

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of November 1, 2011**

**Committee Members:**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Mark DiMaggio            | <input checked="" type="checkbox"/> Donna Lee             | <input checked="" type="checkbox"/> Jack Tayag                     | <input checked="" type="checkbox"/> Carlos Duarte        |
| <input checked="" type="checkbox"/> Terri Hampton | <input checked="" type="checkbox"/> Karen Saldana (Chair) | <input type="checkbox"/> Bill Asher/Ken McAlpin                    | <input checked="" type="checkbox"/> Carol Nelson (Notes) |
| <input type="checkbox"/> Don Hurdle               | <input checked="" type="checkbox"/> Sandy Samples         | <input type="checkbox"/> Kelly Sherwood                            | <input checked="" type="checkbox"/> Jim Alcalá (Guest)   |
| <input checked="" type="checkbox"/> Joe Jennum    | <input checked="" type="checkbox"/> Joe Terreri           | <input checked="" type="checkbox"/> Guadalupe de la Cruz (Student) |  |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>		<b>None.</b>
<b>2. Agenda Review</b>	Agenda was reviewed.	<b>Agenda approved as written.</b>
<b>3. Review Group Memory from October 11, 2011</b>	We will have an updated report from Carol Baker at the next meeting regarding the garage inspection. The goal is to have the Heat Illness Prevention Plan in place by Spring semester so that training can be done prior to summer. Remove sentence, "This could have been a very dangerous incident." from item #8.	<b>Memory approved with change. Memory will be posted.</b>
<b>4. Science Laboratory Inspection</b>	Donna Lee and Jim Alcalá put together a Science Lab Inspection Form to guide the Committee during their inspection. Donna Lee led the inspection of the Biology Stock room.	<b>Committee members completed their Inspection Forms and returned to Jim Alcalá for compilation.</b>
<b>5. Miscellaneous</b>	There are some issues that were brought up: <ul style="list-style-type: none"> <li>• Building 80, inside front doors the floors are very slippery. Karen recommended that a slip resistance test be done.</li> <li>• Building 9B, north handicap door does not work on a sensor anymore. The door will close very rapidly and without warning.</li> </ul>	<b>Karen to ask Bill Asher for comment.</b>

<http://inside.mtsac.edu/organization/committees/safety/>

**FUTURE MEETING DATES (9:00 –10:30 a.m.), Conference Room 11A**  
December 6, 2011