attached](#)) by Real Work Matters ([full rankings and criteria for ranking method attached](#)).
 - g. In passing the 2019-20 state budget ([memo attached](#)) the legislature has funded 39 new community college capital outlay project plans and working drawing totaling \$48.334 million ([list attached](#)) and continued construction funding for 20 existing projects totaling \$487.484 million ([list attached](#)) including \$53.999 million to construct Mt. SAC's new gymnasium.
 - h. The Board of Trustees will be evaluating President Scroggins at the June 26th Board meeting, having been provided his Self-Evaluation ([attached](#)) for consideration in extending his contract.
2. The Academic Senate's Diversity Task Force has issued a midterm report ([attached](#)) with "working recommendations" that the college formally add a diversity requirement to the local Associate Degree and that the requirement be added as a new Area F requirement of the GE curriculum. See existing A-E GE requirements ([link](#)). Title 5 §55063. Minimum Requirements for the Associate Degree ([attached](#)), states in (b)(2) "Ethnic Studies will be offered in at least one of the areas required by subdivision (1)" [those being the A to D General Education categories]. **Consequently, Cabinet supports the diversity requirement but suggest that it be added as an Ethnic Studies requirement double counted in one of the A to F categories.**
3. A memo ([attached](#)) from the Chancellor's Office announced action on a calculation error in the FY 2017-18 and 2018-19 Strong Workforce Program incentive funding (also known as the 17% incentive funding) allocations. This means that both the regional and local shares "require adjustments in both of the two fiscal years." No indication is given as to the nature of the error. From the April 5th memo announcing the error, "The error occurred in the construction of the "number of students who got a degree or certificate" metric, in which the code omitted certain categories of degrees/certificates." The result for Mt. SAC is a loss of \$267,847 in 2017-18 and a gain of \$4,315 in 2018-19. Wonderful. Another Chancellor's Office error causes a loss of funding to Mt. SAC.
4. The regional impact of the above SWP error on the LA Region was minimal: gain of \$206,675 in 2017-18 and a loss of \$193,480 in 2018-19. A memo from our Strong Workforce LA/OC Regional Consortium ([attached](#)) provides more information.
5. SWP LA Regional Consortium also announce Program Approvals ([attached](#)). Mt. SAC approvals included 15 certificates. Details of the certificate programs are in the attachment.

6. More unfortunate news about the Chancellor's Office ([attached](#)). They forgot to advocate to the Legislature a roll back of the CalWORKs Match requirement. CalWORKs advocates "were told by Rhonda Mhor and Mia Keeley that their legislative staff dropped the ball and had done nothing."
7. Basic Skills Faculty Coordinator Michelle Dougherty has provided a very thorough report on basic skills to the Academic Senate ([attached](#)). The report concludes with eight priorities going forward.
 - 1) Academic and non-academic support interventions for students who are not successful at their attempt in their first math or English class
 - 2) Integrated instruction and support
 - 3) Resources for students to address food and housing insecurity
 - 4) Professional development for faculty and staff
 - 5) Curriculum development for ESL and AmLa to support non-native English speakers as they articulate to composition classes in English
 - 6) Increased collaboration between departments
 - 7) Increased communication with high school faculty
 - 8) Need to support noncredit and students who do not desire to transfer or attain a degree

Cabinet believes this work is significant and supports the recommendation (first broached last December—[link](#)) that AB 705 faculty coordinators be assigned in English, Math and AmLa reallocating the LHE reassigned time for the former Basic Skills Coordinator and the former AWE Coordinator and Assistant Coordinator. This concept is under development in AMAC and with the Academic Senate and Faculty Association. Stay tuned.

8. Cabinet reviewed the draft Certification Process for Regular and Effective Contact ([attached](#)) that is being discussed in AMAC and is supportive of the language.
9. A proposal for a faculty Sustainability Coordinator Reassignment ([attached](#)) is under review in AMAC. Senate and FA are meeting with Bill, and approval and funding are in the works. The coordinator will function within the Academic Senate and will work with our Climate Commitment Sustainability Committee ([link](#)) and Faculty Advisory Committee ([link](#)).
10. Cabinet was joined by Barbara McNeice-Stallard, Director of Research and Institutional Effectiveness, who presented an update ([attached](#)) on the Student Centered Funding Formula Research Agenda and Data Reporting/Analytics. Cabinet discussed the report and suggested changes that are reflected in the attached document which was revised before posting. Cabinet agreed that Barbara and Bill will follow up with local K-12 districts to assure that they are fully participating in CalPASS-Plus in a timely fashion.
11. Cabinet was joined by Dale Vickers, Chief Technology Officer, Antonio Bangloy, Director of Enterprise Applications Systems; Ron Bean, Director of Academic Technology & Infrastructure; and Chris Schroeder, Director of Infrastructure and Data Security; who presented the IT Projects Quarterly Report ([attached](#)). In addition, Dale furnished positive feedback ([attached](#)) on the implementation of the new MountieApp—particularly the ease of class registration on mobile devices.
12. Cabinet was joined by Adrienne Price, Director of Grants, who presented the Grants Quarterly Update ([attached](#)). Cabinet discussed the approach for the application to receive the next Title V Developing Hispanic Serving Institutions grant ([summary attached](#)).

13. Next week, Cabinet will review New Resource Allocations Phases 1 through 7 to determine if unspent funds remain. (Mike provided reports to the group.) If so, a determination will be made to sweep the funds, reallocate the funds, or continue the original authorized purpose for the funds.
14. Cabinet approved four new Requests to Fill ([attached](#)).
15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD:
 - a. Review and reauthorize or sweep unspent funds in New Resource Allocations 1 to 7 (**All, 6/25**)
 - b. New AP on process for determining educational administrator status (Abe, 8/13)
 - c. Alertus System (Chris Rodriguez, Kevin Owen, Chris Schroeder, Dale Vickers, Teresa Patterson, 8/13)
 - d. AP 3725 Information Communications Technology Accessibility/Acceptable Use (Audrey, Grace, 8/20)
 - e. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 7/16)
 - b. Review of Holds Placed on Student Registration (Workgroup: Joumana, Tom, Doug, 8/13)
 - c. Student Centered Funding Formula—Continued Follow Up
 - A. Tracking Students in Support Cohorts (Student Support Workgroup (Dale, Antonio, Barbara, 8/27)
 - B. Noncredit Support of SCFF & Multiple Measures (**Madelyn, 6/25**)
 - C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 9/17)
 - D. CalPASS-PLUS follow up for K-12 full participation (Barbara, Bill, 9/17)
 - E. Auto Award/Near Completion/Counselor-aided student assent system (Audrey, George, Francisco, Dale, 8/13)
 - F. *EAB Navigate* Schedule Building & Data Analytics (Student Support Workgroup--Dale, 8/20)
 - G. Increasing Financial Aid Awards: *ProVerify* software and Case Management (Audrey, Chau, Dale, 7/23)
16. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (**Duetta & Melonee, 6/25**)
 - b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 7/9)
 - c. Faculty Position Control Quarterly Report (Joumana & Rosa, 7/16)
 - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 8/20)
 - e. IT Projects Quarterly Report (Dale, 9/17)
 - f. Grants Quarterly Update (Adrienne, 9/17)
 - g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 9/10)
 - h. International Student Quarterly Update (Audrey & Darren, 7/9)
 - i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 7/23)