

**Mt. San Antonio College
Health and Safety Committee
Group Memory of April 15, 2008**

Committee Members:

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|---|---|--|---|
| <input checked="" type="checkbox"/> Jeff Parker | <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Odette Richardson | <input checked="" type="checkbox"/> Roger Sneed |
| <input type="checkbox"/> Trinda Hoxie | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input checked="" type="checkbox"/> Frank Williams | <input checked="" type="checkbox"/> Jim Hudson (Guest-Keenan) |
| <input type="checkbox"/> Don Hurdle | <input checked="" type="checkbox"/> Sandy Samples | <input checked="" type="checkbox"/> Carol Nelson (Notes) | <input type="checkbox"/> Student – Vacant |
| <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Alina Birca | <input checked="" type="checkbox"/> Gary Nellesen | <input checked="" type="checkbox"/> Robin Flint (Guest) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Frank Williams was welcomed as a new representative for Unit 651. Gary Nellesen has requested that both he and Roger Sneed sit in on future committee meetings pending the replacement of Kent Smith's position to evaluate which Facilities representative would best serve the committee's needs.	Updated Purpose & Function Statement was distributed to all members.
2. Agenda Review	Agenda was reviewed. Donna Lee requested to add the issue of liability with pregnant women in science labs—what can instructors require from students before allowing them to participate? Sandy Samples, Karen Saldana, and Joe Jennum are working on drafting some questions for a legal opinion on retention of medical records and will include requirements for pregnant women's participation in college programs.	Add the issue of pregnant women in labs to the Future Agenda Item Retention of Medical Release Records.
3. Review Group Memory from March 4, 2008	Group Memory was reviewed.	Memory approved as written. Memory will be posted.
4. SB198 Safety Items <ul style="list-style-type: none"> • Safety Communication • Review of Workers' Compensation Injuries • Review of Non-Employee Incident Log • Hazard Report Log 	<ul style="list-style-type: none"> • None. • Reviewed Injuries for the period March 1 through March 31, 2008. • Reviewed Incidents. Sandy noted that Health Services seems to be getting a lot of eye splashes. All classes do not require students to use safety goggles. It was noted that the OSHA guidelines be shared with all Deans regarding the use of Personal Protective Equipment (PPE). • Revised log was reviewed. 	<ul style="list-style-type: none"> • None. • None. • Karen Saldana to speak with Deans regarding the OSHA requirements for PPE. • The first item will be completed this Friday (re-paving). The second item

		is being resolved with a traffic engineer. Speed bumps will be installed as a temporary measure along Walnut Ave. in the near future. Third item is being worked on. Balcony guard rail has been repaired.
5. Emergency Preparedness Ad-HOC Committee Update	This committee has been meeting monthly and has completed Sections 1-5 of the Emergency Response plan. Sections 6-9 will be reviewed at the next meeting. There is a drill scheduled in April.	None.
6. Compliance Programs Update <ul style="list-style-type: none"> • Bloodborne Pathogens Program (status) • Alcohol and Other Drug Policy (status) • Illness and Injury Prevention Program (status) 	Robin Flint joined the committee to discuss Compliance Programs. <ul style="list-style-type: none"> • The Bloodbone Pathogen Program was distributed and reviewed with the committee. 	<ul style="list-style-type: none"> • Changes were recommended. The committee recommended the plan for approval. • Tabled for next meeting. • Tabled for next meeting.
7. AP3503 (Update)		Tabled for next meeting.
8. Medical Parking Stalls (Update)	A task force met and explored many options and the recommendation was to continue the current program. It has been decided that the program will continue with the 11 medical parking stalls that are currently in place across campus.	The Committee unanimously recommended to support the current program.
9. Future Agenda Items <ul style="list-style-type: none"> • Retention of Medical Release Records • Return-to-Work Program • Medical Provider Network • Mercury Spill Procedures (Hudson) 	None.	None.

FUTURE MEETING DATES (9:00 –10:30 a.m.), Conference Room 4-101

May 6, 2008
 June 3, 2008