

**Mt. San Antonio College
Health and Safety Committee
Group Memory of March 2, 2010**

Committee Members:

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| <input checked="" type="checkbox"/> Jeff Parker | <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Odette Richardson | <input checked="" type="checkbox"/> Gustavo Sanchez (Student) |
| <input type="checkbox"/> Terri Hampton | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input type="checkbox"/> Unit 651 (vacant) | <input checked="" type="checkbox"/> Gary Nellesen |
| <input type="checkbox"/> Don Hurdle | <input checked="" type="checkbox"/> Sandy Samples | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Carol Nelson (Notes) |
| <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Alina Birca | <input type="checkbox"/> Steve Shull | <input checked="" type="checkbox"/> Ignacio Barrios (Guest) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Bill Asher was introduced as the new Assistant Director of Facilities. Bill will be a permanent member on this committee.	None.
2. Agenda Review	Gary would like to add discussion on the traffic situation at 66/67. Gary would like to adopt a similar policy on speed humps as the City of Walnut. Gary distributed handouts of the City of Walnut policy to all committee members.	Discussion on parking lot issues will be added under 5. Hazard Report Log.
3. Review Group Memory from February 2, 2010	Group Memory was reviewed.	Update: Jeff Parker updated the committee that the "Shots Fired" video will be shown on March 23, 2010. There will be 4 showings with a Q&A panel of Karen, Jeff, and a representative from the Sheriff's Department. Group Memory approved as written and will be posted.
4. Campus Safety Audit – D. Jackson, I. Barrios	Ignacio Barrios (Poms & Associates) was on campus during the Summer conducting a campus-wide safety audit. Ignacio presented the findings of the safety audit. It was recommended that the seven "Immediate" concerns be addressed by Karen with the department managers as soon as possible.	Ignacio to send Karen a copy of the report with the building numbers added. Karen will then forward a copy of the final report to all committee members. Karen to contact department managers with "immediate" concerns in their department.
5. SB198 Safety Items • Safety Communication • Review of Workers'	• None. • Tabled for next meeting.	• None. • Tabled for next meeting.

<p>Compensation Injuries</p> <ul style="list-style-type: none">• Review of Non-Employee Incident Log• Hazard Report Log	<ul style="list-style-type: none">• None.• The Hazard Report Log was reviewed and updates were provided.	<ul style="list-style-type: none">• None.• Update 2. Gary has met with the Engineer out at the site. The parking lot flow will be improved. The pedestrian crosswalk will be better identified with paint and/or a lighted crosswalk and signage. The estimated date of completion would be the first week of August. <p>Update 3. The Blue Phone on Building 3 has been installed. It was requested that there be some signage because it was installed in an alcove and is not easily seen.</p> <p>Update 4. The safety devices on the lift in the Theatre have been replaced and the lift has been inspected. An annual service contract is also being requested from Gala Lifts.</p> <p>There was discussion on the fencing along Bonita that was taken down. The campus standard for fencing has changed and there was some concern about the visibility of the fencing due to some</p>
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		issues in Paylot B. Jeff Parker believes that there will not be an issue along Bonita Ave.
6. Task Force Updates <ul style="list-style-type: none"> • Policies & Procedures • Compliance Training & Recordkeeping • Emergency Preparedness 	Tabled for next meeting.	Tabled for next meeting.
7. Compliance Programs Update <ul style="list-style-type: none"> • Bloodborne Pathogens Program • Illness and Injury Prevention Program 	Tabled for next meeting.	Tabled for next meeting.
8. Future Agenda Items <ul style="list-style-type: none"> • C-CERT Training • Keenan Safe Colleges Implementation • Inspection Checklists 		None.

<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 –10:30 a.m.), Conference Room 11A

April 6, 2010

May 4, 2010