

**Mt. San Antonio College
Health and Safety Committee
Group Memory of January 5, 2010**

Committee Members:

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> Jeff Parker | <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Odette Richardson | <input checked="" type="checkbox"/> Gary Nellesen |
| <input checked="" type="checkbox"/> Terri Hampton | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input type="checkbox"/> Frank Williams | <input type="checkbox"/> Gustavo Sanchez (Student) |
| <input type="checkbox"/> Don Hurdle | <input checked="" type="checkbox"/> Sandy Samples | <input checked="" type="checkbox"/> Roger Sneed | <input checked="" type="checkbox"/> Carol Nelson (Notes) |
| <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Alina Birca | <input checked="" type="checkbox"/> Steve Shull | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Frank Williams has resigned as one of the 651 representatives.	Karen will request Johnny Jauregui to provide us with a second member.
2. Agenda Review	The Agenda was reviewed. Gary Nellesen has an update on the traffic flow situation.	Add Traffic Flow Update as item #4.
3. Review Group Memory from December 1, 2009	<p>The Group Memory was reviewed. Number 6, 2009-10 Committee Goals, correct typo to indicate 4 goals.</p> <p>Jeff has met with Student Life about showing the Shots Fired video during the Winter Intersession or the second week of the Spring Session. The Sheriff's Department is currently reviewing the video.</p>	Memory approved with one change. Memory will be corrected and posted.
4. Traffic Flow Update (G. Nellesen)	<p>An engineering firm was hired to look at the parking area behind 67 A/B. They proposed three different solutions to resolve the problem. Gary explained the recommendations for two solutions. There was discussion as to the issues with both of the recommendations.</p> <p>The traffic signal at Walnut and Bonita is scheduled for installation during the summer. There is roadwork being done on Bonita and, currently, the median fence has been taken down. There was discussion on reinstalling the fence and the committee's recommendation was to put the fence back up to discourage pedestrians from walking across Bonita.</p>	Gary will speak to the Engineer to see if the two recommendations can be combined. If there are any questions, Gary will contact Sandy and/or Jeff.
5. SB198 Safety Items	<ul style="list-style-type: none"> • Safety Communication • Review of Workers' Compensation Injuries • Review of Non-Employee Incident Log • Hazard Report Log 	<ul style="list-style-type: none"> • None. • None. • None. • Tabled for next meeting.
6. 2009-10 Committee Goals – Task Force Sign-Up	We need to report back to PAC on our 2009-10 Committee Goals in May 2010. At the last committee meeting it was recommended to get the entire committee involved in smaller task forces to tackle the health and safety	Task Force #1: Alina Birca, Karen Saldana, and Joe Jennum (facilitator).

	<p>issues of the campus that are related to the committee goals. Karen has identified three task force committees:</p> <ol style="list-style-type: none"> 1. A task force that identifies and looks at Board Policies and Administrative Procedures that are health and safety related; 2. A task force that discusses safety training and tracking for the campus, and; 3. A task force that deals with the written compliance programs. It was requested that each task force set their own objectives and goals. 	<p>Task Force #2: Terri Hampton (facilitator), Carol Nelson, Donna Lee, and Roger Sneed.</p> <p>Task Force #3: This committee will not meet or organize until the Disaster Preparedness Task Force finishes their assignment.</p>
7. Emergency Preparedness Task Force Committee Update	None.	None.
8. Compliance Programs Update	None.	None.
<ul style="list-style-type: none"> • Bloodborne Pathogens Program • Illness and Injury Prevention Program 		
9. Future Agenda Items	Steve Shull indicated that the Fire Tech Club would like to participate in the first C-CERT training at Mt. SAC. The students are willing to pay for their own training. The 21 hour program will take place during the Spring.	None.
<ul style="list-style-type: none"> • C-CERT Training • Keenan Safe Colleges Implementation • Inspection Checklists 		

<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 –10:30 a.m.), Conference Room 11A

February 2, 2010
 March 2, 2010
 April 6, 2010