

**Mt. San Antonio College
Health and Safety Committee
Group Memory of March 1, 2016**

Committee Members:

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Dave Wilson | <input type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Peter Gonzalez | <input checked="" type="checkbox"/> Beth Sullivan (notes) |
| <input checked="" type="checkbox"/> Aneca Nyuda (Student) | <input checked="" type="checkbox"/> Melonee Cruse | <input checked="" type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Steve Shull |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Joe Terreri | <input checked="" type="checkbox"/> Timothy Engle | |
| <input type="checkbox"/> Manuel Marquez | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | |
| | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Patricia Swint | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	<ul style="list-style-type: none"> • The Committee welcomed new student representative, Aneca Nyuda. 	None.
2. Agenda Review	<ul style="list-style-type: none"> • Add #9: Update on EOP.. 	Agenda approved.
3. Review Group Memory - February 2, 2016	<ul style="list-style-type: none"> • None. 	<p>No changes to memory.</p> <p>Memory from February 2, 2016 approved as submitted and will be posted to the website.</p>
4. Campus Door Lock Project Summary	<ul style="list-style-type: none"> • The Committee reviewed the Campus Door Lock Project. 	<p>Melonee Cruse spoke with Roger Sneed. Roger will be meeting with a consultant and will focus on updating priority areas such as office suites and classrooms. After Roger meets with the consultant, he will let the Committee know whether the Fire Technology students may be of assistance with the</p>

Health and Safety Committee
Group Memory

		<p>campus audit. Melonee Cruse will let Steve Shull know whether the students will be needed.</p> <p>Building 50G will not be addressed because it will be demolished in the Fall. Building 2, 1B/C, and 40 still have not been updated.</p>
<p>5. Purpose and Function Statement (final draft)</p>	<ul style="list-style-type: none"> The Committee reviewed the Purpose and Function Statement. 	<p>The Purpose and Function Statement have been updated to include emergency preparedness. Changes will be made and sent to Carol Nelson.</p> <p>Discussion was held regarding the creation of an Emergency Preparedness Task Force.</p>
<p>6. Change in meeting day/time</p>	<ul style="list-style-type: none"> The Committee discussed changing the committee meeting date and time. 	<p>The Committee discussed meeting on the first Thursday morning of each month so that the Vice President of HR can sit on the Committee. Melonee will contact James Czaja and report back to the Committee.</p>
<p>7. Title 8 Safety Items a. Review of Worker’s Compensation Injuries- February 2016. b. Hazard Report Log</p>	<ul style="list-style-type: none"> The Committee reviewed the Hazard Log. The Worker’s Compensation Log was reviewed. 	<p>The Committee discussed several modifications made to campus per suggestions on the Hazard Log.</p> <p>None.</p>

Health and Safety Committee
Group Memory

<p>8. AB 1594</p>	<ul style="list-style-type: none"> • The Committee discussed AB 1594. 	<p>The Assembly Bill will work to ban smoking on all college campuses in California. This will also include e-cigarettes.</p> <p>The Committee would like to move forward with providing Public Safety the ability to enforce citations. The Committee would also like to enforce citations on skateboarding on campus.</p>
<p>9. Update on EOP</p>	<ul style="list-style-type: none"> • Melonee Cruse updated the Committee on the EOP. 	<p>Melonee Cruse would like to create an Emergency Preparedness Task Force.</p> <p>The College is hiring West Coast Consulting to help create the EOP. Melonee would like the Task Force to guide the consultants so that the EOP fits the campus.</p>

<http://inside.mtsac.edu/organization/committees/safety/>

FUTURE MEETING DATES (9:00 – 10:30 a.m.)
April 5, 2016