



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



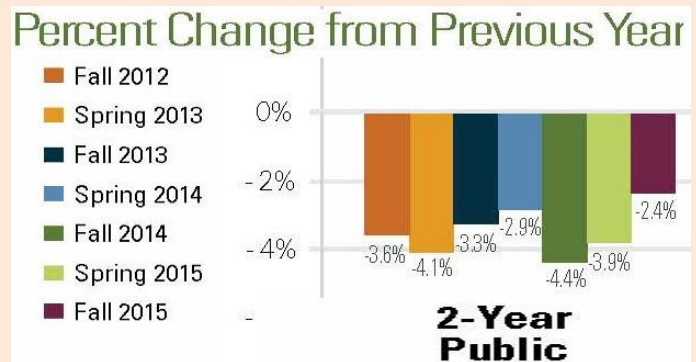
January 5, 2016

Tom Mauch, Dean of Counseling, represented Audrey Yamagata-Noji.

Joumana McGowan, Executive Dean of Instruction, represented Irene Malmgren.

1. Cabinet discussed the advertising and recruiting strategy for hiring full time faculty. James shared recently expanded venues ([attached](#)), and Cabinet suggested including announcements in trade publications (especially for CTE positions), and in college and university campus newspapers.

2. Mt. SAC continues to work hard to attract new students, now including radio spots and ads in local Spanish and Mandarin language newspapers. TV spots are in the works. With these efforts, we remain hopeful of reaching our 3.2% growth target for 2015-16. To put the magnitude of this challenge in perspective, Cabinet reviewed an article in *Inside Higher Ed* ([attached](#)) reporting from Fall 2014 to Fall 2015 “community college enrollments falling 145,000 to 5,906,419 from 6,052,069” a drop of 2.4%. This news article was based on a report ([attached](#)) from the National Student Clearinghouse Research Center. That report shows consistent declines since 2012. See chart.



3. Melonee Cruse, Environmental Safety & Emergency Services Manager provided a report ([attached](#)) on “lessons learned” this year in our emergency preparedness initiative so far this year. Highlights:
- Training was time consuming but once completed Emergency Operations Center staff now have a better understanding of regulations, organization, and gaps in our preparedness.
  - Improvements are needed in hand-held radio communication, messaging concerning class cancellation, and overall campus announcements.
4. The U.S. Department of Education has sent us a notice ([attached](#)) of our eligibility to apply for Title III, IV, V, and VI grants this year. (See specifics in the letter.) Cabinet agreed that we need a well-defined and developed plan for renewal of our Asian-American, Native-American, Pacific Islander (AANAPI) grant.
5. Interested in the basics about how the new (2014) federal Workforce Innovation and Opportunity Act (WIOA) works? Here it is ([attached](#)) all on one page.
6. California’s minimum wage went to \$10.00 on January 1<sup>st</sup>. James shared the impact ([attached](#)) on Mt. SAC’s hourly wage rates. We are also taking this opportunity to round the rates to 25 cent increments.

7. A recent LA Times article ([attached](#)) discussed the changes in the Chinese international student population coming to community colleges in our county: less affluent, more middle class, and lower-performing in high school preparation.
8. Both the California Teachers Association and the California Hospital Association submitted separate 2016 Ballot Initiatives to extend Proposition 30. Last month, after negotiations, the two refiled a joint initiative ([attached](#)) with compromise language which would avert competing initiatives on the same ballot – a sure path to defeat for both. The joint initiative, the *California Children’s Education and Health Care Protection Act of 2016*, is closer to the CTA’s original proposal. It would extend Prop. 30’s higher tax on high earners through 2030, with K-12 schools and community colleges getting first crack at the money to meet funding requirements under Proposition 98. After obligations to schools are fully funded, the next 45% of revenue would fund health care for children and their families through Medi-Cal, up to \$2 billion, with the rest going to the General Fund. CTA must collect 585,407 signatures by June to put the measure on the ballot. The other challenge is Governor Brown who has said repeatedly that he sold Prop. 30 to voters as a temporary tax to avoid further cuts to education.
9. The Board of Governors Task Force on Workforce, Job Creation, and a Strong Economy Report ([attached](#)) includes Recommendation 3f to put “workplace readiness skills into pathway curricula.” This recommendation builds on a Chancellor’s Office initiative called *New World of Work’s 21st Century Skills* ([link](#)). Ten community college are involved in the pilot. ([See attached email.](#)) In a real vote of confidence for this program, the State of California has approved a competency based talent management approach for its civil servant workforce and has adopted *New World of Work’s 21st Century Skills* program as the statewide foundational competency model. Stay tuned for more statewide progress on incorporating work readiness skills throughout college CTE curricula and employer training programs.
10. Cabinet reviewed changes to [AP 3515](#)—Reporting of Crimes, [AP 4102](#)—Career and Technical Education, and [AP 5015](#)—Residence Determination, and agreed to send them to President’s Advisory Council for recommendations. [AP 3540](#)—Sexual and Other Assaults on Campus was sent to the Title IV/Clery Act Workgroup (Carolyn Keys, Dave Wilson, James Czaja, and Marti Whitford) for input. [AP 5020](#)—Non-resident Tuition was held for a legal opinion to determine the legality of requiring payment of fees by non-resident students at the time of registration. [AP 5530](#)—Student Rights and Grievances was referred to Audrey for input.
11. Mike presented background material ([attached](#)) supporting a recommendation for the Nonresident Fee for 2016-17. For the tuition amount, Cabinet recommended the statewide average cost of \$211 rather than the district average cost of \$203. For the capital outlay fee, Cabinet recommended continuing the \$30 fee from last year rather than the new district calculated value of \$41 for this year. Thus the recommended Nonresident Fee for 2016-17 is \$241 per unit. This compares to contiguous district fees: \$235 Citrus, \$223 Chaffey, \$223 North Orange, and \$211 Rio Hondo. Mt. SAC’s Nonresident Fee for 2015-16 was \$227.
12. James shared the latest update ([attached](#)) on the status of vacancies undergoing active searches.
13. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 1/19)
  - b. Staffing Work Experience (Irene & Audrey, 1/19)

- c. Text messaging (Mike, Yen & Vic, 2/9)
- d. EV Charging Stations (Mike, 2/2)
- e. Next Steps on the Foothill Transit Center (Mike, 2/2)
- f. Follow Up on Ergonomic Accommodations (James, 1/19)
- g. Student Media Rights (Bill & Yen, 2/9)
- h. Shared Calendar for Student Services & Instruction (Irene & Audrey, 2/2)
- i. On-Boarding New Developmental Education Students (Audrey & Irene, 2/2)
- j. Plan for AANAPI grant renewal (Audrey, 2/2)
- k. AP 3540—Sexual and Other Assaults on Campus (Carolyn Keys, TBA)
- l. AP 5020—Non-resident Tuition (Mike, 2/23)
- m. AP 5530—Student Rights and Grievances (Audrey, 2/23)

#### 14. Quarterly Reports to Cabinet

- a. Emergency Response Plan Implementation (Karen Saldana, 2/16)
- b. Classroom Utilization Project (**Mike & Irene, 1/12**)
- c. Faculty Position Control Report (Irene, 2/16)
- d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 3/15)
- e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 3/8)
- f. IT Projects Quarterly Report (Mike & Vic, 3/8)
- g. Grants Quarterly Update (Irene & Adrienne, 3/15)