

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of July 7, 2015**

**Committee Members:**

- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> Bob Wren  | <input type="checkbox"/> Marti Whitford        | <input checked="" type="checkbox"/> Peter Gonzalez | <input checked="" type="checkbox"/> Beth Quinlan            |
| <input type="checkbox"/> Lorraine Jones       | <input checked="" type="checkbox"/> Jim Alcala | <input checked="" type="checkbox"/> Carlos Duarte  | <input checked="" type="checkbox"/> Steve Shull             |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Joe Terreri           | <input checked="" type="checkbox"/> Timothy Engle  | <input type="checkbox"/> Martin Barajas, Student            |
| <input type="checkbox"/> Justin Ott           | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin    | <input checked="" type="checkbox"/> Patricia Swint - Keenan |
|   | <input type="checkbox"/> Bill Asher            | <input checked="" type="checkbox"/> Karen Saldana  |   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	<ul style="list-style-type: none"> <li>Bob Wren joined the Committee in Dave Wilson's absence.</li> <li>Stacey Gutierrez joined the Committee to provide information on Emergency Preparedness Month.</li> </ul>	<b>None.</b>
<b>2. Agenda Review</b>	<ul style="list-style-type: none"> <li>The Committee reviewed the Agenda.</li> </ul>	<b>Agenda approved.</b>
<b>3. Review Group Memory - June 2, 2015.</b>	<ul style="list-style-type: none"> <li>The Committee reviewed the June Memory.</li> <li>#4 will reflect that the Committee "asked for a blue light Campus Standard.</li> </ul>	<p><b>Changes made to memory.</b></p> <p><b>Memory from June 2015 will be posted on the website.</b></p>
<b>4. Emergency Prep. Month Update</b> - Drill - Training	<ul style="list-style-type: none"> <li>The Committee discussed September's Emergency Preparedness month.</li> </ul>	<p><b>Stacey Gutierrez stated that several sessions are being offered by POD. These sessions include First Aid training provided by the Health Center, Fire Extinguisher training, CPR training, Utilities training, Home Preparedness and Go Bag, and Search and Rescue. POD will also offer Building Marshal/Floor Captain training and evacuation chair training.</b></p> <p><b>West Coast will provide training to managers on the EOC.</b></p>

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		<b>9/25 will be the date of the evacuation drill. The CDC has been chosen to participate in this drill. Sheriff Department and Fire Department will observe the evacuation. Staff training at the CDC will be helped.</b>
<b>5. Safety Consultant Update – J. Alcala</b>	<ul style="list-style-type: none"> <li>• Jim Alacala provided an update to the Committee.</li> </ul>	<b>West Coast will conduct an EOC training online and will also provide training on the Incident Action Plan.</b>
<b>6. Title 8 Safety Items</b> <b>a. Review of Worker’s Compensation Injuries-June 2015</b> <b>b. Hazard Report Log</b>	<ul style="list-style-type: none"> <li>• The Committee reviewed the Workers’ Compensation Injury log for June 2015.</li> </ul>	<b>None.</b>

<http://inside.mtsac.edu/organization/committees/safety/>

**FUTURE MEETING DATES (9:00 – 10:30 a.m.)**  
**August 4, 2015**