

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of September 15, 2006**

**Committee Members:**

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Doug Evans            | <input checked="" type="checkbox"/> Donna Lee             | <input checked="" type="checkbox"/> Joe Terreri             | <input checked="" type="checkbox"/> Jim Hudson (Guest-Keenan) |
| <input type="checkbox"/> Trinda Hoxie          | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input checked="" type="checkbox"/> Nicole Grisanti         |   |
| <input checked="" type="checkbox"/> Don Hurdle | <input type="checkbox"/> Sandy Samples                    | <input checked="" type="checkbox"/> Deidre Vail (Alternate) |   |
| <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Kent Smith            | <input checked="" type="checkbox"/> Carol Nelson (Notes)    |   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	Introductions were made due to new members being present.	<b>None needed.</b>
<b>2. Agenda Review</b>	<b>Add:</b> Gas Leak in Building 60 and Trash Cart Issue.	<b>Added as number 7 and 8 below.</b>
<b>3. Review Meeting Notes from July 21, 2006</b>	<p><b>Update:</b> Don updated the committee on the issue concerning the Learning Assistance Center. The opening is 10 feet south of the stairwell. The door opening was sealed during the major remodel, which would be easy to open up again. The closet in the area would have to be remodeled. Kent talked with DSA inspector and they could open up the exit, but it would not be ADA compliant, though there may be enough ADA compliant exits to comply.</p> <p><b>Update:</b> Karen has a meeting set with Bovis to talk about the requirement of having evacuation maps in each building. Karen to report back at next meeting.</p>	<p><b>Kent to get a written recommendation from the inspector and report back to the committee.</b></p> <p><b>It was recommended that the Group Memory be e-mailed to the Presidents of all employee units.</b></p> <p><b>The Health and Safety Committee memory is now posted online at <a href="http://inside.mtsac.edu/organization/committees">inside.mtsac.edu/organization/committees</a></b></p>
<b>4. SB198 Safety Items</b> <ul style="list-style-type: none"> <li>• <b>Safety Communication</b></li>    <li>• <b>Review of Workers' Compensation Injuries</b></li> </ul>	<ul style="list-style-type: none"> <li>• Karen to work on Safety Communications for future distribution.</li>    <li>• Review report of injuries for the period 7/1-8/31/06. There was some mention of faculty having issues with the amount of time they are teaching and shoulder/neck pain. Also concern with some faculty having to pull carts all the way across campus to their labs.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>None needed.</b></li>    <li>• <b>Deidre has a meeting with faculty association to discuss problems with the compressed calendar. Asked to report back to committee on outcome. Karen asked Jim Hudson to make a presentation on frequency and severity of w/c injuries for the last</b></li> </ul>

<ul style="list-style-type: none"> <li>• Review of Non-Employee Incident Log</li> <li>• Hazard Report Log</li> </ul>	<ul style="list-style-type: none"> <li>• No log.</li> <li>• No log</li> </ul>	<p>quarter.</p> <ul style="list-style-type: none"> <li>• None needed.</li> <li>• None needed.</li> </ul>
<p>5. Task Force (Update)</p> <ul style="list-style-type: none"> <li>• Illness and Injury Prevention Program</li> </ul>	<p>The final draft of the Injury and Illness Prevention Program was distributed and reviewed by all members.</p>	<p><b>Approved for recommendation to Mike Gregoryk.</b></p>
<p>6. P.E. Issue – Policy when student is injured to require doctor’s release (Update)</p>	<p>Karen got samples of Assumption of Risk forms that are currently being used by the Physical Education Dept. Karen is going to have an attorney look at issues that the College has concerns with. Physical Education has two issues: 1. When a student is injured in class, can a doctor’s release be required before returning to class? 2. A known prior or disclosed pre-existing injury and what rights we have inquiring about it. Also questions about on-line registration and making students accept an assumption of risk when enrolling in a P.E. class online.</p>	<p><b>Karen to report back when the attorney returns recommendations.</b></p>
<p>7. Gas Leak – Building 60</p>	<p>There was a low-level gas leak Thursday, September 14, 2006 in Building 60. 8 rooms were evacuated in the area where the gas leak was thought to be. Maintenance used an electronic sniffer to go through all classrooms. It was determined that there was an air handler was next to a boiler that had a gas leak. The gas was shut off. Kent wants to know who makes the determination when a building is cleared. Kent recommended that all responders should have portable radios. Kent would like to look to see if each individual classroom can have shut off valves.</p>	<p><b>Need a written protocol for issues like these.</b></p>
<p>8. Trash Cart Issue</p>	<p>There are several members of 651 that asked that this Committee would take into consideration that the trash carts have no suspension and be willing to discuss the potential issue of injury. The carts are pneumatic type of carts which do not have any suspension.</p>	<p><b>Karen to investigate when the carts were purchased and if there is a current program for replacement of carts.</b></p>
<p>9. Future Agenda Item</p> <ul style="list-style-type: none"> <li>• Return-to-Work Program</li> <li>• BBP Plan up-to-date with online training (Sandy Samples)</li> </ul>		

<ul style="list-style-type: none"> <li>• <b>Medical Provider Network</b></li> <li>• <b>Assumption of Risk – P.E. Students</b></li> <li>• <b>Walking students on Grand/Temple</b></li> <li>• <b>Smoking Survey</b></li> </ul>		
<p><b>10. Miscellaneous</b></p>	<p>There was a potential radioactive issue on campus on Thursday, August 31, 2006. A faculty member picked up a piece of metal that was labeled "Radioactive". Public Safety was contacted and the Fire Department and Haz Mat team was called. A parameter was set up and certain classroom and buildings were evacuated. The Fire Department tested the piece of metal and the faculty member and came back with a zero reading. Approximately 3 hours later, classes resumed.</p> <p>An issue with the two incidents that happened this month was that there is no notification system in each building or campus-wide to evacuate when there is a hazard. Employees had to go door-to-door to evacuate people.</p>	<p><b>None needed.</b></p> <p><b>Don to look into the new fire alarm signals that have speakers which could be used as a public address system in such situations. Don will report back to the committee with his findings.</b></p>

**FUTURE MEETING DATES (1:30 – 3:00 p.m.), Conference Room 4-101**

Friday, October 20, 2006 (Moved to October 27, 2006)

Friday, November 17, 2006

Friday, December 15, 2006 (Final Exams)