

**Mt. San Antonio College
Health and Safety Committee
Group Memory of December 1, 2015**

| Committee Members: | | |
|--|--|---|
| <input checked="" type="checkbox"/> Dave Wilson <input type="checkbox"/> Lorraine Jones <input checked="" type="checkbox"/> Donna Lee <input type="checkbox"/> Justin Ott | <input checked="" type="checkbox"/> Marti Whitford <input checked="" type="checkbox"/> Melonee Cruse (notes) <input checked="" type="checkbox"/> Joe Terreri <input type="checkbox"/> Joe Jennum <input type="checkbox"/> Bill Asher | <input type="checkbox"/> Peter Gonzalez <input checked="" type="checkbox"/> Carlos Duarte <input checked="" type="checkbox"/> Timothy Engle <input checked="" type="checkbox"/> Ken McAlpin <input checked="" type="checkbox"/> Karen Saldana <input checked="" type="checkbox"/> Beth Quinlan <input checked="" type="checkbox"/> Steve Shull <input checked="" type="checkbox"/> Alysia Lukito, Student <input checked="" type="checkbox"/> Patricia Swint - Keenan |
| ITEM | DISCUSSION/COMMENTS | ACTION/OUTCOME |
| 1. Welcome/Introductions | • | |
| 2. Agenda Review | • The committee reviewed the Agenda. | Agenda approved as submitted. |
| 3. Review Group Memory - November 3, 2015 | • The committee reviewed the Memory. | Memory approved as submitted. Memory from Novemeber 2015 will be posted on the website. |
| 4. Campus Door Lock Project Update – G. Nellesen | • The committee was provided an update on the campus door lock project by Gary Nellesen. | |
| 5. Safety/Emergency Services Update – M. Cruse • IIPP – first draft | • Melonee Cruse provided an update to the Committee. | |
| 6. Purpose & Function Statement (w/PAC recommendations) | • The committee discussed the Purpose and Function Statement. | |
| 7. Title 8 Safety Items • Worker’s Compensation Injuries -10/11 2015 • Hazard Report Log | • None. | None. |

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| 8. Housekeeping | <ul style="list-style-type: none">• The Committee provided updates on housekeeping issues. | |
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<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 – 10:30 a.m.)