

**Mt. San Antonio College
Health and Safety Committee
Group Memory of July 10, 2012**

Committee Members:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Mark DiMaggio | <input type="checkbox"/> Marty Whitford | <input type="checkbox"/> Robert Montoya | <input checked="" type="checkbox"/> Beth Quinlan (notes) |
| <input type="checkbox"/> Terri Hampton | <input checked="" type="checkbox"/> Jim Alcala | <input checked="" type="checkbox"/> Carols Duarte | |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Joe Terreri | <input type="checkbox"/> Vicki Greco | |
| <input type="checkbox"/> Jack Tayag | <input type="checkbox"/> Joe Jennum | <input type="checkbox"/> Ken McAlpin | |
| | <input type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Karen Saldana (Chair) | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	<ul style="list-style-type: none"> • Director of Facilities, Gary Nellesen, joined the Committee to present AP 6610: Facilities Project Prioritization. 	None.
2. Agenda Review	<ul style="list-style-type: none"> • No changes to Agenda suggested by Committee. 	Agenda approved as submitted.
3. Review Group Memory - June 5, 2012	<ul style="list-style-type: none"> • No changes to Memory suggested by Committee. 	<p>Memory approved as submitted.</p> <p>Memory from June 5, 2012 will be posted on the website.</p>
4. AP 6610: Facilities Project Prioritization – (G. Nellesen)	<ul style="list-style-type: none"> • G. Nellesen discussed AP6610: Facilities Project Prioritization with Committee members. 	<p>Committee will be responsible for addressing, evaluating, prioritizing, and making recommendations with hazard issues on Campus. Recommendations will then be submitted on the Project Request form.</p> <p>If a request is made through the Facilities</p>

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		<p>and Operations department and it is a hazardous condition or safety issue it will be forwarded to the Health and Safety Committee, or the requestor will be asked to complete a Report of Unsafe and Hazardous Condition form for submission to the Committee. All Project Request forms will be sent to Mike Gregoryk for approval.</p> <p>Clock Tower hazard will be submitted as Project Request Form.</p>
<p>5. Building 61 Inspection Recommendations – (J. Alcala)</p>	<ul style="list-style-type: none"> • J. Alcala discussed Inspection findings, recommendations, and status of recommendations with the Committee. 	<p>Copy of Inspection Report to be sent to J. Terreri.</p> <p>Alcala will continue to follow-up on current ongoing Recommendation status. The Committee suggested that the locked gate in Bldg. 61 will remain in place.</p> <p>Risk Management will submit Work Orders on the following Inspection Report items: #3, #4, #5, #6, #7, #8, #11, #12, and the additional Exit signage.</p> <p>Risk Management will submit a Facilities Project Request form on the following Inspection Report item: #5.</p>

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<p>6. Title 8 Safety Items</p> <ul style="list-style-type: none"> • Review of Worker's Comp. Injuries - June 2012 <ul style="list-style-type: none"> ○ Scabies Exposure- CDC handout 	<ul style="list-style-type: none"> • Committee reviewed June 2012 injuries. • Committee discussed the CDC information provided on Scabies. 	<p>Alcala will follow-up with ASCIP regarding NFPA diamonds.</p> <p>Risk Management will follow-up with USHW on the reason for a 3rd Scabies visit for DOI: 1/20/11.</p>
<p>7. Future Agenda Items</p> <ul style="list-style-type: none"> • C-CERT Training • Inspection Checklists 	<ul style="list-style-type: none"> • Saldana discussed with Committee the participation of Mt. Sac on a new BioSafety Committee at Cal Poly Pomona. 	<p>D. Lee will discuss with L. Redinger and look into serving on BioSafety Committee.</p>

<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

August 7, 2012 (cancelled)

September 4, 2012

October 2, 2012