

**Mt. San Antonio College
Health and Safety Committee
Group Memory of April 7, 2015**

Committee Members:		
<input type="checkbox"/> Dave Wilson	<input checked="" type="checkbox"/> Marti Whitford	<input checked="" type="checkbox"/> Peter Gonzalez
<input type="checkbox"/> Lorraine Jones	<input checked="" type="checkbox"/> Jim Alcala	<input checked="" type="checkbox"/> Carlos Duarte
<input checked="" type="checkbox"/> Donna Lee	<input checked="" type="checkbox"/> Joe Terreri	<input checked="" type="checkbox"/> Timothy Engle
<input type="checkbox"/> Manuel Marquez	<input checked="" type="checkbox"/> Joe Jennum	<input checked="" type="checkbox"/> Ken McAlpin
	<input type="checkbox"/> Bill Asher	<input type="checkbox"/> Karen Saldana
		<input checked="" type="checkbox"/> Beth Quinlan
		<input checked="" type="checkbox"/> Steve Shull
		<input checked="" type="checkbox"/> Martin Barajas, Student
ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	<ul style="list-style-type: none"> The Committee welcomed Martin Barajas as the new student representative. The meeting was facilitated by James Alcala. 	None.
2. Agenda Review	<ul style="list-style-type: none"> None. 	None. Agenda approved as submitted.
3. Review Group Memory - March 3, 2015	<ul style="list-style-type: none"> None. 	No changes made to memory. Memory from March 3, 2015 will be posted on the website.
4. Smoking Ban Update – Duarte	<ul style="list-style-type: none"> Carlos Duarte provided an update on the smoking ban. 	Current smoking ban policy does not include e-cigarettes and the policy should be updated to include these devices.
5. Committee Goals and Planning	<ul style="list-style-type: none"> The Committee discussed 2015-2016 goals and planning. 	The Committee will further discuss goals and planning for 2015-2016 at the upcoming May meeting.
6. Emergency Preparedness Update – Alcala	<ul style="list-style-type: none"> James Alcala provided an Emergency Preparedness update. 	Evacuation chair training was held in March and 12 trainers were trained. Public Safety officers were trained and all dispatchers will be trained. Training will be offered campus wide and will be coordinated through POD. Clarification and guidelines will be provided on how and when to utilize the evacuation chairs.

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		<p>The EOC Activation drill was held on March 17, 2015. A presentation was given and tabletop exercise completed during the activation drill. The EOC drill helped identify when the EOC should be activated, who has the ability to activate the EOC, and what the activation procedures are.</p> <p>Carlos Duarte and Karen Saldana attended a CERT Area D training. Carlos Duarte will be attending a HazMat training at Pomona College on April 9, 2015.</p>
<p>7. Title 8 Safety Items a. Review of Worker's Compensation Injuries-February and March 2015 b. Hazard Report Log</p>	<ul style="list-style-type: none"> The Committee reviewed the February and March Worker's Compensation Log. 	<p>None.</p>

<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 – 10:30 a.m.)
April 7, 2015