



May 4, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. An article from Community College Update, [Effort to Recall Governor Moves Forward](#), announces that the number of signatures reached to initiate a recall election has been reached. Although it's in a verification stage, they're not expecting people to pull back their signatures. This is confirmation that there will be a recall vote for Governor Newsom within the next 60-80 days. Interesting to watch the polls, his current approval rating is 52%, but 56% of likely voters would not recall him. We're seeing some results of his changes in decisions based on public perception as California continues to move down the tiers to more of a reopening.
 - b. Good news in an article from School Services of California, [National GDP Up 6.4%](#), for economic recovery. GDP rose by 6.4% in the first quarter compared with 4.3% in the last quarter of 2020. Unfortunately, it's not a recovery with equity, which is the biggest challenge. However, the Federal bailout money from the American Rescue Plan is helping.
 - c. The Los Angeles County Department of Public Health issued its [Revised Health Officer Orders](#) dated April 29, 2021, and their Protocols for Social Distancing: Appendix A on April 30, 2021. There's not much new. Getting to yellow may not even significantly change things.
2. An article from School Services of California, [American Families Plan for K-14 Districts](#), is another big ticket rescue plan with a proposed \$1.8T in investments and \$800B in tax credits. It proposes two years of free community college, along with universal preschool, educator supports, and school nutrition funding. This rescue plan would have a lot of impact.
3. A Brief from Liebert Cassidy Whitmore on [Title IX](#) announces the Office of Civil Rights "comprehensive review" of the regulations of Title IX of the Education Amendments of 1972. This is a hopeful sign that the Biden Administration is looking at rolling back the Trump Title IX Executive Orders through revisions of the regulations.
4. An article from EdSource, [What's in a college course number? Lots of Confusion](#), discusses the proposal to develop a statewide numbering system with [Assembly Bill 1111](#) (Berman). The State Academic Senate Plenary opposed this bill. However, it is out of committee with a unanimous vote supporting the bill. It is not well written, but has some key concepts—utilizing the CA identification number system, calling for the UCs to be involved, requiring alignment of the course numbering as the primary numbering system for all California community colleges—this latter point will be a huge lift for CCCs.
5. In working on revising all hiring Administrative Procedure 7120, Recruitment and Hiring Faculty, a mutual [work group](#) has been formed with the Academic Senate and College senior leadership. The first meeting of this work group is on Friday.
6. The Academic Senate established a Task Force on Racial Justice, which provided a [Fall 2020 report](#).
7. A [SEEC Update Memo](#) was sent to the campus reporting on the status of the President's initiative, Societal Education for Equity Challenge. Audrey reports that the Student Services/Instruction Summit that has been held in the Spring is being re-envisioned as SEEC Summit and is coming up on May 14. There will be some motivational remarks, a brief overview of some critical statistics, and specific presentations covering professional development, an ethnic studies update, a racial justice task force update, HR

perspectives, an update from the Campus Equity Diversity Committee, Snapshots of various equity programs on campus, recommendations of the USC Equity Alliance core group, student presentations and panel, and breakout group discussions.

8. Yen reported that the [All-Campus Town Hall](#) recording is posted.
9. Cabinet was joined by Madelyn Arballo, Associate Vice President of School of Continuing Education, and Meghan Chen, Dean of Library and Learning Resources, for an [Academic Support Quarterly report](#).
Highlights:
 - Tutoring trends are a little low for Spring first 7 weeks compared to Fall at the same time.
 - Transactions for Summer 2020 had the highest transactions in Week 2; Fall 2020 transactions were highest in weeks 6 and 15; Winter 2021 highest in week 5; Spring 2021 was highest in week 3.
 - There is SEAP alignment across all Academic Centers. As part of completing the work plan, common metrics across the Centers were identified and outcomes were developed. The group is in the beginning of alignment of student equity metrics across the Centers. This will allow Research to generate outcome data to all Centers by August 2021.
 - The new Manager of Academic Support Coordination, Carlos Santana, is working to get to know each Center and their needs.
 - Tutors who are currently tutoring online will be shifting to face-to-face tutoring. There is a recommendation to continue to provide some online tutoring services and Cabinet is in agreement with this. There are some online tutoring service centers that can be used to continue some online services. Want to continue to do some hybrid tutoring through the Summer and possibly into the Fall.
10. Morris reported:
 - He is looking forward to the May Revise, which will be coming soon.
 - He is encouraging all managers and VPs to promote their budgets!
 - Requests by unit managers for their teams to reoccupy their offices are coming in. Morris asks that managers give ample time for facility “refresh” before sending staff notices to return to work.
 - We have recently received an updated contract from the State on closed vaccination site and he is reviewing it now. We have two vaccination clinics scheduled this month. The link will be going out to employees first and then to students.
11. Abe reported:
 - Employee submission of return to work clearance forms are at 1083. Of these, 8 are still pending for review, 966 have been cleared to return to work on campus.
 - Virtual conferencing AP is continuing to be worked on and is almost ready for a final draft.
 - Work is continuing on the employee ID badge process. He will submit a recommendation for a machine and cards.
12. Audrey reported:
 - The student technology loan program has distributed 4221 laptops, 3624 hotspots, and 401 iPads to 4249 students.
 - There will be a lot of Year End events for Student Services.
 - This week is AANAPISI week (Asian American, Native American, Pacific Islander Serving Institution).
13. Kelly reported:
 - She had a good meeting on the new Instruction space being designed for the second floor in the new Campus Store.
 - AVP recruitment is moving forward and the committee will meet tomorrow.

- She is holding her first Instruction team meeting tomorrow. They will be looking at modalities, return to campus, and priorities for the next couple of months.

14. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Multiple Measures Placement Workgroup (George, and Team, TBD)
- b. Student Centered Funding Formula—Continued Follow Up
 - 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/27)
 - 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/22)
- c. Zoom recording/digital retention (Abe and Workgroup, 6/1)
- d. Employee ID badge process (Abe, 5/18)
- e. AB30 (Dual Enrollment, A&R, and IT, 7/6)

15. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/15)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 6/15)
- c. Emergency Response Plan Quarterly Report (Duetta, 7/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 6/15)
- e. Faculty Position Control Quarterly Report (Rosa, 5/25)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/1)
- g. IT Projects Quarterly Report (Anthony, 6/8)
- h. Grants Quarterly Update (Adrienne, 7/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 5/25)
- j. International Student Quarterly Report (George, 6/22)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 8/3)
- l. Title V Quarterly Report (Lianne and Lisa, 7/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 7/27)