



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Peter Parra, *Interim VP of Human Resources*



May 10, 2016

Cynthia Hoover filled in for Peter Parra who is on vacation.

1. Cabinet has received very positive reports from those classified staff members who attended the Great Staff Retreat ([link](#)) May 4-6 at the UCLA Arrowhead Conference Center. A list of the 44 participants is [attached](#). Thanks to all those who planned and carried out this great event!
2. The AACC Guided Pathways Project ([link](#)) includes not only Mt. SAC but also Irvine Valley College, Bakersfield College, and 27 other community colleges from around the nation. As the project unfolds during this first year of planning, several other California Community Colleges have expressed interest in a "California Round Two" version of the initiative. To that end, a meeting has been planned for June 29th in Bakersfield. The invitation ([attached](#)) went out to colleges last week.
3. Mt. SAC has been sent an invitation ([attached](#)) by CalCERTS, Inc. ([link](#)) for our pilot participation in funding opportunity for a train-the-trainers program for Mt. SAC instructors to receive the CalCERTS California Advance Nonresidential Compliance Training Program certificate. **Irene and her team will explore this opportunity.**
4. Bill shared his responses to a survey ([attached](#)) being given by San Diego State's Minority Male Community College Collaborative, M2C3 ([link](#)). Cabinet discussed specific strategies we use to improve the academic performance of minority males at Mt. SAC. Audrey shared a PowerPoint presentation ([attached](#)) on the development of the Minority Male Initiative at Mt. SAC.
5. CHEA, the Council for Higher Education Accreditation ([link](#)) publishes a newsletter the May 5th edition of which contained the [attached article](#) entitled, "USDE Letter Addresses Flexibility in Accreditation Reviews." Of concern is that the USDOE is asking accreditors to use graduation, retention, and job placement rates as measures of institutional *quality* rather than *achievement*—and even then job placement is not a higher education function. Judith Eaton, President of CHEA, stated that "this guidance represents a major and expanding federal presence in accreditation."
6. Bill shared that he will be attending The New York Times Higher Ed Leaders Forum in New York June 20th and 21st. The agenda is [attached](#). Using peer-to-peer roundtables, participants and *Times* journalists will "seek new solutions to the challenges posed by race and free-speech dilemmas, the STEM-humanities debate, sexual assault, the crisis in public funding of education, and more."
7. Cabinet approved an Immediate Need Request ([attached](#)) for the Research Office to hire professional experts to work on the Community College Survey of Student Engagement data, the mandated Institutional Review Board training, surveys on topics such as bullying, and data and documentation to support the Mt. SAC Accreditation Self Evaluation.

8. Cabinet received this week's update on the status of active searches to fill vacant positions ([attached](#)) and the report ([attached](#)) of positions authorized today by Cabinet to begin the hiring process.

9. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 8/2)
 - b. Text messaging (**Mike, Yen & Vic, 5/17**)
 - c. Next Steps on the Foothill Transit Center (Mike, 5/24)
 - d. AP 3540—Sexual and Other Assaults on Campus (**Carolyn Keys, 5/17**)
 - e. AP 5530—Student Rights and Grievances (**Audrey & Carolyn, 5/17**)
 - f. AP 3710 Filming and Photography (**Bill & Yen, 5/17**)
 - g. Student Holds: Establishing, Communicating, Clearing (Joumana, 6/7)
 - h. Update on Classroom Technology Standards (Mike, Vic, Bill Eastham, 6/7)
 - i. Follow Up Reports on Positions Funded One-time for 2016-17 (All, 5/31)

10. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (Melonee Cruse, 8/16)
 - b. Classroom Utilization Project (Mike & Irene, 7/12)
 - c. Faculty Position Control Report (Irene, 8/16)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 8/16)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 6/7)
 - f. IT Projects Quarterly Report (Mike & Vic, 6/7)
 - g. Grants Quarterly Update (Irene & Adrienne, 6/21)
 - h. Expansion of Work Experience (Irene & Audrey, 6/21)